



EAST AND WEST DEARBORN DOWNTOWN DEVELOPMENT AUTHORITIES BOARD OF DIRECTORS MEETING

THURSDAY, MAY 19, 2022

8:00 A.M. - 9:30 A.M.

****IN-PERSON****

Dearborn Administrative Center - Council Chambers
16901 Michigan Avenue, Dearborn, MI

- I. Call to Order** Chairman Sam Abbas
- II. Roll Call** Secretaries Dietz & Lovejoy
- III. Joint Meeting Chair for May 2022: Chairman Sam Abbas**
- IV. Approval of Regular Meeting April 2022**
- V. Treasurer's Report** Finance/Treasurers
- VI. Action Items** (45 min.)
 - A. Regular Action Items**
 - 1. Joint Board Actions**
 - a) FYE2023 Budgets
 - b) Sale of Dining Platforms
 - 2. EDDDA Actions Only**
 - a) Temporary Landscape & Maintenance Services
 - b) RAP Grant Supporting Resolution
 - c) Juneteenth Event Sponsorship Request
 - 3. WDDDA Actions Only**
 - a) None at this time
- VII. Old Business**
 - A. Bylaw Amendments
 - B. EDDDA - City Hall Park Redesign
- VIII. Committee Reports**
- IX. DDDA Executive Management Team**
- X. ECD Report**
- XI. Call to Board of Directors**
- XII. Call to Audience** **3 min./guest**
- XIII. Adjournment**

AGENDA OVERVIEW

JOINT ACTIONS

FYE2023-25 Budget Draft Approval

At last month's DDDA Joint Board meeting, the Boards tabled the approval of the draft budget for FYE2023-25 to the May meeting. Per DDDA bylaws and PA57, the DDDA Boards annually review and approve a three-year budget to be presented to Council, which then are adopted by the Boards after Council approval. The Executive Committees have made modifications and reductions to the budgets now presented based upon Board input from the March meeting, and as income projections decreased due to the loss of the City voted millage. Since the March meeting, the WDDDA Executive Committee made additional reductions of \$132,000 (for a total of \$205,511 in reductions) while adding in some additional funds towards pest control. The EDDDA Executive Committee already made considerable reductions as presented last month, totaling \$367,000 in order to assure a balanced budget over three years with adequate reserve funds. Attached in the packet is a revised draft budget showing the projected expenses for this coming year. A full financial review including income, expense and reserve fund projections is also included in the packet.

This year, both boards will see a growth in taxable value, however the 3.5 millage that was voted down by the community to continue will impact each DDDA - a loss of \$128,599 WDDDA and \$87,493 EDDDA. A spreadsheet showing taxable value and the millages is attached in the supplementals. To calculate the loss, one must take the captured taxable value of the DDA times the 3.5 millage rate lost (ie: captured taxable value x .0035). The DDDAs have generally been budgeting for an expenditure greater than its income annually, dipping into reserves to provide services and programs to grow the district over these last few years. As we moved forward to create long-term stability, reductions are necessary as well as a focus on economic development projects. The DDDAs have now been seeing a steady increase in taxable value, with the WDDDA seeing the largest growth comparatively. The EDDDA needs to focus on redevelopment and infill projects to stimulate further economic growth and resources for the district. The EDDDA refinanced the bond debt for the parking deck this year, providing for a reduction in costs in this area, however, with the millage loss, the gain isn't as significant and required reductions in many areas. Sponsorship/fee income projections from events should still be conservative considering the economy and business changes these past two years, and the economic stress of rising prices.

Increases have been projected for some services and contracts such as snow removal, as well as sustaining and growing programs that are showing great success like the Open Door Dearborn grant program. Planning for future streetscapes and physical improvements will be a major emphasis this year. Then as you go out into years two and three, capital improvement project funding will be necessary. The EDDDA will be focused on completing the pedestrian alley and parking lots this coming year, and working with the City of Dearborn on City Hall Park redesign. Continuing holiday décor investments and adding lighting for Ramadan next year will also be a priority. The EDDDA held a special meeting on Friday, March 11, 2022, deciding to not host the summer music series and farmers and artisans market this summer

and take the time to survey the community on the event programming desired for the district. There will still be a focus on the retail events planned for the year. The EDDDA will also increase sanitation/litter removal based on trends last summer to a 5-day/week clean up similar to that of the WDDDA, and an emphasis on landscaping to beautify the area. The WDDDA events that have been on hiatus due to the pandemic are planned to return this summer and are factored into the budget. Search engine optimization and marketing will be needed with the new website launch, and wayfinding for parking and micro-mobility is needed.

Boards should continue to strive to have a reserve fund of 10-20% annually. Conservative projections have been made for sponsorship and participant income given the economy, but also based upon the Boards recent Event Goal Policy.

Sale of Dining Platforms

There are two businesses in the East and West Dearborn DDA (Koja Sushi and LaFork) that have decided not to utilize the outdoor seating platforms that were placed in front of their restaurants in June 2021. They have requested that the DDDA remove the platforms to free up additional parking.

The cost to dismantle and store each platform is approximately \$1,500.00. The original price for each platform was \$6,000.00.

DDDA Executive Management Team previously inquired with other businesses to determine interest. Haraz Coffee indicated they are interested in purchasing the two platforms for the outdoor seating area in the private parking lot next to his coffee shop. A lease of the platforms on private space is not recommended. No other businesses at this time have expressed interest.

The proposed sale would include: 1) Haraz dismantling both platforms from their current locations and moving them to their property 2) Haraz installing the platforms to layout a seating area of approximately 20' x 30', 3) Haraz would provide the chairs, tables, pergola and lighting, 4) the sale price for each platform (including the wood panels and pedestals) would be \$3,500, which is discounted for being used. The concrete bumpers from the La Fork site would be included to stabilize the platforms at the new location, 5) Haraz would have 30 days to relocate the platforms.

After discussing the possible sale with the DEV Committee and the DDDA Executive Committee, the Executive Management Team inquired with the City's Legal Department and the Purchasing Department about the sale process. There are three options for selling DDA property if purchased with TIF dollars, including: 1) public auction, 2) competitive solicitation, or 3) donation to a nonprofit organization.

If the Boards are interested in selling the platforms, then it is recommended to utilize the competitive solicitation process through the Purchasing Department's Govdeals.com bidding process as opposed to storing the platforms for an unknown potential user. This potential sale would allow the DDDA to save \$1,500 in relocation and storage costs, as well as recouping some of the value of the platform purchase. Haraz Coffee will be able to bid on the platforms through the online system, as well as any other businesses. In addition to this, we

have inquired with Purchasing as to whether a stipulation or a preference can be set on the sale for only DDDA businesses or property owners to purchase.

Resolution is attached authorizing proceeding with the sale of the two platforms through the City's bidding process.

EDDDA ACTIONS ONLY

Landscape & Maintenance Contract - Temporary Services

At the April DDDA Board meeting, the EDDDA authorized temporary landscape and maintenance services with Fairlane Grounds through May 9 due to exigent circumstances after WH Canon notified the DDDA that it would not be able to renew its contract.

The Executive Management Team is in the process of securing temporary services for May-August 2022, which will allow time to develop a new RFP for long-term services starting in the Fall. A resolution for the service providers for the remaining temporary service needs for May-August will be provided at the meeting. Final estimated costs and any necessary reallocations will be provided early next week.

RAP Grant Letter of Support

The EDDDA has prioritized improving the pedestrian alleys behind the AANM and Masri Clinic on the north side of Michigan Avenue. The EDDDA authorized POW! Strategies to develop concept drawings for the alleys to submit for the Revitalization and Placemaking Grant through the MEDC. As part of the grant application, a letter of support/resolution is required of the applicant, as well as any local businesses and property owners. The Executive Management Team is coordinating a meeting with stakeholders to discuss the concept plans and to gather letters of support at the end of May. Attached is a resolution of support for the EDDDA to authorize. The grant is due June 3.

This grant will help the EDDDA to create a dynamic space for public gatherings, adjacent property owner usage and innovative programming, as well as greatly improving the visual environment. The AANM, Adonis and Prime Eatery have all indicated the need for outdoor space opportunities, especially in light of COVID-19 impacts, which the grant in particular has prioritized.

Background on the grant and project:

ALLEY
PROJECT LIMITS

- Improve pedestrian circulation (safety)
- Incorporate green stormwater infrastructure
- Install new dumpster enclosures
- Incorporate art
- Include a mobility hub (micro transit & bicycle/scooter)
- Alley lighting improvements
- Create an identity
- Outdoor seating (general & café)
- Small outdoor gathering or performance space
- Create central dumpster location



- The EDDDA has a CIP established and funding allocated for parking lot and alley improvements. There is \$787,718 remaining in the CIP fund for improvements. This past year, the EDDDA improved all of the lighting in the parking lots on the north side of Michigan Avenue to LED, and

installed new a few lower level decorative lightpoles in the pedestrian alleys. It was anticipated that pedestrian alley improvements would be Phase II, and then additional parking lot repairs/repaving in Phase III.

- The minimum grant award is \$500,000 and the maximum awards are \$5 million per project for real estate rehabilitation and development, \$1 million per project for public space place-based infrastructure and \$20 million for local or regional partner applicants that develop a subgrant program. Requests for subgrant awards must demonstrate local or regional coordination to implement a revitalization strategy.
- The minimum required match for RAP awards 50% of the project's Eligible Costs as detailed in the RAP Program Guidelines.
- Local support and match: All submissions must include a letter of support from the local or regional economic development organization and/or municipality. The most competitive proposals will also include a financial contribution from the local unit of government.
- Location: Preference will be given to projects located in Federal qualified census tracts (QCT) and to projects located in traditional downtowns or traditional commercial corridors.
- COVID-19 impact: Applicants must address how the proposal is responsive to the negative public health and/or economic impacts of the COVID-19 pandemic and complies with all ARPA program requirements.
- Capacity: The applicant, consultant or individual member of the development team must have experience implementing a project of a similar scope.
- Long-term impacts: Competitive applicants will be able to articulate how the proposal will have a long-term impact in the community including addressing how it will enable growth in population and tax revenue.
- Projects that include housing must include units that are priced to be attainable to the local workforce including households with less than 120% of the area median income.
- Financial viability: Demonstrate long-term financial viability of the project and a financial need for the project
- Local and regional impact considerations: A project should demonstrate how it supports the vision and goals stated in the local master plan, downtown plan, capital improvements plan and/or economic development strategy, along with the readiness of infrastructure.

Juneteenth Event Sponsorship Request

In August 2021, the EDDDA Board approved the 2022 calendar of events. At that time, the EDDDA determined that Juneteenth events and activities should be coordinated by the City or a third-party to bring activities city-wide. The Board is always open to requests for proposal to be a supporting partner of local downtown events. (Those requests would then come to the Board to determine support.) The City Administration, directors and representative of the Economic Development, Police Department, Recreation Department and DDDA then later met with some of the H2BE committee members in September to recap 2021, and it was relayed at that time the EDDDA would not serve as the coordinating organization. H2BE was then advised to begin its planning efforts early and reach out to the necessary agencies and organizations if they wanted to pursue 2022 Juneteenth events.

On May 9, 2022, Julia Kapilango, on behalf of Homage to Black Excellence group, requested the EDDDA sponsor the Juneteenth Mobility Stroll and Roll on June 18. A proposal will be presented at the meeting, but the initial inquiry included covering the cost for Dearborn Police Department coverage for parade and any fees associated with street closure and insurance, printing of 200 posters, and 60 labels for artwork and to walk in the parade. Ms. Kapilango has been invited to attend the Board meeting to discuss her sponsorship request.

Previously, the Board reallocated a portion of the funding originally budgeted for H2BE programming to expand the Open Door Dearborn grant program funding available for local businesses and entrepreneurs since there was an increase in applicants, as well as to accommodate budget overages related to event marketing expenses from the previous fiscal year. With those modifications plus 2021 H2BE expenses incurred and encumbered, the EDDDA now has approximately \$4,000 remaining in the Homage to Black Excellence line item for this year's budget.

WDDDA ACTIONS ONLY

None at this time

OLD BUSINESS

Bylaw Amendments

Draft bylaw amendments will be presented at the June meeting.

City Hall Park Redesign

A review of the Advisory Committee's recommendations of the four concepts developed by Beckett & Raeder will be provided at the June meeting. This will be informational only to help support the City's efforts with its Sister Parks plan.

EAST DEARBORN DOWNTOWN DEVELOPMENT AUTHORITY

FYE2023-25 BUDGET APPROVAL

Date Adopted:

Motioned by:

Seconded by:

WHEREAS: The Manager of the East Dearborn Downtown Development Authority (EDDDA) is required by Public Act 57 to prepare and submit an operating budget for the EDDDA to approve each year and submit to City Council; and

WHEREAS: The EDDDA has reviewed a 3-year budget for FYE2023-25 as submitted by the Manager of the DDDA; therefore, let it be

RESOLVED: That the EDDDA approves submitting to City Council the FYE2023-25 budget as presented by the Manager of the DDDA.

Yes:

No:

Abstain:

Absent:

WEST DEARBORN DOWNTOWN DEVELOPMENT AUTHORITY

FYE2023-25 BUDGET APPROVAL

Date Adopted:

Motioned by:

Seconded by:

WHEREAS: The Manager of the West Dearborn Downtown Development Authority (WDDDA) is required by Public Act 57 to prepare and submit an operating budget for the WDDDA to approve each year and submit to City Council; and

WHEREAS: The WDDDA has reviewed a 3-year budget for FYE2023-25 as submitted by the Manager of the DDDA; therefore, let it be

RESOLVED: That the WDDDA approves submitting to City Council the FYE2023-25 budget as presented by the Manager of the DDDA.

Yes:

No:

Abstain:

Absent:

City of Dearborn
West Dearborn Downtown Development Authority Fund
Revenue and Fund Balance Trend

Prepared by Finance Department
As of April 13, 2022

	Actual 2019-2020	Actual 2020-2021	Amended Budget 2021-2022	Projected Budget 2021-2022	Proposed Budget 2022-2023	Proposed Budget 2023-2024	Proposed Budget 2024-2025
<u>Revenue</u>							
Property Taxes	\$ 1,018,201	\$ 1,100,442	\$ 1,163,220	\$ 1,163,220	\$ 1,014,300	\$ 1,034,600	\$ 1,055,300
Intergovernmental Revenue							
Federal Sources	607	-	1,500	1,500	1,500	1,500	1,500
State, Local Community Stabilization Authority	-	-	-	-	-	-	-
Interest on Investments	15,928	94	524	147	363	580	797
Private Source Contributions	16,659	2,855	51,500	30,000	31,750	31,750	31,750
Miscellaneous Revenue	13,810	12,514	24,000	26,375	25,375	25,375	25,375
Transfers In							
General Fund	15,380	6,845	9,185	9,185	9,185	9,185	9,185
General Fund, Sanitation Millage	19,620	28,260	25,920	25,920	35,920	35,920	35,920
Workers' Compensation	11	-	-	-	-	-	-
Total financing sources	1,100,216	1,151,010	1,275,849	1,256,347	1,118,393	1,138,910	1,159,827
<u>Expenditures</u>							
Personnel Services	-	-	-	-	-	-	-
Professional & Contractual Services	393,136	564,382	673,740	673,340	633,435	670,259	695,259
Sanitation Contractual Services	19,620	28,260	25,920	25,920	35,920	35,920	35,920
Utilities, Communications	1,694	5,919	4,297	4,297	5,966	5,966	5,966
R&M Services, Copiers	-	886	375	375	350	350	350
Building Rental	10,830	10,830	11,415	12,415	12,140	12,140	12,140
Supplies	1,175	26,432	75,135	75,450	94,182	68,850	68,850
Other Operating Expenses	179,524	186,159	329,212	331,562	265,447	274,307	248,782
Capital Improvements & Infrastructure (projects)	-	-	30,000	30,000	-	-	-
Transfers Out							
Brownfield Redevelopment Authority	208,118	247,631	252,400	252,400	219,600	219,600	219,600
Facilities	-	37,500	-	-	-	-	-
Total financing uses	814,097	1,107,999	1,402,494	1,405,759	1,267,040	1,287,392	1,286,867
Estimated Financing Sources Over (Under) Uses	286,119	43,011	(126,645)	(149,412)	(148,647)	(148,482)	(127,040)
<u>Fund Balance</u>							
Beginning Balance	717,795	945,533	1,070,909	1,070,909	997,938	849,291	700,809
Prior Year Encumbrances & Advances	100,425	158,806	76,441	76,441	-	-	-
Encumbrances at Fiscal Year End	(158,806)	(76,441)	-	-	-	-	-
Ending Fund Balance	\$ 945,533	\$ 1,070,909	\$ 1,020,705	\$ 997,938	\$ 849,291	\$ 700,809	\$ 573,769

PREPARED 04/05/22, 09:30:47
PROGRAM 0601L
PREPARED BY Almaliky, Muhanad

BUDGET PREPARATION WORKSHEET - FUND NNN
FOR FISCAL YEAR 2023
REFB numbers for FY23/24/25

ACCOUNTING PERIOD 1 10/2022
PAGE

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY20 ACTUAL	FY21 ACTUAL	FY22 ADOPTED BUDGET	FY22 ADJUSTED BUDGET	FY22 Y-T-D ACTUAL	FINANCE PROJ THIS YEAR	FY2023 Budget Request	FY2024 Budget Request	FY2025 Budget Request
WEST DEN DOWNTOWN DEV AUT										
296-0000-311.40-00	DEVELOPMENT AUTHORITIES	1,018,201-	1,100,442-	1,137,300-	1,137,300-	1,057,457-	1,137,300-	1,014,300-	1,034,600-	1,055,300-
296-0000-319.30-00	DELINQUENT TAXES	0	0	0	0	0	0	0	0	0
296-0000-330.01-90	OTHER	0	0	0	0	0	0	0	0	0
296-0000-330.05-14	LOC COMM STABIL SHARE APP	0	0	0	0	0	0	0	0	0
296-0000-361.10-05	INTEREST-CURRENT	15,928-	94-	524-	524-	1,632	147-	363-	580-	797-
296-0000-366.80-00	OPERATING EXPENSES	0	0	0	0	0	0	0	0	0
296-0000-369.90-00	OTHER	0	4,669-	0	0	1,160-	1,000-	0	0	0
296-0000-391.91-01	CONTR FROM GENERAL FUND	35,000-	35,105-	35,105-	35,105-	26,329-	35,105-	45,105-	45,105-	45,105-
296-0000-391.96-76	WORKERS COMPENSATION FUND	11-	0	0	0	0	0	0	0	0
296-0000-393.10-00	BONDS	0	0	0	0	0	0	0	0	0
296-2972-311.80-01	TAXES ALLOCATED IN	0	0	25,920-	25,920-	0	25,920-	0	0	0
296-6100-311.30-10	D.D.A.	0	0	0	0	0	0	0	0	0
296-6100-322.40-10	REGISTRATIONS	6,545-	3,900	4,000-	4,000-	10,725-	5,375-	5,375-	5,375-	5,375-
296-6100-365.90-00	DONATIONS FROM PRIV SOURC	16,659-	2,855-	51,500-	51,500-	18,880-	30,000-	31,750-	31,750-	31,750-
296-6110-330.01-90	OTHER	607-	0	1,500-	1,500-	0	1,500-	1,500-	1,500-	1,500-
296-6110-369.90-00	OTHER	7,265-	11,745-	20,000-	20,000-	14,760-	20,000-	20,000-	20,000-	20,000-
*		1,100,216-	1,151,010-	1,275,849-	1,275,849-	1,127,679-	1,256,347-	1,118,393-	1,138,910-	1,159,827-
** REVENUE		1,100,216-	1,151,010-	1,275,849-	1,275,849-	1,127,679-	1,256,347-	1,118,393-	1,138,910-	1,159,827-
296-6100-911.10-20	WAGES, PART TIME/SEASONAL	0	0	0	0	0	0	0	0	0
* Salary,Wages,Allowance		0	0	0	0	0	0	0	0	0
296-6100-911.22-00	FICA/MEDICARE, CITY SHARE	0	0	0	0	0	0	0	0	0
296-6100-911.26-00	WORKERS COMP CONTRIB.	0	0	0	0	0	0	0	0	0
296-6100-911.27-00	CAR ALLOWANCE	0	0	0	0	0	0	0	0	0
* Personnel Svcs-Benefits		0	0	0	0	0	0	0	0	0
296-2972-463.34-90	OTHER SERVICES	19,620	28,260	25,920	25,920	10,695	25,920	35,920	35,920	35,920
296-6100-435.30-90	OTHER PROF. SERVICES	0	0	0	0	0	0	0	0	0
296-6100-911.30-12	LEGAL FEES	0	0	0	0	0	0	0	0	0
296-6100-911.30-40	AUDIT SERVICE	400	400	400	400	400	0	400	400	400
296-6100-911.30-90	OTHER PROF. SERVICES	0	0	0	0	0	0	0	0	0
296-6100-911.34-40	BUILDING DEMOLITION SERV	0	0	0	0	0	0	0	0	0
296-6100-911.34-51	ADMIN/MANAGEMENT SERVICE	0	0	0	0	0	0	0	0	0
296-6100-911.34-90	OTHER SERVICES	381,813	544,163	629,675	653,340	327,045	653,340	608,035	644,859	669,859
296-6110-911.34-90	OTHER SERVICES	10,924	19,821	20,000	20,000	14,523	20,000	25,000	25,000	25,000
* Services-Prof&Contractual		412,757	592,644	675,995	699,660	352,663	699,260	669,355	706,179	731,179
296-6100-911.41-15	ELECTRIC STREET LIGHTING	0	0	0	0	0	0	0	0	0
296-6100-911.41-75	WATER/SEWAGE	683	4,873	3,190	3,190	559	3,190	4,873	4,873	4,873

PREPARED 04/05/22, 09:30:47
 PROGRAM 0601L
 PREPARED BY Almaliky, Muhanad

BUDGET PREPARATION WORKSHEET - FUND NNN
 FOR FISCAL YEAR 2023
 REFB numbers for FY23/24/25

ACCOUNTING PERIOD 2 10/2022
 PAGE

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY20 ACTUAL	FY21 ACTUAL	FY22 ADOPTED BUDGET	FY22 ADJUSTED BUDGET	FY22 Y-T-D ACTUAL	FINANCE PROJ THIS YEAR	FY2023 Budget Request	FY2024 Budget Request	FY2025 Budget Request
* Utilities		683	4,873	3,190	3,190	559	3,190	4,873	4,873	4,873
296-6100-435.43-00	REPAIR & MAINTENANCE	0	0	0	0	0	0	0	0	0
296-6100-911.43-82	COPIERS R & M	0	886	375	375	347	375	350	350	350
* Repair & Maint Services		0	886	375	375	347	375	350	350	350
296-6100-911.44-10	BUILDING RENTAL	10,830	10,830	7,500	11,415	9,415	12,415	12,140	12,140	12,140
* Rentals		10,830	10,830	7,500	11,415	9,415	12,415	12,140	12,140	12,140
296-6100-435.45-10	ARCHITECT/ENGINEER SVC	0	0	0	0	0	0	0	0	0
296-6100-435.45-20	CONSTRUCTION CONTRACTOR	0	0	0	0	0	0	0	0	0
296-6100-435.45-25	CONSTRICIN MATERL/SUPPLIES	0	0	0	0	0	0	0	0	0
296-6100-435.45-30	ENGINEERING & INSP SERV	0	0	0	0	0	0	0	0	0
296-6100-435.45-90	OTHER CONSTRUCTION EXP	0	0	0	0	0	0	0	0	0
296-6100-911.45-25	CONSTRICIN MATERL/SUPPLIES	0	0	0	0	0	0	0	0	0
* Construction Expenses		0	0	0	0	0	0	0	0	0
296-6100-911.51-00	COMMUNITY PROMOTION	175,184	179,457	297,530	317,509	78,550	321,109	248,230	256,730	230,980
* Community Promotion		175,184	179,457	297,530	317,509	78,550	321,109	248,230	256,730	230,980
296-6100-911.52-10	GENERAL INSURANCE	3,730	5,829	6,013	6,013	4,509	6,013	12,777	13,137	13,362
* Insurance & Bonds		3,730	5,829	6,013	6,013	4,509	6,013	12,777	13,137	13,362
296-6100-911.53-00	COMMUNICATIONS, TELE SERV	1,011	1,046	1,107	1,107	453	1,107	1,093	1,093	1,093
* Communications		1,011	1,046	1,107	1,107	453	1,107	1,093	1,093	1,093
296-6100-911.55-00	PRINTING & BINDING	0	0	0	0	0	0	0	0	0
* Printing & Publishing		0	0	0	0	0	0	0	0	0
296-6100-911.58-10	STAFF TRAINING & TRAN EXP	175	725	3,500	3,500	670	3,500	3,500	3,500	3,500
* Training & Transportation		175	725	3,500	3,500	670	3,500	3,500	3,500	3,500
296-6100-911.60-10	OFFICE SUPPLIES	395	63	1,500	1,500	1,461	1,500	1,500	1,500	1,500
296-6100-911.60-20	POSTAGE	203	0	350	350	2	350	350	350	350
296-6100-911.61-90	EQUIPMENT - NON CAPITAL	0	4,426	33,600	29,685	0	33,600	25,000	25,000	25,000
296-6100-911.62-00	REPAIR & MAINT SUPPLIES	0	0	0	0	0	0	0	0	0
296-6100-911.62-40	PLANTING MATERIALS	577	21,944	40,000	43,600	14,505	40,000	67,332	42,000	42,000

PREPARED 04/05/22, 09:30:47
 PROGRAM 0601L
 PREPARED BY Almaliky, Muhanad

BUDGET PREPARATION WORKSHEET - FUND NNN
 FOR FISCAL YEAR 2023
 REF numbers for FY23/24/25

ACCOUNTING PERIOD 3 10/2022
 PAGE

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY20 ACTUAL	FY21 ACTUAL	FY22 ADOPTED BUDGET	FY22 ADJUSTED BUDGET	FY22 Y-T-D ACTUAL	FINANCE PROJ THIS YEAR	FY2023 Budget Request	FY2024 Budget Request	FY2025 Budget Request
*	Supplies & Materials	1,175	26,433	75,450	75,135	15,968	75,450	94,182	68,850	68,850
	296-6100-911.65-00 MEMBERSHIPS	435	148	940	940	462	940	940	940	940
	296-6100-911.68-90 OTHER OPERATING EXPENSE	0	0	1,250	1,250	0	0	0	0	0
		-----	-----	-----	-----	-----	-----	-----	-----	-----
*	Other Expenses	435	148	2,190	2,190	462	940	940	940	940
	296-6100-911.71-10 LAND ACQUISITION COST	0	0	0	0	0	0	0	0	0
		-----	-----	-----	-----	-----	-----	-----	-----	-----
*	Capital Outlay	0	0	0	0	0	0	0	0	0
	296-6100-911.80-60 DEBT SERVICE INTEREST	0	0	0	0	0	0	0	0	0
		-----	-----	-----	-----	-----	-----	-----	-----	-----
*	Debt Service	0	0	0	0	0	0	0	0	0
	296-6100-435.92-02 MAJOR ST & TRUNKLINE	0	0	0	0	0	0	0	0	0
	296-6100-435.95-16 WEST DEARBORN PARKING SYS	0	0	0	0	0	0	0	0	0
	296-6100-911.92-02 MAJOR ST & TRUNKLINE	0	0	0	0	0	0	0	0	0
	296-6100-911.95-16 WEST DEARBORN PARKING SYS	0	0	0	0	0	0	0	0	0
	296-6100-980.92-75 BROWNFIELD FUND	208,118	247,631	252,400	252,400	0	252,400	219,600	219,600	219,600
	296-6100-980.96-34 FACILITIES FUND	0	37,500	0	0	0	0	0	0	0
		-----	-----	-----	-----	-----	-----	-----	-----	-----
*	Transfers Out	208,118	285,131	252,400	252,400	0	252,400	219,600	219,600	219,600
	296-6100-435.98-00 UNDISTRIBUTED APPROP	0	0	30,000	30,000	0	30,000	0	0	0
	296-6100-911.98-00 UNDISTRIBUTED APPROP	0	0	0	0	0	0	0	0	0
		-----	-----	-----	-----	-----	-----	-----	-----	-----
*	Undistributed Appropriat	0	0	30,000	30,000	0	30,000	0	0	0
		-----	-----	-----	-----	-----	-----	-----	-----	-----
**	EXPENDITURE	814,098	1,108,002	1,355,250	1,402,494	463,596	1,405,759	1,267,040	1,287,392	1,286,867
		-----	-----	-----	-----	-----	-----	-----	-----	-----
***	WEST DEN DOWNTOWN DEV AUT	286,118	43,008	79,401	126,645	664,083	149,412	148,647	148,482	127,040
		-----	-----	-----	-----	-----	-----	-----	-----	-----
		286,118	43,008	79,401	126,645	664,083	149,412	148,647	148,482	127,040

City of Dearborn
East Dearborn Downtown Development Authority Fund
Revenue and Fund Balance Trend

Prepared by Finance Department
As of April 13, 2022

	Actual 2019-2020	Actual 2020-2021	Amended Budget 2021-2022	Projected Budget 2021-2022	Proposed Budget 2022-2023	Proposed Budget 2023-2024	Proposed Budget 2024-2025
<u>Revenue</u>							
Property Taxes	\$ 815,148	\$ 843,282	\$ 866,600	\$ 866,600	\$ 790,100	\$ 805,900	\$ 822,000
Intergovernmental Revenue							
Federal Sources	-	-	-	-	-	-	-
State, Local Community Stabilization Authority	26,223	23,965	24,000	24,000	20,713	20,713	20,713
Interest on Investments	18,330	97	534	120	298	475	653
Private Source Contributions	7,849	10,250	90,000	90,000	23,750	24,250	24,250
Miscellaneous Revenue	6,350	(4,800)	34,909	36,909	38,156	38,156	38,156
Transfers In							
General Fund	8,710	11,775	-	-	-	-	-
General Fund, Sanitation Millage	2,600	10,845	37,620	37,620	41,220	41,220	41,220
Workers' Compensation	155	-	-	-	-	-	-
Total financing sources	885,365	895,414	1,053,663	1,055,249	914,237	930,714	946,992
<u>Expenditures</u>							
Personnel Services	5,069	-	-	-	-	-	-
Professional & Contractual Services	303,215	325,217	468,879	468,879	424,205	446,799	446,799
Sanitation Contractual Services	2,600	10,845	37,620	37,620	41,220	41,220	41,220
Utilities, Communications	1,200	1,046	1,107	1,107	1,093	1,093	1,093
R&M Services, Copiers	-	886	375	375	350	350	350
Building Rental	10,830	10,830	11,415	12,415	12,140	12,140	12,140
Supplies	18,440	30,458	56,260	56,260	59,350	36,850	36,850
Other Operating Expenses	120,220	165,374	344,608	329,153	192,053	192,638	188,847
Capital Improvements & Infrastructure (projects)	-	-	202,980	202,980	-	-	-
Transfers Out							
Brownfield Redevelopment Authority	448,590	457,004	457,000	335,000	261,200	261,200	261,200
Total financing uses	910,164	1,001,660	1,580,244	1,443,789	991,611	992,290	988,499
Estimated Financing Sources Over (Under) Uses	(24,799)	(106,246)	(526,581)	(388,540)	(77,374)	(61,576)	(41,507)
<u>Fund Balance</u>							
Beginning Balance	813,436	705,302	616,269	616,269	511,116	433,742	372,166
Prior Year Encumbrances & Advances	217,265	300,600	283,387	283,387	-	-	-
Encumbrances at Fiscal Year End	(300,600)	(283,387)	-	-	-	-	-
Ending Fund Balance	\$ 705,302	\$ 616,269	\$ 373,075	\$ 511,116	\$ 433,742	\$ 372,166	\$ 330,659

PREPARED 04/05/22, 09:34:51
PROGRAM 0601L
PREPARED BY Almaliky, Muhanad

BUDGET PREPARATION WORKSHEET - FUND NNN
FOR FISCAL YEAR 2023
REFB numbers for FY23/24/25

ACCOUNTING PERIOD 1 10/2022
PAGE

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY20 ACTUAL	FY21 ACTUAL	FY22 ADOPTED BUDGET	FY22 ADJUSTED BUDGET	FY22 Y-T-D ACTUAL	FINANCE PROJ THIS YEAR	FY2023 Budget Request	FY2024 Budget Request	FY2025 Budget Request
EAST DEN DOWNTOWN DEV AUT										
297-0000-311.40-00	DEVELOPMENT AUTHORITIES	815,148-	843,282-	866,600-	866,600-	863,316-	866,600-	790,100-	805,900-	822,000-
297-0000-319.30-00	DELINQUENT TAXES	0	0	0	0	0	0	0	0	0
297-0000-330.01-90	OTHER	0	0	0	0	0	0	0	0	0
297-0000-330.04-90	OTHER	0	0	0	0	0	0	0	0	0
297-0000-330.05-14	LOC COMM STABIL SHARE APP	26,223-	23,965-	24,000-	24,000-	24,712-	24,000-	20,713-	20,713-	20,713-
297-0000-361.10-05	INTEREST-CURRENT	18,330-	97-	534-	534-	1,331	120-	298-	475-	653-
297-0000-391.91-01	CONTR FROM GENERAL FUND	11,310-	22,620-	37,620-	37,620-	28,215-	37,620-	41,220-	41,220-	41,220-
297-0000-391.92-76	DESIGNATED PURPOSES FUND	0	0	0	0	0	0	0	0	0
297-0000-391.96-76	WORKERS COMPENSATION FUND	155-	0	0	0	0	0	0	0	0
297-0000-393.10-00	BONDS	0	0	0	0	0	0	0	0	0
297-2972-311.80-01	TAXES ALLOCATED IN	0	0	0	0	0	0	0	0	0
297-6100-311.30-10	D.D.A.	0	0	0	0	0	0	0	0	0
297-6100-322.40-10	REGISTRATIONS	6,350-	4,800	3,000-	3,000-	10,300-	5,000-	6,250-	6,250-	6,250-
297-6100-330.01-90	OTHER	0	0	0	0	0	0	0	0	0
297-6100-330.01-99	CONTRA REV - NON-CDBG FED	0	0	0	0	0	0	0	0	0
297-6100-365.90-00	DONATIONS FROM PRIV SOURC	7,849-	10,250-	90,000-	90,000-	16,800-	90,000-	23,750-	24,250-	24,250-
297-6100-369.90-00	OTHER	0	0	31,909-	31,909-	14,613-	31,909-	31,906-	31,906-	31,906-
*-----		885,365-	895,414-	1,053,663-	1,053,663-	956,625-	1,055,249-	914,237-	930,714-	946,992-
** REVENUE		885,365-	895,414-	1,053,663-	1,053,663-	956,625-	1,055,249-	914,237-	930,714-	946,992-
297-6100-911.10-10	SALARIES & WAGES, FULL TM	0	0	0	0	0	0	0	0	0
297-6100-911.10-20	WAGES, PART TIME/SEASONAL	0	0	0	0	0	0	0	0	0
297-6100-911.10-40	OVERTIME, PART TIME/SEAS	0	0	0	0	0	0	0	0	0
* Salary,Wages,Allowance		0	0	0	0	0	0	0	0	0
297-6100-911.21-05	HOSPITAL/MED.INSURANCE	0	0	0	0	0	0	0	0	0
297-6100-911.21-20	DENIAL INSURANCE	0	0	0	0	0	0	0	0	0
297-6100-911.21-25	DEATH/DISMEMBERMENT INS..	0	0	0	0	0	0	0	0	0
297-6100-911.21-30	LONG-TERM DISABILITY	0	0	0	0	0	0	0	0	0
297-6100-911.21-55	HCSP	0	0	0	0	0	0	0	0	0
297-6100-911.22-00	FICA/MEDICARE, CITY SHARE	0	0	0	0	0	0	0	0	0
297-6100-911.23-80	401A	0	0	0	0	0	0	0	0	0
297-6100-911.25-00	UNEMPLOYMENT COMPENSATION	5,068	0	0	0	0	0	0	0	0
297-6100-911.26-00	WORKERS COMP CONTRIB.	0	0	0	0	0	0	0	0	0
297-6100-911.27-00	CAR ALLOWANCE	0	0	0	0	0	0	0	0	0
* Personnel Svcs-Benefits		5,068	0	0	0	0	0	0	0	0
297-2972-463.34-90	OTHER SERVICES	2,600	10,845	37,620	37,620	5,280	37,620	41,220	41,220	41,220
297-6100-435.30-90	OTHER PROF. SERVICES	0	0	0	0	0	0	0	0	0
297-6100-435.34-40	BUILDING DEMOLITION SERV	0	0	0	0	0	0	0	0	0
297-6100-911.30-12	LEGAL FEES	0	0	0	0	0	0	0	0	0

PREPARED 04/05/22, 09:34:51
 PROGRAM 0601L
 PREPARED BY Almaliky, Muhanad

BUDGET PREPARATION WORKSHEET - FUND NNN
 FOR FISCAL YEAR 2023
 REF numbers for FY23/24/25

ACCOUNTING PERIOD 2 10/2022
 PAGE

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY20 ACTUAL	FY21 ACTUAL	FY22 ADOPTED BUDGET	FY22 ADJUSTED BUDGET	FY22 Y-T-D ACTUAL	FINANCE PROJ THIS YEAR	FY2023 Budget Request	FY2024 Budget Request	FY2025 Budget Request
297-6100-911.30-40	AUDIT SERVICE	800	800	800	800	800	800	800	800	800
297-6100-911.30-90	OTHER PROF. SERVICES	0	0	0	0	0	0	0	0	0
297-6100-911.34-51	ADMIN/MANAGEMENT SERVICE	0	0	0	0	0	0	0	0	0
297-6100-911.34-90	OTHER SERVICES	302,415	324,419	396,095	468,079	253,834	468,079	423,405	445,999	445,999
* Services-Prof&Contractual		305,815	336,064	434,515	506,499	259,914	506,499	465,425	488,019	488,019
297-6100-435.43-00	REPAIR & MAINTENANCE	0	0	0	0	0	0	0	0	0
297-6100-911.43-82	COPIERS R & M	0	886	375	375	347	375	350	350	350
* Repair & Maint Services		0	886	375	375	347	375	350	350	350
297-6100-911.44-10	BUILDING RENTAL	10,830	10,830	7,500	11,415	9,415	12,415	12,140	12,140	12,140
297-6100-911.44-90	MISCELLANEOUS RENTALS	0	0	0	0	0	0	0	0	0
* Rentals		10,830	10,830	7,500	11,415	9,415	12,415	12,140	12,140	12,140
297-6100-435.45-10	ARCHITECT/ENGINEER SVC	0	0	0	59,501	0	59,501	0	0	0
297-6100-435.45-20	CONSTRUCTION CONTRACTOR	0	0	0	137,785	0	137,785	0	0	0
297-6100-435.45-30	ENGINEERING & INSP SERV	0	0	0	0	0	0	0	0	0
297-6100-911.45-25	CONSTRCTN MATERL/SUPPLIES	0	0	0	0	0	0	0	0	0
* Construction Expenses		0	0	0	197,286	0	197,286	0	0	0
297-6100-911.51-00	COMMUNITY PROMOTION	112,128	157,917	240,430	303,323	77,843	303,323	161,530	161,780	157,780
* Community Promotion		112,128	157,917	240,430	303,323	77,843	303,323	161,530	161,780	157,780
297-6100-911.52-10	GENERAL INSURANCE	6,260	6,234	6,937	6,937	5,202	6,937	11,880	12,215	12,424
* Insurance & Bonds		6,260	6,234	6,937	6,937	5,202	6,937	11,880	12,215	12,424
297-6100-911.53-00	COMMUNICATIONS, TELE SERV	1,200	1,046	1,107	1,107	453	1,107	1,093	1,093	1,093
* Communications		1,200	1,046	1,107	1,107	453	1,107	1,093	1,093	1,093
297-6100-911.54-00	PUBLISHING	0	0	0	0	0	0	0	0	0
* Printing & Publishing		0	0	0	0	0	0	0	0	0
297-6100-911.58-10	STAFF TRAINING & TRAN EXP	1,397	1,075	3,500	3,500	475	3,500	3,500	3,500	3,500
* Training & Transportation		1,397	1,075	3,500	3,500	475	3,500	3,500	3,500	3,500
297-6100-911.60-10	OFFICE SUPPLIES	401	63	1,500	1,500	1,526	1,500	1,500	1,500	1,500
297-6100-911.60-20	POSTAGE	214	0	350	350	8	350	350	350	350
297-6100-911.61-00	OPERATING SUPPLIES	0	0	0	0	0	0	0	0	0

PREPARED 04/05/22, 09:34:51
 PROGRAM 0601L
 PREPARED BY Almaliky, Muhamad

BUDGET PREPARATION WORKSHEET - FUND NNN
 FOR FISCAL YEAR 2023
 REFB numbers for FY23/24/25

ACCOUNTING PERIOD 3 10/2022
 PAGE

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY20 ACTUAL	FY21 ACTUAL	FY22 ADOPTED BUDGET	FY22 ADJUSTED BUDGET	FY22 Y-T-D ACTUAL	FINANCE PROJ THIS YEAR	FY2023 Budget Request	FY2024 Budget Request	FY2025 Budget Request
297-6100-911.61-90	EQUIPMENT - NON CAPITAL	0	0	7,500	3,585	0	3,585	5,000	5,000	5,000
297-6100-911.62-00	REPAIR & MAINT SUPPLIES	0	0	0	0	0	0	0	0	0
297-6100-911.62-40	PLANTING MATERIALS	17,825	30,395	50,825	50,825	40,625	50,825	52,500	30,000	30,000
* Supplies & Materials		18,440	30,458	60,175	56,260	42,159	56,260	59,350	36,850	36,850
297-6100-435.68-24	SETTLEMENTS EXPENSE	0	0	0	0	0	0	0	0	0
297-6100-435.68-80	LICENSES, FEES & PERMITS	0	0	0	0	0	0	0	0	0
297-6100-911.65-00	MEMBERSHIPS	435	148	1,190	1,190	462	1,190	940	940	940
297-6100-911.66-00	REFERENCE MATERIALS	0	0	0	0	0	0	0	0	0
297-6100-911.67-30	DEN EAST ACTION COMM, INC	0	0	0	0	0	0	0	0	0
297-6100-911.68-80	LICENSES, FEES & PERMITS	0	0	0	0	0	0	0	0	0
297-6100-911.68-90	OTHER OPERATING EXPENSE	0	0	29,658	29,658	14,203	14,203	14,203	14,203	14,203
* Other Expenses		435	148	30,848	30,848	14,665	15,393	15,143	15,143	15,143
297-6100-911.80-60	DEBT SERVICE INTEREST	0	0	0	0	0	0	0	0	0
* Debt Service		0	0	0	0	0	0	0	0	0
297-6100-980.92-75	BROWNFIELD FUND	448,590	457,004	457,000	457,000	0	335,000	261,200	261,200	261,200
* Transfers Out		448,590	457,004	457,000	457,000	0	335,000	261,200	261,200	261,200
297-6100-435.98-00	UNDISTRIBUTED APPROP	0	0	0	5,694	0	5,694	0	0	0
297-6100-911.98-00	UNDISTRIBUTED APPROP	0	0	0	0	0	0	0	0	0
* Undistributed Appropriat		0	0	0	5,694	0	5,694	0	0	0
** EXPENDITURE		910,163	1,001,662	1,242,387	1,580,244	410,473	1,443,789	991,611	992,290	988,499
*** EAST DEN DOWNTOWN DEV AUT		24,798	106,248	188,724	526,581	546,152-	388,540	77,374	61,576	41,507
		24,798	106,248	188,724	526,581	546,152-	388,540	77,374	61,576	41,507

	WDDDA							EDDDA										
			FYE2023 REDUCTIONS/ ADDITIONS/ CORRECTIONS 3/10/22	FYE2023 REVISED	FYE2023 REDUCTIONS/ ADDITIONS/ CORRECTIONS 3/24/22	FYE2023 REVISED/FINAL DRAFT	FYE2024	FYE2025					FYE2023 REVISED #2 (millage reduction)	FYE2023 REVISED 3/4/22	FYE2023 REDUCTIONS/ CORRECTIONS 3/10/22	FYE2023 REVISED/FINAL DRAFT	FYE2024	FYE2025
CONTRACT SERVICES	FYE2022	FYE2023 PROPOSED							FYE2022	FYE2023 PROPOSED	FYE2023 REDUCTIONS	FYE2023 REVISED						
Sanitation	\$ 25,920.00	\$ 25,920.00	\$ 10,000.00	\$ 35,920.00		\$ 35,920.00	\$ 35,920.00	\$ 35,920.00	\$ 37,620.00	\$ 37,620.00	\$ -	\$ 37,620.00	\$ -	\$ 37,620.00	\$ 3,600.00	\$ 41,220.00	\$ 41,220.00	\$ 41,220.00
Holiday Décor	\$ 50,000.00	\$ 10,000.00	\$ 40,000.00	\$ 50,000.00		\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 10,000.00	\$ 15,000.00	\$ (5,000.00)	\$ 10,000.00	\$ (5,000.00)	\$ 5,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	
Ramadan Lighting		\$ 10,000.00	\$ 10,000.00	\$ 10,000.00		\$ 10,000.00	\$ 10,000.00	\$ 10,000.00		\$ 10,000.00	\$ -	\$ 10,000.00	\$ (10,000.00)	\$ -	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
Landscape Maintenance	\$ 179,580.00	\$ 179,580.00	\$ (7,230.00)	\$ 172,350.00		\$ 172,350.00	\$ 179,580.00	\$ 179,580.00	\$ 62,500.00	\$ 62,500.00	\$ -	\$ 62,500.00		\$ 62,500.00	\$ 2,670.00	\$ 65,170.00	\$ 65,170.00	\$ 65,170.00
Snow Removal	\$ 36,500.00	\$ 36,500.00	\$ 10,950.00	\$ 47,450.00		\$ 47,450.00	\$ 36,500.00	\$ 36,500.00	\$ 25,000.00	\$ 25,000.00	\$ -	\$ 25,000.00	\$ -	\$ 25,000.00	\$ 7,500.00	\$ 32,500.00	\$ 25,000.00	\$ 25,000.00
Bike Racks/Facilities	\$ 4,000.00	\$ 10,000.00		\$ 10,000.00		\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 15,000.00	\$ 10,000.00	\$ (10,000.00)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Planning - Streetscapes (South Connector/Schaefer/SMART City/Parking/Alleys/Other)	\$ 40,000.00	\$ 40,000.00	\$ (30,000.00)	\$ 10,000.00		\$ 10,000.00	\$ 40,000.00	\$ 40,000.00		\$ 25,000.00	\$ (10,000.00)	\$ 15,000.00	\$ -	\$ 15,000.00	\$ (15,000.00)	\$ -	\$ 10,000.00	\$ 10,000.00
Planning - Building Conversions		\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Platform Dining	\$ 37,865.00	\$ 25,000.00	\$ -	\$ 25,000.00	\$ (25,000.00)	\$ -	\$ -	\$ -	\$ 2,621.00	\$ 12,000.00	\$ (12,000.00)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Market Shelter Design/Engineering	\$ 20,000.00	\$ 25,000.00	\$ -	\$ 25,000.00	\$ (25,000.00)	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Streetscape Enhancements	\$ 11,800.00	\$ 12,000.00	\$ 8,000.00	\$ 20,000.00		\$ 20,000.00	\$ 12,000.00	\$ 12,000.00	\$ 77,000.00	\$ 40,000.00	\$ (10,000.00)	\$ 30,000.00	\$ (15,000.00)	\$ 15,000.00	\$ -	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00
Planting Materials	\$ 40,000.00	\$ 42,000.00	\$ 25,332.00	\$ 67,332.00		\$ 67,332.00	\$ 42,000.00	\$ 42,000.00	\$ 50,825.00	\$ 55,000.00	\$ (2,500.00)	\$ 52,500.00		\$ 52,500.00		\$ 52,500.00	\$ 30,000.00	\$ 30,000.00
Planning Public Space Design- City Hall Park	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ 12,363.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Planning Public Space Design- Pocket Parks	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ 15,000.00	\$ (15,000.00)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Digital Marquee/Over the Road Banner System	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ 15,000.00	\$ (15,000.00)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Michigan Avenue Lighting	\$ -	\$ 25,000.00	\$ -	\$ 25,000.00		\$ 25,000.00	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Planning - Lot B	\$ -	\$ 25,000.00	\$ -	\$ 25,000.00	\$ (25,000.00)	\$ -	\$ -	\$ 25,000.00		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
W Village Commons Plaza	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ 25,000.00		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Open Door	\$ 50,000.00	\$ 80,000.00	\$ (30,000.00)	\$ 50,000.00	\$ (25,000.00)	\$ 25,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 80,000.00	\$ (35,000.00)	\$ 45,000.00	\$ -	\$ 45,000.00	\$ -	\$ 45,000.00	\$ 45,000.00	\$ 45,000.00
Dumpster Enclosures	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -		\$ 20,000.00	\$ (5,000.00)	\$ 15,000.00	\$ -	\$ 15,000.00	\$ -	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00
PR Monitor Services	\$ -	\$ 5,000.00	\$ (3,500.00)	\$ 1,500.00		\$ 1,500.00	\$ 1,500.00	\$ 1,500.00		\$ 5,000.00	\$ (2,500.00)	\$ 2,500.00	\$ (2,500.00)	\$ -	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00
Pest Control	\$ -	\$ 1,000.00		\$ 1,000.00	\$ 7,500.00	\$ 8,500.00	\$ 1,000.00	\$ 1,000.00		\$ 1,000.00	\$ -	\$ 1,000.00	\$ -	\$ 1,000.00	\$ -	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
TOTAL CONTRACT SERVICES	\$ 455,665.00	\$ 552,000.00	\$ 33,552.00	\$ 575,552.00		\$ 447,132.00	\$ 468,500.00	\$ 518,500.00	\$ 292,929.00	\$ 428,120.00	\$ (122,000.00)	\$ 306,120.00	\$ (32,500.00)	\$ 273,620.00	\$ 15,270.00	\$ 288,890.00	\$ 268,890.00	\$ 268,890.00
COMMUNITY PROMOTIONS																		
General Marketing (banners, printing, social media)	\$ 45,000.00	\$ 45,000.00	\$ (10,000.00)	\$ 35,000.00	\$ 5,000.00	\$ 40,000.00	\$ 35,000.00	\$ 35,000.00	\$ 35,000.00	\$ 45,000.00	\$ (15,000.00)	\$ 30,000.00	\$ (15,000.00)	\$ 15,000.00	\$ 5,000.00	\$ 20,000.00	\$ 18,750.00	\$ 18,750.00
Additional Social Media Ads (General)	\$ -	\$ 10,000.00	\$ (10,000.00)	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Branding/Graphic Design	\$ 37,771.00	\$ 37,500.00	\$ (2,500.00)	\$ 35,000.00		\$ 35,000.00	\$ 32,500.00	\$ 30,000.00	\$ 66,883.00	\$ 37,500.00	\$ -	\$ 37,500.00	\$ -	\$ 37,500.00	\$ (5,000.00)	\$ 32,500.00	\$ 32,500.00	\$ 30,000.00
Photography	\$ 5,000.00	\$ 5,000.00	\$ -	\$ 5,000.00	\$ (2,500.00)	\$ 2,500.00	\$ 5,000.00	\$ 2,500.00	\$ 2,500.00	\$ 5,000.00	\$ (2,500.00)	\$ 2,500.00	\$ -	\$ 2,500.00	\$ -	\$ 2,500.00	\$ 2,500.00	2500
Metromode	\$ 9,000.00	\$ 9,000.00	\$ -	\$ 9,000.00	\$ (4,500.00)	\$ 4,500.00	\$ 4,500.00	\$ 4,500.00	\$ 9,000.00	\$ 9,000.00	\$ (4,500.00)	\$ 4,500.00	\$ -	\$ 4,500.00	\$ -	\$ 4,500.00	\$ 2,500.00	\$ 2,500.00
Constant Contact	\$ 250.00	\$ 250.00	\$ (250.00)	\$ -		\$ -	\$ -	\$ -	\$ 250.00	\$ 250.00	\$ -	\$ 250.00	\$ -	\$ 250.00	\$ (250.00)	\$ -	\$ -	\$ -
Web Hosting & Domains	\$ 1,430.00	\$ 1,430.00	\$ 250.00	\$ 1,680.00		\$ 1,680.00	\$ 1,680.00	\$ 1,680.00	\$ 1,430.00	\$ 1,430.00	\$ -	\$ 1,430.00	\$ -	\$ 1,430.00	\$ 250.00	\$ 1,680.00	\$ 1,680.00	\$ 1,680.00
Henry Ford	\$ 5,600.00	\$ 5,600.00	\$ -	\$ 5,600.00		\$ 5,600.00	\$ 5,600.00	\$ 5,600.00	\$ 5,600.00	\$ 5,600.00	\$ -	\$ 5,600.00	\$ -	\$ 5,600.00	\$ -	\$ 5,600.00	\$ 5,600.00	\$ 5,600.00
Community Art/Pockets of Perception	\$ 10,000.00	\$ 10,000.00	\$ -	\$ 10,000.00	\$ (5,000.00)	\$ 5,000.00	\$ 10,000.00	\$ 5,000.00	\$ 19,000.00	\$ 20,000.00	\$ (10,000.00)	\$ 10,000.00	\$ (10,000.00)	\$ -	\$ 5,000.00	\$ 5,000.00	\$ -	\$ -
Art Month	\$ 4,000.00	\$ 1,000.00	\$ -	\$ 1,000.00		\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ -	\$ 1,000.00	\$ -	\$ 1,000.00	\$ -	\$ 1,000.00	\$ -	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
Fall Promotions	\$ 600.00	\$ 1,000.00	\$ -	\$ 1,000.00		\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 600.00	\$ 1,000.00	\$ -	\$ 1,000.00	\$ -	\$ 1,000.00	\$ -	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
Holiday Promotions/Winterfest/SS Kick Off	\$ 38,000.00	\$ 38,000.00	\$ (13,000.00)	\$ 25,000.00		\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 7,500.00	\$ 7,500.00	\$ -	\$ 7,500.00	\$ -	\$ 7,500.00	\$ -	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00
Shop Small	\$ 7,750.00	\$ 8,500.00	\$ -	\$ 8,500.00		\$ 8,500.00	\$ 8,500.00	\$ 8,500.00	\$ 7,750.00	\$ 8,500.00	\$ -	\$ 8,500.00	\$ -	\$ 8,500.00	\$ -	\$ 8,500.00	\$ 6,000.00	\$ 6,000.00
Restaurant Week (\$16,500 W; \$10K E budgeted + carry forward from 2021)	\$ 29,308.00	\$ 16,500.00	\$ -	\$ 16,500.00		\$ 16,500.00	\$ 16,500.00	\$ 16,500.00	\$ 22,010.00	\$ 16,500.00	\$ (6,500.00)	\$ 10,000.00	\$ -	\$ 10,000.00	\$ -	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
Tunes at Noon	\$ 4,700.00	\$ 6,000.00	\$ (1,000.00)	\$ 5,000.00		\$ 5,000.00	\$ 5,000.00	\$ 5,000.00			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Friday Nites	\$ 30,000.00	\$ 30,000.00	\$ -	\$ 30,000.00		\$ 30,000.00	\$ 30,000.00	\$ 30,000.00			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Movies in the Park	\$ 2,300.00	\$ 2,500.00	\$ -	\$ 2,500.00	\$ 2,500.00	\$ 5,000.00	\$ 2,500.00	\$ 2,500.00	\$ 2,300.00	\$ 2,300.00		\$ 2,300.00	\$ -	\$ 2,300.00	\$ -	\$ 2,300.00	\$ 2,300.00	\$ 2,300.00
Ladies Night Out	\$ 3,700.00	\$ 6,500.00	\$ (2,000.00)	\$ 4,500.00		\$ 4,500.00	\$ 4,500.00	\$ 4,500.00			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Perennial Exchange	\$ 700.00	\$ 700.00		\$ 700.00		\$ 700.00	\$ 700.00	\$ 700.00	\$ 700.00	\$ 700.00	\$ -	\$ 700.00	\$ -	\$ 700.00	\$ -	\$ 700.00	\$ 700.00	\$ 700.00
Kids Day	\$ 6,000.00	\$ 17,000.00	\$ (2,000.00)	\$ 15,000.00	\$ (5,000.00)	\$ 10,000.00	\$ 15,000.00	\$ 15,000.00			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Beer Festival Partnership		\$ -	\$ 2,000.00	\$ 2,000.00		\$ 2,000.00	\$ 2,000.00	\$ 2,000.00			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Wayfinding	\$ 10,000.00	\$ 20,000.00	\$ -	\$ 20,000.00		\$ 20,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 20,000.00	\$ (10,000.00)	\$ 10,000.00	\$ (10,000.00)	\$ -	\$ 10,000.00	\$ 10,000.00	\$ -	\$ -
BUILD Institute/Entrepreneur Dev SEO/SEM	\$ 10,000.00	\$ 10,000.00	\$ (10,000.00)	\$ -		\$ -	\$ -	\$ -		\$ 10,000.00	\$ (5,000.00)	\$ 5,000.00	\$ (5,000.00)	\$ -	\$ -	\$ -	\$ -	\$ -
Social District	\$ 50,000.00	\$ 25,000.00	\$ -	\$ 25,000.00	\$ (15,000.00)	\$ 10,000.00	\$ 20,000.00	\$ 15,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Farmers Market	\$ 20,000.00	\$ 25,000.00		\$ 25,000.00		\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 10,000.00	\$ 20,000.00	\$ (5,000.00)	\$ 15,000.00	\$ -	\$ 15,000.00	\$ -	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00
H2BE	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ 40,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Community Gardens	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ 1,000.00	\$ 2,000.00	\$ (1,000.00)	\$ 1,000.00	\$ -	\$ 1,000.00	\$ (1,000.00)	\$ -	\$ 500.00	\$ 500.00
Ramadan Pop Ups	\$ -	\$ 5,000.00	\$ (5,000.00)	\$ -		\$ -	\$ -	\$ -	\$ -	\$ 5,000.00		\$ 5,000.00	\$ -	\$ 5,000.00	\$ (5,000.00)	\$ -	\$ -	\$ -
Green Earth Week	\$ -	\$ 6,000.00	\$ (3,000.00)	\$ 3,000.00		\$ 3,000.00	\$ -	\$ -	\$ -	\$ 6,000.00	\$ (2,000.00)	\$ 4,000.00	\$ -	\$ 4,000.00	\$ (2,000.00)	\$ 2,000.00	\$ -	\$ -
Sidewalk Sale	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ 600.00	\$ 2,500.00	\$ -	\$ 2,500.00	\$ (1,500.00)	\$ 1,000.00	\$ -	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
Summer Music Series (formerly Jazz/Mosaic)	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ 25,000.00	\$ 85,000.00	\$ (15,000.00)	\$ 70,000.00	\$ (25,000.00)	\$ 45,000.00	\$ (20,000.00)	\$ 25,000.00	\$ 45,000.00	\$ 45,000.00
Eastborn Clean Up	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -		\$ 500.00		\$ 500.00	\$ -	\$ 500.00	\$ (500.00)	\$ -	\$ -	\$ -
Downtown Day Sale	\$ -	\$ 5,000.00	\$ (2,500.00)	\$ 2,500.00		\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ -	\$ 5,000.00	\$ (2,500.00)	\$ 2,500.00	\$ -	\$ 2,500.00	\$ (1,000.00)	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00
Open House		\$ 1,000.00	\$ (1,000.00)	\$ -		\$ -	\$ -	\$ -		\$ 1,000.00		\$ 1,000.00	\$ (1,000.00)	\$ -	\$ -	\$ -	\$ -	\$ -
Translation Services		\$ 2,500.00	\$ (1,500.00)	\$ 1,000.00		\$ 1,000.00	\$ 1,000.00	\$ 1,000.00		\$ 2,500.00	\$ (1,5							

Incubator/Pop Up Shops		\$ 20,000.00	\$ (10,000.00)	\$ 10,000.00	\$ (10,000.00)	\$ -	\$ 10,000.00	\$ -		\$ 20,000.00	\$ (10,000.00)	\$ 10,000.00	\$ (10,000.00)	\$ -	\$ -	\$ -	\$ -	\$ -
Mobility Marketing		\$ 7,500.00	\$ (7,500.00)	\$ -		\$ -	\$ -	\$ -		\$ 7,500.00	\$ (3,750.00)	\$ 3,750.00	\$ (3,750.00)	\$ -	\$ -	\$ -	\$ -	\$ -
SWAG		\$ 10,000.00	\$ (7,500.00)	\$ 2,500.00		\$ 2,500.00	\$ 1,500.00	\$ 1,500.00		\$ 10,000.00	\$ (5,000.00)	\$ 5,000.00	\$ (5,000.00)	\$ -	\$ -	\$ -	\$ 2,500.00	\$ 1,000.00
TOTAL COMMUNITY PROMOTIONS	\$ 341,109.00	\$ 399,980.00	\$ (87,250.00)	\$ 312,730.00		\$ 273,230.00	\$ 281,730.00	\$ 255,980.00	\$ 272,123.00	\$ 369,780.00	\$ (104,250.00)	\$ 265,530.00	\$ (89,500.00)	\$ 176,030.00	\$ (14,500.00)	\$ 161,530.00	\$ 161,780.00	\$ 157,780.00
MANAGEMENT																		
POW	\$ 193,140.00	\$ 205,735.00		\$ 205,735.00		\$ 205,735.00	\$ 218,329.00	\$ 218,329.00	\$ 193,140.00	\$ 205,735.00	\$ -	\$ 205,735.00	\$ -	\$ 205,735.00		\$ 205,735.00	\$ 218,329.00	\$ 218,329.00
Communications Management	\$ 20,000.00	\$ 22,500.00		\$ 22,500.00		\$ 22,500.00	\$ 25,000.00	\$ 25,000.00	\$ 20,000.00	\$ 22,500.00	\$ -	\$ 22,500.00	\$ -	\$ 22,500.00		\$ 22,500.00	\$ 22,500.00	\$ 22,500.00
Land Acquisition (\$23k estimated)	\$ -			\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -
TIF Plan Revisions	\$ 10,000.00	\$ 10,000.00	\$ (10,000.00)	\$ -		\$ -	\$ -	\$ -	\$ -	\$ 10,000.00	\$ (10,000.00)	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -
Internship Program	\$ -	\$ 10,000.00	\$ (10,000.00)	\$ -		\$ -	\$ -	\$ -	\$ -	\$ 10,000.00	\$ (6,000.00)	\$ 4,000.00	\$ (4,000.00)	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL MANAGEMENT	\$ 223,140.00	\$ 248,235.00	\$ (20,000.00)	\$ 228,235.00		\$ 228,235.00	\$ 243,329.00	\$ 243,329.00	\$ 213,140.00	\$ 248,235.00	\$ (16,000.00)	\$ 232,235.00	\$ (4,000.00)	\$ 228,235.00	\$ -	\$ 228,235.00	\$ 240,829.00	\$ 240,829.00
OFFICE EXPENSES																		
Audit	\$ 400.00	\$ 400.00	\$ -	\$ 400.00		\$ 400.00	\$ 400.00	\$ 400.00	\$ 800.00	\$ 800.00	\$ -	\$ 800.00		\$ 800.00		\$ 800.00	\$ 800.00	\$ 800.00
Insurance	\$ 6,013.00	\$ 6,013.00	\$ -	\$ 6,013.00		\$ 6,013.00	\$ 6,013.00	\$ 6,013.00	\$ 6,937.00	\$ 6,937.00	\$ -	\$ 6,937.00		\$ 6,937.00		\$ 6,937.00	\$ 6,937.00	\$ 6,937.00
Postage	\$ 350.00	\$ 350.00	\$ -	\$ 350.00		\$ 350.00	\$ 350.00	\$ 350.00	\$ 350.00	\$ 350.00	\$ -	\$ 350.00		\$ 350.00		\$ 350.00	\$ 350.00	\$ 350.00
Copier	\$ 375.00	\$ 375.00	\$ -	\$ 375.00		\$ 375.00	\$ 375.00	\$ 375.00	\$ 375.00	\$ 375.00	\$ -	\$ 375.00		\$ 375.00		\$ 375.00	\$ 375.00	\$ 375.00
Training & Transportation	\$ 3,500.00	\$ 3,500.00	\$ -	\$ 3,500.00		\$ 3,500.00	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00	\$ -	\$ 3,500.00		\$ 3,500.00		\$ 3,500.00	\$ 3,500.00	\$ 3,500.00
Communications	\$ 1,107.00	\$ 1,107.00	\$ -	\$ 1,107.00		\$ 1,107.00	\$ 1,107.00	\$ 1,107.00	\$ 1,107.00	\$ 1,107.00	\$ -	\$ 1,107.00		\$ 1,107.00		\$ 1,107.00	\$ 1,107.00	\$ 1,107.00
Memberships	\$ 940.00	\$ 940.00	\$ -	\$ 940.00		\$ 940.00	\$ 940.00	\$ 940.00	\$ 1,190.00	\$ 940.00	\$ -	\$ 940.00		\$ 940.00		\$ 940.00	\$ 940.00	\$ 940.00
Office Supplies	\$ 1,500.00	\$ 1,500.00	\$ -	\$ 1,500.00		\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ -	\$ 1,500.00		\$ 1,500.00		\$ 1,500.00	\$ 1,500.00	\$ 1,500.00
Office Cleaning	\$ 455.00	\$ 455.00	\$ (455.00)	\$ -		\$ -	\$ -	\$ -	\$ 455.00	\$ 455.00	\$ -	\$ 455.00	\$ -	\$ 455.00	\$ (455.00)	\$ -	\$ -	\$ -
Building Rental	\$ 7,500.00	\$ 12,140.00	\$ -	\$ 12,140.00		\$ 12,140.00	\$ 12,382.80	\$ 12,625.10	\$ 7,500.00	\$ 12,140.00	\$ -	\$ 12,140.00	\$ -	\$ 12,140.00	\$ -	\$ 12,140.00	\$ 12,382.80	\$ 12,625.10
TOTAL OFFICE EXPENSES	\$ 22,140.00	\$ 26,780.00	\$ (455.00)	\$ 26,325.00		\$ 26,325.00	\$ 26,567.80	\$ 26,810.10	\$ 23,714.00	\$ 28,104.00	\$ -	\$ 28,104.00	\$ -	\$ 28,104.00	\$ (455.00)	\$ 27,649.00	\$ 27,891.80	\$ 28,134.10
OTHER EXPENSES																		
Non-capital Equipment (Lighting & Repairs)	\$ 33,600.00	\$ 33,600.00	\$ (8,600.00)	\$ 25,000.00		\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 7,500.00	\$ 7,500.00	\$ -	\$ 7,500.00	\$ -	\$ 7,500.00	\$ (2,500.00)	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
Utilities	\$ 1,250.00	\$ 1,250.00	\$ (1,250.00)	\$ -		\$ -	\$ -	\$ -	\$ 1,250.00	\$ 1,250.00	\$ -	\$ 1,250.00	\$ -	\$ 1,250.00	\$ (1,250.00)	\$ -	\$ -	\$ -
Water	\$ 3,190.00	\$ 4,873.00	\$ -	\$ 4,873.00		\$ 4,873.00			\$ -		\$ -		\$ -	\$ -		\$ -	\$ -	\$ -
Undistributed Appropriation (Library??)	\$ 30,000.00	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	
Brownfield/Bond Debts	\$ 252,400.00	\$ 252,400.00	\$ -	\$ 252,400.00		\$ 252,400.00	\$ 252,400.00	\$ 252,400.00	\$ 457,000.00	\$ 457,000.00	\$ -	\$ 457,000.00	\$ -	\$ 457,000.00	\$ (195,800.00)	\$ 261,200.00	\$ 250,000.00	\$ 250,000.00
Other Operating Expenses (Artspace Loans)	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ 29,658.00	\$ 29,658.00	\$ -	\$ 29,658.00	\$ -	\$ 29,658.00	\$ -	\$ 29,658.00	\$ -	\$ -
OTHER EXPENSES	\$ 320,440.00	\$ 292,123.00		\$ 282,273.00		\$ 282,273.00	\$ 277,400.00	\$ 277,400.00	\$ 494,158.00	\$ 495,408.00	\$ -	\$ 495,408.00	\$ -	\$ 495,408.00	\$ (199,550.00)	\$ 295,858.00	\$ 255,000.00	\$ 255,000.00
REDUCTION			\$ (73,511.00)		\$ (132,000.00)						\$ (242,063.00)		\$ (125,813.00)		\$ 957.00			
GRAND TOTAL	\$ 1,362,494.00	\$ 1,519,118.00		\$ 1,425,115.00		\$ 1,257,195.00	\$ 1,297,526.80	\$ 1,322,019.10	\$ 1,296,064.00	\$ 1,569,647.00		\$ 1,327,397.00		\$ 1,201,397.00		\$ 1,002,162.00	\$ 954,390.80	\$ 950,633.10

EAST DEARBORN DOWNTOWN DEVELOPMENT AUTHORITY

Proposed Sale of Outdoor Seating Platforms - EDDDA

Date Adopted:

Motioned by:

Seconded by:

WHEREAS: It is the goal of East Dearborn Downtown Development Authority (EDDDA) and West Dearborn Downtown Development Authority (WDDDA) to establish areas of increased customer traffic and sales at established businesses with unique attractions; and

WHEREAS: The EDDDA established an outdoor platform dining structure program for the purpose of additional seating for restaurants and bars in the district; and

WHEREAS: The EDDDA Board authorized a purchase from Unilock of up to \$7600 for one (8' x 40') outdoor seating platform from account # 297-6100-911-34-90; and

WHEREAS: One Outdoor Seating Platform was purchased for \$6,000 and installed for \$1,500 at the City Parking Lot at the southeast corner of Michigan and Williamson to be used by Good Burger and Koja Sushi; and

WHEREAS: Good Burger and Koja Sushi have decided they do not want to use the platform, and removal and storage of the platform will cost approximately \$1,500.00;

WHEREAS: The City of Dearborn Purchasing Department has indicated that the EDDDA may sell the platform through its Govdeals.com bidding process;

RESOLVED: The Dearborn DDA Execute Committee has reviewed the sale program and terms, and recommends the sale of the platform for a minimum of \$3,500.00 through the City's Govdeals.com bidding process; so let it be

RESOLVED: The EDDDA Board authorizes the Manager of the DDDAs to execute necessary contracts, contingent on City Council approval, subject to the review and approval of Corporation Counsel.

Yes:

No:

Abstained:

Absent:

WEST DEARBORN DOWNTOWN DEVELOPMENT AUTHORITY

Proposed Sale of Outdoor Seating Platforms - WDDDA

Date Adopted:

Motioned by:

Seconded by:

- WHEREAS:** It is the goal of East Dearborn Downtown Development Authority (EDDDA) and West Dearborn Downtown Development Authority (WDDDA) to establish areas of increased customer traffic and sales at established businesses with unique attractions; and
- WHEREAS:** The WDDDA established an outdoor platform dining structure program for the purpose of additional seating for restaurants and bars in the district; and
- WHEREAS:** The WDDDA Board authorized a purchase from Unilock of up to \$7600 for each (8' x 40') outdoor seating platform from account # 296-6100-911-34-90; and
- WHEREAS:** One Outdoor Seating Platform was purchased for \$5954 and installed for \$1,500 on Howard St. to be used by La Fork ; and
- WHEREAS:** La Fork has decided they do not want to use the platform, and removal and storage of the platform will cost approximately \$1,500.00;
- WHEREAS:** The City of Dearborn Purchasing Department has indicated that the WDDDA may sell the platform through its Govdeals.com bidding process;
- RESOLVED:** The Dearborn DDA Execute Committee has reviewed the sale program and terms, and recommends the sale of the platform for a minimum of \$3,500.00 through the City's Govdeals.com bidding process; so let it be
- RESOLVED:** The WDDDA Board authorizes the Manager of the DDDAs to execute necessary contracts, contingent on City Council approval, subject to the review and approval of Corporation Counsel.

Yes:

No:

Abstained:

Absent:

EAST DEARBORN DOWNTOWN DEVELOPMENT AUTHORITY

RAP GRANT_PEDESTRIAN ALLEY_RESOLUTION OF SUPPORT

Date Adopted:

Motioned by:

Seconded by:

WHEREAS: The East Dearborn Downtown Development Authority (EDDDA) is committed to supporting business growth and stimulating the economy through planning, implementing and funding physical improvements and business assistance programs and projects within the district; and

WHEREAS: The EDDDA has established and allocated funds for Capital Improvement Project (M20017) for parking lot and alley improvements in the EDDDA with \$787,718 remaining in the fund balance for improvements; and

WHEREAS: The EDDDA has prioritized improving the pedestrian alley north of Michigan Avenue that runs from the Neckel to 5050 parking lots behind the Arab American National Museum (AANM) and Masri Clinic, shops and restaurants; and

WHEREAS: The EDDDA envisions creating a dynamic space for public gatherings, adjacent property owner usage, dining, culture, art and innovative programming. Adjacent businesses including the AANM, Adonis and Prime Eatery have all indicated the need for outdoor space opportunities due to COVID-19 impacts and consumer demand for safe, outdoor dining, cultural and innovative business services, programming and engagement; and

WHEREAS: The EDDDA is in the process of developing plans for the pedestrian alley improvements and intends to apply for the MEDC Revitalization and Placemaking Grant that requires a 50% match with the intention to complete the pedestrian alley project by Fall 2023 and no later than the required timeframe of the grant requirements; therefore, let it be

RESOLVED: That the EDDDA strongly supports applying for the MEDC Revitalization and Placemaking Grant due on June 3, 2022, for the pedestrian alley improvements that stimulate and grow the local economy, and the EDDDA commits the necessary 50% matching funds to match of the grant request not to exceed a total project cost of \$1, 575, 436 through its CIP M20017 project.

Yes:

No:

Abstain:

Absent:



JOINT DDDA EXECUTIVE COMMITTEE MEETING MINUTES

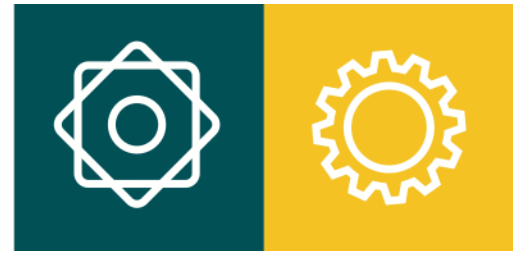


May 9, 2022

9 a.m.

Attendees: Jackie Lovejoy, Matthew Dietz, Eric Woody, Moe Hider, Sam Abbas, Hassan Sheikh, Cathleen Francois, Steve Deisler, Cristina Sheppard-Decius, and Janet Bloom.

1. JOINT BOARD MEETING AGENDA ITEMS
 - a. FYE2023 Budget
Budget hearing is slated on May 25th.
 - b. Sale of Platforms
Steve D. to follow up with Licia in Legal to find out parameters. It has been difficult to find someone to move. If we need to pull and store, Jackie recommends contacting Morse Moving. Jackie and Janet have used this vendor for office moves.
 - c. Bylaws
Checking with Legal on review to see if ready to present.
2. WDDDA ONLY ITEM
 - a. Open Door Dearborn grant criteria recommendations for FYE2023 specific focused on retail
Steve D. - reviewing whether to put a moratorium on restaurants/bars and put more emphasis on retail. Target smaller retail so get more small speciality shops. Will need to adjust grant guidelines. Cristina - need to realize there is market demand and the mix is based on what the community supports. Sam - doesn't see a small grant being a driver for retail. Markets dictate what's needed.
Cristina - bring discussion back to Design/DEV.
3. EDDDA
 - a. Temporary Landscape Services – EDDDA
Janet - 5-6 quotes put out for temporary services and worked on over weekend. Hope to have all received in by today.
 - b. City Hall Park Redesign
4. NEW BUSINESS/DISCUSSION
5. OLD BUSINESS FOR AGENDA
Lot E - looks good
SmithGroup - work load with them over next few months.



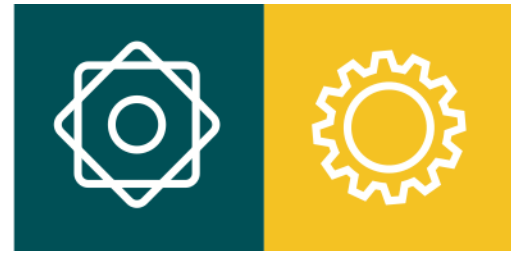
6. CALL TO EXEC COMMITTEE
Homecoming - work on coordinating efforts by administration on event with businesses. Use of parking lots/shuttles, etc.

JUNE ITEMS SLATED

- Board Member Job Description
- Market Data / Survey
- Raised Planter Landscape Installation – EDDDA
- Tree Well Removal – EDDDA
- Fence Repairs - WDDDA



DOWNTOWN DEARBORN DESIGN/EV COMMITTEE MINUTES



Join Zoom Meeting

<https://zoom.us/j/323245564?pwd=NnhnNjVNSE1tVTdHNjVMak91dC9nZz09>

Meeting ID: 323 245 564

Password: 265323

Dial by your location +1 312 626 6799 US (Chicago) +1 929 205 6099 US (New York)

Meeting ID: 323 245 564 Join by Skype for Business:

<https://zoom.us/skype/323245564>

April 27, 2022
2 p.m.

Attendees: Hassan Sheikh, Matthew Dietz, Mike Kirk, Steve Deisler, Cristina Sheppard-Deisler, Janet Bloom, and Steve Horstman (joined 2:20 pm).

Agenda

- I. Open Door Dearborn
 - a. Applicants
 - i. WDDDA - Ali Nasser
Ali's application is still in process since quotes are still needed and a digital file of plans requested. Robusto's Open Door application is expected and should have soon. DEV will hold special meeting, hopefully in a week or two, to review the completed applications.
 - b. WDDDA retail criteria
Steve D. - we have lots of dollars going to restaurants (ratio of 4 to 1) of more restaurants than retail Should application criteria priorities change? Need to review Inventory Gaps in retail merchandising.
Options: 1) give priority to inventory gap retail 2) moratorium on grants to restaurants/bars/food establishments 3) retail applicant fitting the inventory gap list shall be given a maximum grant of up to \$15,000 4) individual buildings or specific blocks of buildings could be targeted for grants 5) review the inventory gap list and update if needed.
Steve D. will check with Michigan Retailers Assoc. Hassan - we shouldn't put more hurdles to obtain funds. We need more support



Mission:

Collaborating to create a vibrant Downtown Dearborn experience for all.

for retail so how do we stimulate that. Mike - use a sq. footage formula. Cap the size of building we support, so it pushes to small retailers in small spaces. One option is pop up experiences. Cristina - look at businesses that are also experiences that could shift customer participation within downtown at different times.

II. Committee Recruitment

Janet to send out list of suggestions given and assignments on who can contact those for joining.

Committee needs to review day and time of meeting so it is accommodating for participants.

III. MEDC Grants – Updates/Needs

a. Match on Main

District 12 was awarded the grant. Other two, Green Brain and Haraz Coffee, were contacted by MEDC that they didn't receive.

b. RAP Grant Update

Working with 5050 property to see options. Hassan asked for a meeting to be set up to discuss.

Another one is the empty lot next to Better Health.

POW team to create template letter of support for such projects.

IV. Market Research Plan

Able to meet with Jordan T. and Hassan about two firms, Cobalt and Placer.ai, on market research. Implementation will be done in phases. DDDAs along with Warren and Dix be involved in initial research with targets of customer data, location mapping, traffic counts (vehicular and pedestrian), events and project impacts. City has secured Dynamo for metrics. Might be able to see if DDDAs can tap into.

V. Business Development & Assistance

a. BAT - Recap of Sustainability Forum

Went very well and speakers were very informative. It was on Facebook live. Speakers were from Green Living Science, Green Portfolio Solutions, LLC and PACE Loan Group (PLG) and Jordan Twardy, City of Dearborn ED Director.

Look at doing a block to test out recycling using the speaker resources.

Meeting invite in next week or two to Jordan T. and Hassan on

b. Property Updates

Building and land use surveys are still in process. Seeing lots of new business signs up. UBreak/I Fix, a couple more restaurants, and

LeCigar property - second floor coming along. Trying to track projects as they come aboard. Trying to contact new owner of old Citizen's Bank location. Former Peacock building more forward with their grant. Cristina - would like to try and reach owner of the old Citizens Bank.

K&W Realty are still working to finish project. Need to figure out a plan to help get them to completion so they can receive the awarded funds from Open Door grant.

VI. Vision Plan Update

VII. Wayfinding

VIII. Multi-Modal & Physical Improvement Projects Updates

a. Bike/Scooter Facilities – survey plan

Talk to U of M, Ford, and other communities to get data to help share with council to show it is a viable mobility option in Dearborn. Have developed a student survey and will run past Bike Share meeting.

b. Public Spaces

i. City Hall Park

Cristina - conversation at board meeting; wrapping up design concepts to give to Mayor's office; they are working on grants to help support.

ii. Farmers Market Shed – deferring to City admin

iii. EDDDA Pedestrian Alleys

c. Infrastructure

Koja no longer wants platform; will take to executive committee to see if it can be sold. No other businesses are expressing interest to use. Haraz may be interested due to asking for platform help with MEDC grant plan. Hassan- need to look at process to do this.

d. Landscape/Maintenance Update

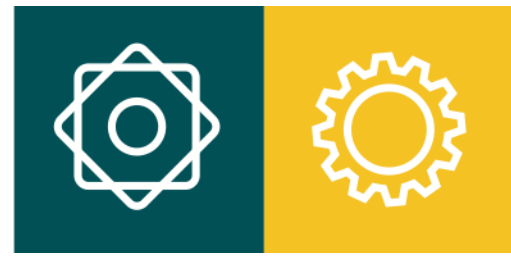
Working on quotes for service after May 8, Fairlane Grounds last day. Have been very please with work of Fairlane Grounds.

e. Art – banner program & striping/art for W. Village Dr.

Cristina - spoke to Emmajean and Sasha and looking to work with youth on banner designs. Matthew - check on Exhibition Columbus and how they engaged a block. Mike - for high traffic areas - not paint but use a plastic composite (3M).



DOWNTOWN DEARBORN PROMOTIONS COMMITTEE MINUTES



April 27, 2022

9 a.m.

Attendees: Matthew Dietz, Katie Merritt, Elizabeth Curran, Julie Schaefer, Cathleen Francois, Helen Lambrix, Cristina Sheppard-Decius, Janet Bloom, and Hassan Sheikh (joined 10am).

A. Storytelling Time– What’s Happening Around Town

Katie - Comic Book Day Saturday, May 7. Will send social media assets to Helen to send out via Downtown Dearborn social media.

Matthew - East vs West art show was Saturday and attendance was low but fought against Miggy’s 3000 hit and the first beautiful weather day. Black Box had an Arab American Arts show and that did well.

B. Communications/Social Media

a. Monthly Report

Reviewed report, Helen - we are at 1.2 million impressions and our goal is 3 million so on track to hit. Top posts were The Lobster Pit, Dave’s Hot Chicken, Preservation Dearborn of M Cantina, and the check list of all participating restaurants. LaPita liked the content created and shared all over.

C. 1st Quarter Events 2022

a. Final DRW Wrap Up

Helen - last event was 2019. We doubled all social media metrics from 2019 - audience, engagement, and impressions.

Reviewed DRW media wrap up flyer. Only paid items are Comcast ads and social media boosts. Budget was \$8,000-\$10,000 less than 2019. Cathleen - all participating restaurants for 2022 have committed to come back for next year.

Join Zoom Meeting
<https://zoom.us/j/308973055?pwd=Sy9GNlBXaGZ4UmgxRlZrRzk3WTdHQT09>

Meeting ID: 308 973 055
Password: 123811

One tap mobile
+19292056099,,308973055# US (New York)
+13126266799,,308973055# US (Chicago)

Dial by your location
+1 929 205 6099
US (New York)
+1 312 626 6799
US (Chicago)
+1 301 715 8592
US

Meeting ID: 308 973 055
Find your local number: <https://zoom.us/j/308973055>

Join by Skype for Business
<https://zoom.us/skype/308973055>



Mission:
Collaborating to create a vibrant Downtown Dearborn experience for all.

D. Metromode Contract – 7 stories

They are doing Instagram takeover per story. Helen - feature arts community in both districts. Matthew - Image Works, Fishnet, Janet Consela (currently in Centennial Library - ends May 3). Julie - another showing coming in Rotunda Gallery with photography. Cover AANM reopening and feature Artist in Residence program. Julie - cover outdoor eating.

E. Volunteer Management

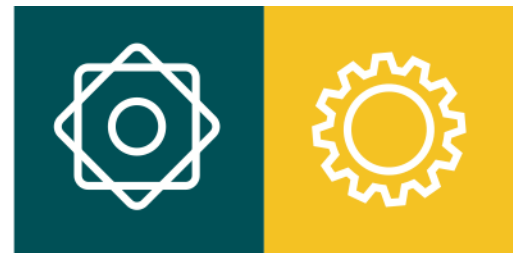
- a. DFNA Relationship - Janet - Cristina and I attended the Dearborn Federation of Neighborhood Associations. It is a good conduit of information from the neighborhoods and for us to share what we are doing and also provide areas of engagement residents could take part in.
- b. Committee Recruitment - Ask Mary Laundroche to see if she wants to join committee.

F. 2nd Quarter Events 2022

- a. Adventures on the Ave (LNO)
Cathleen - not getting a lot of traction so far for this event. Moved from one day to a week. Note that Taste of Dearborn is June 15 and Ford Fireworks in Detroit is June 27.
- b. Spring Sale
Cathleen - starting reach out to businesses
- c. Perennial Exchange
Cathleen - adding seed library and garden associations/groups to activities on site.
- d. Healthy Dearborn Programming

G. 3rd Quarter Events 2022

- a. Movies in the Park – Final Movie Selection/AANM Offer
- b. Homecoming
Administration has moved from Ford Field to Performing Arts Center.
- c. Event Surveying
Develop plans on digital/onsite surveying plans. Cristina - look at



doing boards or photos of ideas for type of activities/events people want to see hosted in downtown. Cristina will work with Alia in Communications on a more structured survey plan. Matthew - do a QR code for people to answer questions.

d. Other Event Updates

H. COMMITTEE ASSIGNMENTS/TAKE AWAYS

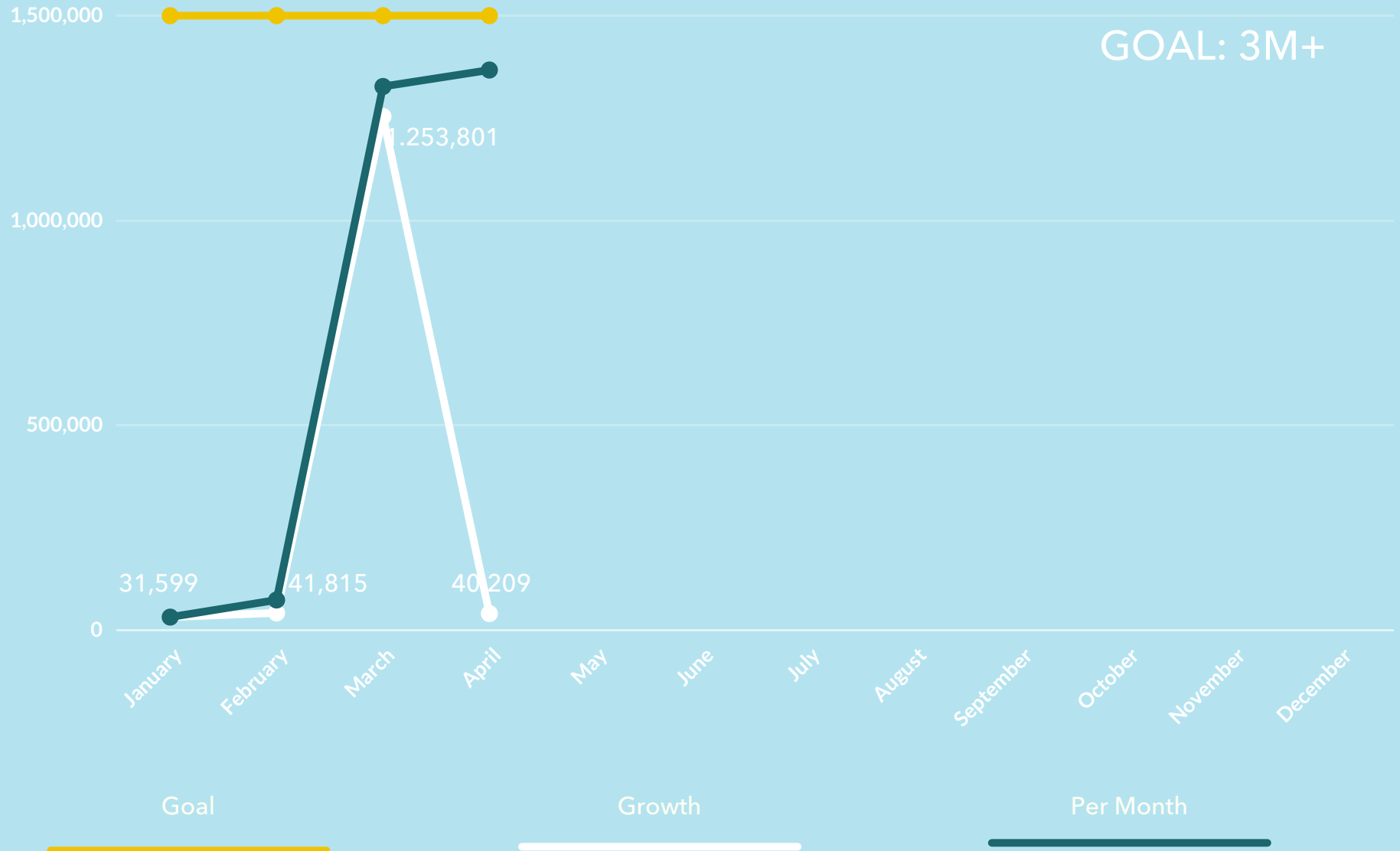
a.

I. TO DO/DISCUSSION FOR FUTURE

- a. Legal/Financial Collection of Funds on Square/Paypal
- b. Fan Club Drive/Friends of Downtown Dearborn



IMPRESSIONS 2022

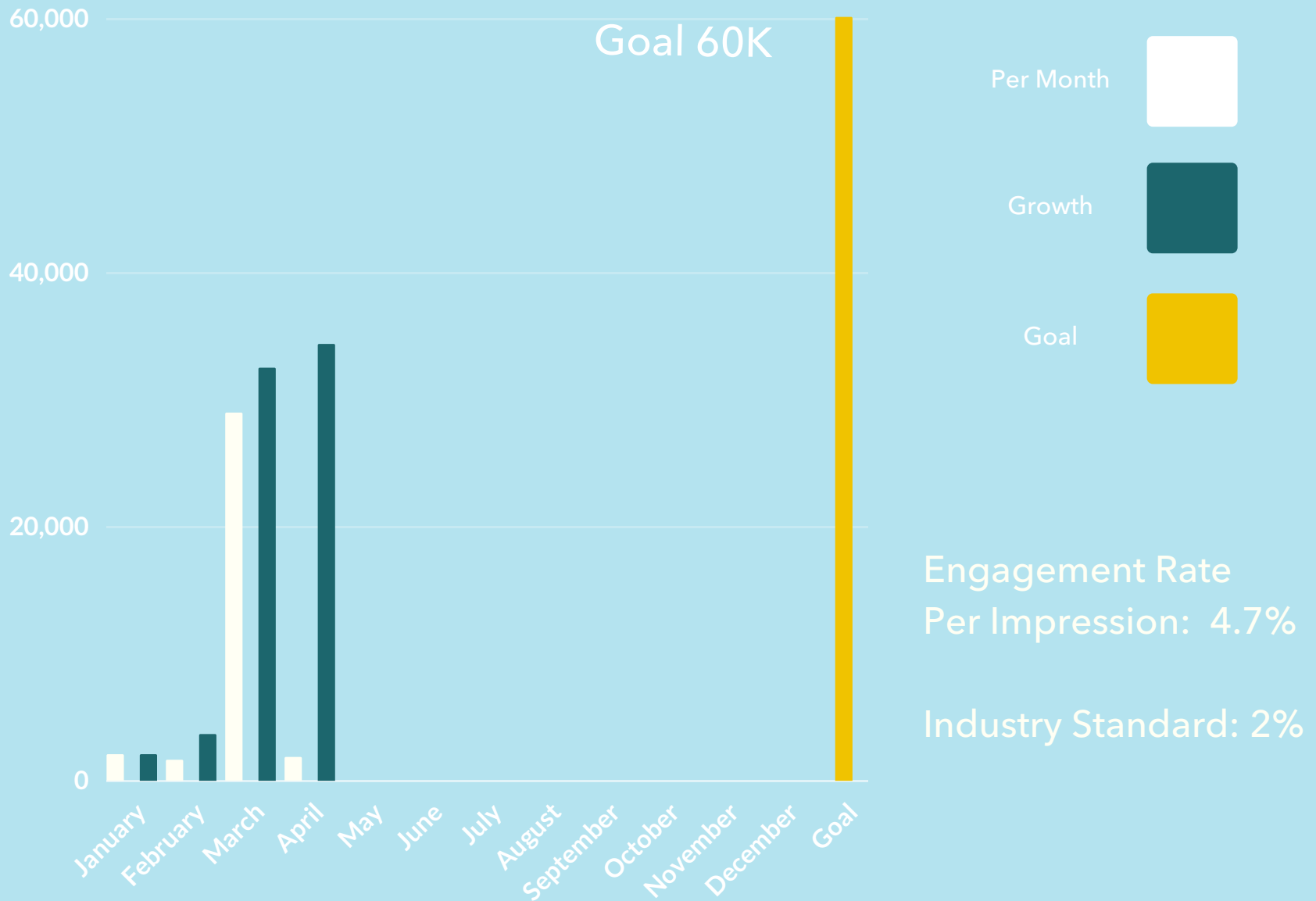


ENGAGEMENT 2022



DEARBORN

Downtown



Total Followers

January: 16,785

February: 16,885

March: 18,295

April: 18,356

May:

June:

July:

August:

September:

October:

November:

December:

GOAL: 18,000

New Followers

January: 64

February: 113

March: 1,408

April: 61

May:

June:

July:

August:

September:

October:

November:

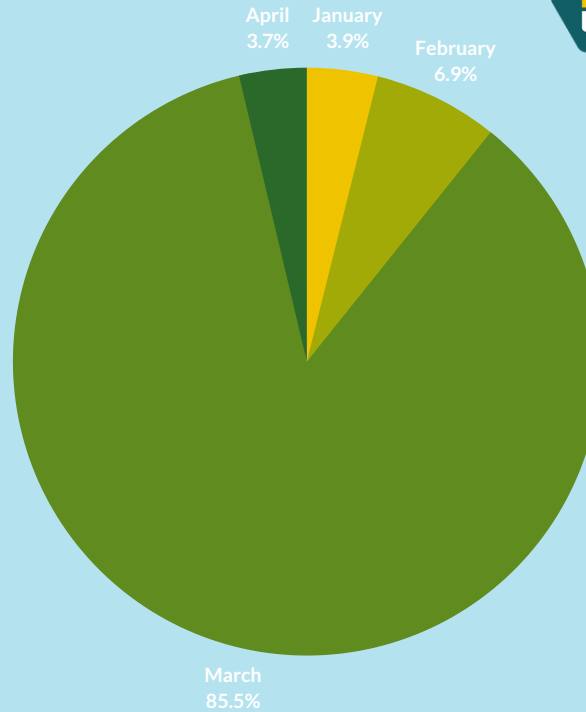
December:

Total: 1,585

Goal: 4,000 New Followers

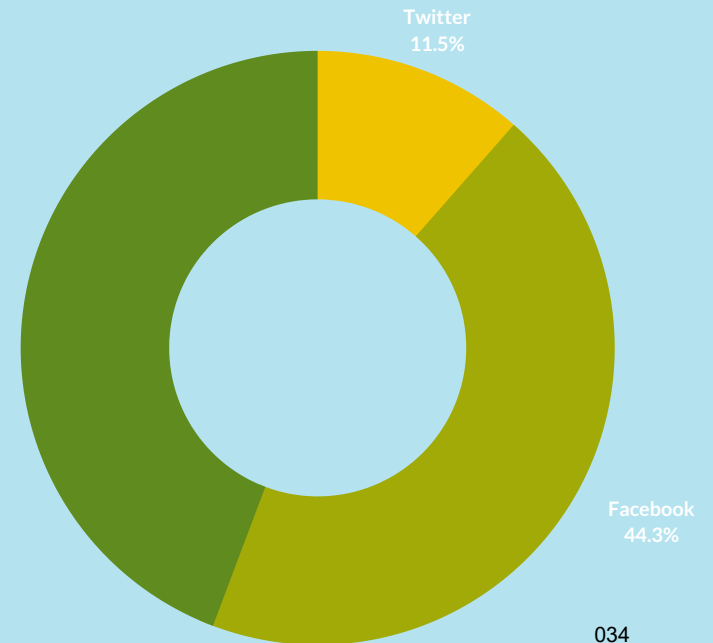


DEARBORN
Downtown



New Follower Growth Per Month

New Followers Per Platform



Downtown Dearborn Social Media Metrics - April 2022

IMPRESSIONS

April 2022: 40,209

Total for 2022: 1,367,278

- Goal: 3 Million +
- 2021 Comparison: 3,069,269
- 2020 Comparison: 1,464,858

Impressions per Platform:

Facebook: 27,927

Instagram: 11,824

Twitter: 458

ENGAGEMENT

April 2022: 1,872

Total Engagement 2022: 34,243

Goal: 60K

Engagement Rate per Impression: 4.7%

Engagement per Platform:

Facebook: 1,751

Instagram: 118

Twitter: 3

AUDIENCE

April 2022: 18,356

Goal: 18K +

- GROWTH: 61 New Followers
(2022 total: 1,646)

Audience Net Growth per Platform:

Facebook: 27

Instagram: 27

Twitter: 7


Facebook Top Posts:

Downtown Dearborn
Published by Helen Lambrix · April 1 · 🌐

Happy April!

Get out to Downtown Dearborn this weekend to appreciate the many places where art pops through, and be sure to stop by the local businesses for shopping and a bite to eat!

Koja Mural ... [See more](#)



2,811 People reached 237 Engagements [Boost post](#)


👍❤️ 38 4 Comments 10 Shares

Downtown Dearborn
Published by Helen Lambrix · April 28 at 4:17 PM · 🌐

Aw! Did you see this article in today's [Detroit Free Press](#) about Mr. Margittay and his beautiful dogs? Frequently seen around Downtown Dearborn! Have you seen them around town? We love them! ❤️

Detroit Free Press · April 28 at 11:00 AM · 🌐

Meet Richard Margittay and his unique dogs, vintage Jeeps and loads of fans around Dearborn and beyond, from Gordie Howe to a former president.



[FREEP.COM](#)

Well-known Dearborn man may have most famous dogs in city

1,730 People reached 251 Engagements — Distribution score [Boost a post](#)


👍❤️ 51 6 Comments 6 Shares

Downtown Dearborn
Published by Helen Lambrix · April 27 at 1:19 PM · 🌐

Check out this [Detroit Metro Times](#) article about the super cool new art installation at the [Arab American National Museum](#)!

Detroit Metro Times · April 27 at 12:00 PM · 🌐

The new art installation at Dearborn's Arab American National Museum, "al-Falaq," defies any easy explanation. Its creator, Alia Ali, describes "al-Falaq" as... [See more](#)





[METROTIMES.COM](#)

Yemeni artist Alia Ali blasts off with far-out, futuristic installation at the Arab American National Museum

595 People reached 9 Engagements — Distribution score [Boost a post](#)

Instagram Top Posts:


downtowndearborn



downtowndearborn Happy April!





Get out to Downtown Dearborn this weekend to appreciate the many places that art pops through, and be sure to stop by the local businesses for shopping and a bite to eat!

Koja Mural
//14245 Michigan
Fishnet Studios/Coco Divine Mural
//4357 Schaefer
Pocket Park Mural
//22054 Michigan
ZAP! Electrical Box Art
//Wagner Park - 22060 W. Village Drive
Blick Art Materials Mural
//14338 Michigan

#DowntownDearborn #loveyourdowntown #loveyourlocal #artindearborn #supportlocal

Apr 1, 2022

Post performance

 36
  1
  1
  0

Interactions

4

Actions taken from this post

Profile visits	4
----------------	---


Discovery


474

Accounts reached

11% weren't following you

Follows	--
Reach	474
Impressions	601
From home	528
From profile	56
From hashtags	9
From other	8


downtowndearborn







downtowndearborn Wishing everyone a very Good Friday and a Happy Easter weekend!

Pics featured:
//Become a member and get deals at Better Health Market - 22250 Michigan.
//Get some refreshing boba at Modern Greek and Salad Bar - 22001 Michigan.
//Easter-egg colored shake deliciousness at Zo's Good Burger - 14311 Michigan
//Get spring deals at Dearborn Music - 22501 Michigan.
//Spring colored dunks from Sneaker Legends - 1033 Howard
//Fresh blossoms from Westborn Market - 21755 Michigan
//Easter Brunch at... More

Apr 15, 2022

Post performance

 15
  0
  0
  0

Interactions

3

Actions taken from this post

Profile visits	3
----------------	---

Discovery

269

Accounts reached

3% weren't following you

Follows	--
Reach	269
Impressions	366
From home	344
From profile	19
From explore	2
From other	1


downtowndearborn



downtowndearborn Ramadan Kareem! Wishing everyone a safe and blessed time during the holy month. 🌙

Lots of good things happening around #Dearborn in April, read the monthly #DowntownDearborn eblast for more! <https://conta.cc/3NG8oBL>

Apr 2, 2022

Post performance

 13
  1
  2
  0

Interactions

2

Actions taken from this post

Profile visits	2
----------------	---

Discovery

335

Accounts reached

17% weren't following you

Follows	--
Reach	335
Impressions	375
From home	296
From profile	54
From hashtags	22
From other	3

EAST DEARBORN DOWNTOWN DEVELOPMENT AUTHORITY

Landscape/Maintenance Temporary Contract - Fairlane Grounds - EDDDA

Date Adopted: April 21, 2022

Motioned by: Vice Chairperson Matthew Dietz

Seconded by: Director Kamal Turfah

WHEREAS: The East Dearborn Downtown Development Authority (EDDDA) wishes to advocate and promote a clean, safe and attractive downtown; and

WHEREAS: The previous Landscape and Maintenance provider, W H Canon, sold their company and the owner opted not to continue with the EDDDA contract slated to run April 1, 2022 to March 31, 2023; and

WHEREAS: Due to these exigent circumstances, Fairlane Grounds has committed to servicing the Landscape and Maintenance obligations in the EDDDA from April 10 to May 8, 2022; and

WHEREAS: The EDDDA has indicated the scope of work as the following:

- Litter Removal (5x a week for 4 weeks)
- Banner Install (1x Michigan Ave/Schaefer qty 74)
- Landscape and Maintenance of sidewalks, parking lots, planters, tree wells, City Hall Park including:
 - Spring Clean Up (1x)
 - Spring Annual Installation of 30 Planter Pots (1x)
 - Move/Relocate 18 Planter Pots
 - Grass Cutting - 1x/week starting no later than April 25
 - Weeding as needed
 - Graffiti Removal as needed
 - Spring Annuals Planting in raised tree planter beds along Michigan Ave.

For a total cost up to \$42,030 for the temporary contract period plus \$45/hour for graffiti removal as needed; and

WHEREAS: A portion of these funds will be expended under the Special Assessing District (SAD) fund which is payable by the Department of Public Works (DPW); and therefore, be it

RESOLVED: The EDDDA authorizes the temporary landscape and maintenance contract with Fairlane Grounds starting April 10, 2022-May 9, 2022, in an amount of \$42,030; furthermore, let it be

RESOLVED: The EDDDA Board authorizes the Manager of the DDDAS to execute the contract, subject to the review and approval of Corporation Counsel.

Yes: Chairperson Eric Woody, Vice Chairperson Matthew Dietz, Director Zaineb A. Hussein, Director Jay P. Kruz, Director Amanda Bright McClanahan, and Director Kamal Turfah.

No:

Abstained:

Absent: Mayor Abdullah Hammoud, Director Mustapha Hawily, and Director Hamzah Nasser.

EAST DEARBORN DOWNTOWN DEVELOPMENT AUTHORITY

Metromode Contract 2022/23 - EDDDA

Adopted: April 21, 2022
Motioned by: Director Amanda Bright McClanahan
Seconded by: Director Zaineb Hussein

WHEREAS: The East Dearborn Downtown Development Authority (EDDDA) and West Dearborn Downtown Development Authority (WDDDA) value and desire to increase communications, public relations, marketing and media exposure for Downtown Dearborn; and

WHEREAS: Issue Media Group/Metromode provides economic development news stories and entrepreneur engagement discussions to build an entrepreneurial ecosystem through its MetroMode and SecondWave media platforms; and

WHEREAS: The EDDDA and WDDDA contracted with Issue Media Group/Metromode from March 1, 2020 - February 28, 2021, totaling \$38,000, split equally between the EDDDA and WDDDA, and then March 1, 2021 - February 28, 2022 was \$18,000, split equally between the EDDDA and WDDDA; and

WHEREAS: For the 2022/2023 contact with Issue Media Group/Metromode, the cost is \$14,000 from May 1, 2022 - April 30, 2023, to be split equally with EDDDA and WDDDA and will consist of seven Streetview Instagram Stories during the year; therefore, let it be

RESOLVED: The EDDDA authorizes expending \$7,000 (\$4500 from FYE2022 and \$2500 from FYE2023) from Community Promotions account #297-6100-911-51-00 with Issue Media Group/Metromode; furthermore, let it be

RESOLVED: The Manager of the DDDAs is authorized to execute and sign the contract agreement on behalf of the EDDDA; subject to review and approval by Corporation Counsel.

Yes: Chairperson Eric Woody, Vice Chairperson Matthew Dietz, Director Zaineb A. Hussein, Director Jay P. Kruz, Director Amanda Bright McClanahan, and Director Kamal Turfah.

No:

Abstained:

Absent: Mayor Abdullah Hammoud, Director Mustapha Hawily, and Director Hamzah Nasser.

WEST DEARBORN DOWNTOWN DEVELOPMENT AUTHORITY

Metromode Contract 2022/23 - WDDDA

Adopted: April 21, 2022
Motioned by: Chairperson Sam Abbas
Seconded by: Director Amanda Bright McClanahan

WHEREAS: The East Dearborn Downtown Development Authority (EDDDA) and West Dearborn Downtown Development Authority (WDDDA) value and desire to increase communications, public relations, marketing and media exposure for Downtown Dearborn; and

WHEREAS: Issue Media Group/Metromode provides economic development news stories and entrepreneur engagement discussions to build an entrepreneurial ecosystem through its MetroMode and SecondWave media platforms; and

WHEREAS: The EDDDA and WDDDA contracted with Issue Media Group/Metromode from March 1, 2020 - February 28, 2021, totaling \$38,000, split equally between the EDDDA and WDDDA, and then March 1, 2021 - February 28, 2022 was \$18,000, split equally between the EDDDA and WDDDA; and

WHEREAS: For the 2022/2023 contact with Issue Media Group/Metromode, the cost is \$14,000 from May 1, 2022 - April 30, 2023, to be split equally with EDDDA and WDDDA and will consist of seven Streetview Instagram Stories during the year; therefore, let it be

RESOLVED: The WDDDA authorizes expending \$7,000 (\$4500 from FYE2022 and \$2500 from FYE2023) from Community Promotions account #296-6100-911-51-00 with Issue Media Group/Metromode; furthermore, let it be

RESOLVED: The Manager of the DDDAs is authorized to execute and sign the contract agreement on behalf of the WDDDA; subject to review and approval by Corporation Counsel.

Yes: Chairperson Sam Abbas, Vice Chairperson Mohammed Hider, Secretary-Treasurer Jackie Lovejoy, Director Zaineb A. Hussein, Director Jeff Lynch, Director Amanda Bright McClanahan, Director Karen Nigolian and Director Audrey A. Ralko.

No:

Abstained:

Absent: Mayor Abdullah Hammoud and Director Thomas L. Clark.

EAST DEARBORN DOWNTOWN DEVELOPMENT AUTHORITY

Open Door Dearborn Business Incentives Program - Grant Application: Baba's Grill, 13823 Michigan Ave.

Date Adopted: April 21, 2022

Motioned by: Director Zaineb Hussein

Seconded by: Director Kamal Turfah

WHEREAS: The EDDDA and WDDDA are committed to promoting the downtown districts by aiding in efforts to address vacancies, beautification, and attraction within the districts; and

WHEREAS: The EDDDA and WDDDA established the Open Door Dearborn business incentive to recruit businesses to Downtown Dearborn and improve the appearance of the districts through storefront and business rehabilitation and expansions at its April 18, 2019, joint Board meeting; and

WHEREAS: The applicant and business owner, Firial Dabaja, plans to redesign the landscaping in front of the building located at 13823 Michigan Ave. in the EDDDA District; and

WHEREAS: The applicant has applied for Level I of the Open Door Dearborn grant program, requesting a grant of up to \$2,500 for design assistance services in order to develop landscape drawings for the improvements that can then be used to acquire three bids for future Level III grant funding; and

WHEREAS: The applicant has provided one quote for design services to create a landscape site plan with quantities and estimated costs from JVL Landscape LLC. totaled \$100.00; and

WHEREAS: At the March 23, 2022, regular meeting of the Design/EV Committee, the committee unanimously approved recommending to the EDDDA Board funding the applicant for a Level I Open Door Dearborn Grant in the amount up to \$2,500.00, to cover landscape design services and to follow all required EDDDA and City site plan design guidelines motioned by Jackie Lovejoy and seconded by Mike Kirk; and roll call vote of support by three ayes: Jackie Lovejoy, Mike Kirk and Steve Horstman; and no nays; so let it be

RESOLVED: The EDDDA awards a Level I grant up to \$2,500.00 from the Open Door Dearborn grant program from account #297-6100-911-34-90 to Baba's Grill, for design assistance, subject to review and approval of Corporation Counsel.

Yes: Chairperson Eric Woody, Vice Chairperson Matthew Dietz, Director Zaineb A. Hussein, Director Jay P. Kruz, Director Amanda Bright McClanahan, and Director Kamal Turfah.

No:

Abstained:

Absent: Mayor Abdullah Hammoud, Director Mustapha Hawily, and Director Hamzah Nasser.

EAST DEARBORN DOWNTOWN DEVELOPMENT AUTHORITY

EDDDA Open Door Dearborn Business Incentives Program - Grant Application: KHYL LLC, Layth Yaseen

Date Adopted: April 21, 2022

Motioned by: Director Zaineb Hussein

Seconded by: Director Kamal Turfah

WHEREAS: The East Dearborn Downtown Development Authority (EDDDA) and the West Dearborn Downtown Development Authority (WDDDA) are committed to promoting the downtown districts by aiding in efforts to address vacancies, beautification, and attraction within the districts; and

WHEREAS: The EDDDA and WDDDA established the Open Door Dearborn business incentive to recruit businesses to Downtown Dearborn and improve the appearance of the districts through storefront and business rehabilitation and expansions at its April 18, 2019 joint Board meeting; and

WHEREAS: Layth Yaseen, KHYL LLC. (applicant), is the new owner of the former Peacock Cafe building at 13736/13732 Michigan Ave. The applicant purchased the building to renovate the main floor into a new restaurant and potential residential units on the second floor. Their project description, plans and quotes are attached; and

WHEREAS: The applicant has applied for Level III of the Open Door Dearborn grant program in the amount of \$10,000 for facade window repair, removal of existing sign and surface renovation. The estimated total investment is \$30,000 with a proposed completion date of summer 2022; and

WHEREAS: Three required contractor quotes have been provided and include: USAF Construction for \$30,000, RA Realty Management LLC. for \$32,000 and AT Construction for \$23,500; and

WHEREAS: A meeting on March 23, 2022, was held by the Design/EV Committee in which the committee verified and approved the facade renovations based on available grant funds. The Open Door Grant is conditioned upon the following:

- 1) using a chemical cleaner and painting the facade instead of grinding;
- 2) replace all windows and enlarge the two lower windows to 24" above the sidewalk with clear glass; and
- 3) that the applicant submit and secures all required building and sign permits. The Design/EV Committee recommends to the EDDDA Board funding KHYL LLC. a Level III Grant (exterior construction) for improvements up to \$10,000 motioned by Mike Kirk and seconded by Jackie Lovejoy with the conditions; and roll call vote of support by three ayes: Jackie Lovejoy, Mike Kirk and Steve Horstman ; and

no nays; so let it be

RESOLVED: The EDDDA awards a Level III grant up to \$10,000 from the Open Door Dearborn Business Grant Program to Layth Yaseen, KHYL LLC, from account #297-6100-911-34-90, contingent on meeting requested conditions by Design/EV Committee; and subject to review and approval of Corporation Counsel.

Yes: Chairperson Eric Woody, Vice Chairperson Matthew Dietz, Director Zaineb A. Hussein, Director Jay P. Kruz, Director Amanda Bright McClanahan, and Director Kamal Turfah.

No:

Abstained:

Absent: Mayor Abdullah Hammoud, Director Mustapha Hawily, and Director Hamzah Nasser.

EAST DEARBORN DOWNTOWN DEVELOPMENT AUTHORITY

FYE2023-25 BUDGET APPROVAL - TABLED

Date Tabled: April 21, 2022

Motioned by: Director Kamal Turfah

Seconded by: Director Jay Kruz

WHEREAS: The Manager of the East Dearborn Downtown Development Authority (EDDDA) is required by Public Act 57 to prepare and submit an operating budget for the EDDDA to approve each year and submit to City Council; and

WHEREAS: The EDDDA has reviewed a 3-year budget for FYE2023-25 as submitted by the Manager of the DDDA; therefore, let it be

RESOLVED: That the EDDDA tables submitting to City Council the FYE2023-25 budget as presented by the Manager of the DDDA to next meeting, contingent on the DDDAs budget submission to occur on May 25, 2022.

Yes: Chairperson Eric Woody, Vice Chairperson Matthew Dietz, Director Zaineb A. Hussein, Director Jay P. Kruz, Director Amanda Bright McClanahan, and Director Kamal Turfah.

No:

Abstained:

Absent: Mayor Abdullah Hammoud, Director Mustapha Hawily, and Director Hamzah Nasser.

WEST DEARBORN DOWNTOWN DEVELOPMENT AUTHORITY

FYE2023-25 BUDGET APPROVAL - TABLED

Date Tabled: April 21, 2022

Motioned by: Director Karen Nigosian

Seconded by: Chairperson Sam Abbas

WHEREAS: The Manager of the West Dearborn Downtown Development Authority (WDDDA) is required by Public Act 57 to prepare and submit an operating budget for the WDDDA to approve each year and submit to City Council; and

WHEREAS: The WDDDA has reviewed a 3-year budget for FYE2023-25 as submitted by the Manager of the DDDA; therefore, let it be

RESOLVED: That the WDDDA approves submitting to City Council the FYE2023-25 budget as presented by the Manager of the DDDA, contingent on the DDDAs budget submission to occur on May 25, 2022.

.

Yes: Chairperson Sam Abbas, Vice Chairperson Mohammed Hider, Secretary-Treasurer Jackie Lovejoy, Director Zaineb A. Hussein, Director Jeff Lynch, Director Amanda Bright McClanahan, Director Karen Nigosian and Director Audrey A. Ralko.

No:

Abstained:

Absent: Mayor Abdullah Hammoud and Director Thomas L. Clark.