



EAST DOWNTOWN DEARBORN
Neighborhood Feel. Totally Real.



EAST AND WEST DEARBORN DOWNTOWN DEVELOPMENT AUTHORITIES BOARD OF DIRECTORS

**THURSDAY, JULY 18, 2019
8:00 A.M. – Special Meeting
Dearborn Administrative Center
16901 Michigan Avenue, Dearborn, MI
Council Chambers**

SPECIAL MEETING

- I. Call to Order**
- II. Roll Call** Secretary Kruz & Vice Chairperson Jernigan
- III. Joint Meeting Chair for July 2019: Chairman Saionz**
- IV. WDDDA Secretary/Treasurer Temporary Meeting Appointment**
- V. Approval of the June 2019 Meeting Minutes**
- VI. Treasurer’s Report** Finance/Treasurers
- VII. Action Items**
 - A. WDDDA Actions Only**
 - 1. Farmers Market Vendor Amendment**
 - 2. Fund Reallocation for Fairlane Grounds**
 - B. EDDDA Actions Only**
 - 1. AANM JAM3A Festival Letter of Support**
 - 2. Fund Reallocation for WH Canon**
 - 3. Music In the Park Vendor Amendment**
 - 4. Jazz on the Ave Vendor Amendment**
- VIII. Adjourn Special Meeting**

AGENDA OVERVIEW

Action Items

WDDDA ACTIONS ONLY

Farmers Market Vendor Amendment

Modifications are needed for the service providers for the Farmers Market events, therefore a resolution is attached reflecting those changes. They include:

- \$690 increase in insurance with Nickel & Saph – original resolution only noted estimated costs—this increase is actual;
- Up to \$500 reimbursement for food tasting materials for POP Club and Cooking Demos to Jean Smith.

Budget Reallocation for Fairlane Grounds FYE2019 Payments

A budget reallocation from for FYE2019 in order to pay Fairlane Grounds for services rendered in May 2019. There are funds available dedicated to this contract in account ending 62-40 (plant materials) that can be transferred to account ending 34-90 (contractual). The reallocation is \$9,542. Resolution is attached.

EDDDA ACTIONS ONLY

AANM JAM3A Festival Letter of Support

As previously presented, the Arab American National Museum is planning a new music, food and art festival, JAM3A (pronounced jeh·Muh) at City Hall Park in August of 2020 geared towards millennials. The intent of the event is to promote the use of public space in East Downtown Dearborn for community gathering and celebration, promote community economic development by showcasing and highlighting local businesses via an outdoor vendor market and cross promotions, showcase Downtown Dearborn as a regional and national hub for Arab American art and culture, and advance our economic, physical, and social vision for Downtown Dearborn as a welcoming community with rich cultural traditions.

The AANM is pursuing a NEA Our Town grant to help fund the event, and they have requested a letter of support from the EDDDA illustrating the partnership proposed. As a partner, the EDDDA would commit to the following:

- Regularly promote the event within DDA networks, encouraging local businesses to participate and offer their own programming and help promote the event, including. promoting sponsorship opportunities
- Attend planning meetings leading up to and debriefing event
- Co-lead in liaising with City of Dearborn departments -- Police, Fire, Public Works, Community & Economic Development, Recreation, Sanitation, City Council, and the Mayor's Office -- in order to plan a safe, orderly event in compliance with City laws
- Assist with required City paperwork and logistical processes including permits, street closures, and Request to Council documents
- Extend summer outdoor programming stage and portable restroom dates in City Hall Park for usage for this event at no cost

- Establish and/or provide an in-kind “dollar amount” figure associated with all labor donations made to this event for grant match reporting purposes
- Consult and advise on best practices based on current programming in City Hall Park
- Assist with sourcing volunteers for support of the event

The letter of support is needed for the application prior to August 15, 2019, therefore, a resolution from the EDDDA authorizing the partnership and letter of support to be submitted is necessary.

Budget Reallocation for WH Canon Contract FYE2019 Payments

A budget reallocation from for FYE2019 in order to pay WH Canon for services rendered in May and June 2019. The cause of this reallocation is due to the May and June 2018 payments being paid out in FYE2019 as opposed to FYE2018. Their invoices were sent back for corrections on numerous occasions and not received prior to the FYE closure.

The reallocations of \$6,455 is needed from contract services line item (account ending 34-90) to landscape materials (account ending 62-40). Resolution is attached. Other adjustments within line items in account 34-90 were made to accommodate remaining balance needed to cover costs of \$10,012. Line items that supported these costs include:

- \$10,965 Commercial Property Appearance (trash receptacles)
- \$5,419 Artspace-Downtown master plan (intercept survey)
- \$83 Snow Removal

Amendments to FYE2020 may be necessary in the future in order to accomplish all planned projects for FYE2020, including items such as trash receptacles and intercept survey as these items were not able to be carried forward, therefore, utilized for the WH Canon budget reallocation.

Music in the Park Vendor Amendment

Modifications are needed for the service providers for the Music in the Park events for FYE2019, therefore a resolution is attached reflecting the change. The change is a reduction in cost for sound techs and equipment, which includes:

- Vendor Change from KLA to Lion Sound in the amount of \$1000

Jazz on the Ave Vendor Amendment

Modifications are needed for the service providers for the Jazz on the Ave events for FYE2020, therefore a resolution is attached reflecting the change. The modifications do not alter the overall budget of Jazz on the Ave. Change includes:

- \$800 for Event parking directional signs (Q:2) and Michigan Avenue Banner patches (Q: 52) from Malkomedia

CITY OF DEARBORN
EAST DEARBORN DOWNTOWN DEVELOPMENT AUTHORITY (EDDDA)
WEST DEARBORN DOWNTOWN DEVELOPMENT AUTHORITY (WDDDA)
REGULARLY SCHEDULED JOINT BOARD MEETING
June 20, 2019
DEARBORN ADMINISTRATIVE CENTER
MINUTES

MEMBERS PRESENT

JOINT EAST & WEST : Mayor Jack O'Reilly, Mark Guido

EAST DDA : Chairperson Scott Saionz (left at 10am), Vice Chairperson Dan Merritt, Secretary-Treasurer Jay P. Kruz (left 8:51am), Director Janice B. Cislo, Director Judith A. McNeeley, Director Mary O'Bryan (left at 9:24am), Director Kamal Turfah (left 10:08am)

WEST DDA : Vice Chairperson James M. Jernigan, Director Thomas L. Clark, Director Jackie Lovejoy (arrived at 8:49am), Director John L. McWilliams, Director Karen Nigosian, Director Audrey Ralko

MEMBERS ABSENT

JOINT EAST & WEST :

EAST DDA : N/A

WEST DDA : Chairperson Sam Abbas, Director Mohammed Hider

NON-MEMBERS PRESENT :

CITY OF DEARBORN : Licia Yangouyian (Council), Zeinab Hachem (Council's office), Michael Kennedy (Finance), Mary Laundroche (Public Info), Jeff Watson (ECD), Dave Norwood (Mayor's office), Cristina Sheppard-Decius(DDDA), Jean Smith (DDDA), Janet Bloom (DDDA)

OTHERS : Richard Parris (Caribbean Festival Rep.), Jeffrey Lynch (Ford Land); Mike Kirk (Newmann/Smith and Econ./Design Comm.), Kathleen Duffy (Smith Group), Bill Bowen (Octane Design), Eric La Brecque (Applied Storytelling), Julie (Octane Design), Basha (Octane Design), Tom

Wither (AAW Infrastructure Partners Partners/LC3); Julia Kapilango (Promotions Comm./Music in the Park Organizer)

I. Call to Order

Joint DDDA Chair Scott Saionz called the meeting to order at 8:03 am.

II. Roll Call

Vice Chairperson James M. Jernigan called the roll of Board members for West.

Secretary/Treasurer Jay P. Kruz called the roll of Board Members for East.

WDDDA: A quorum was present.

EDDDA: A quorum was present.

III. Joint Meeting Chair for June 2019: Chairman Scott Saionz

IV. WDDDA Secretary/Treasurer Appointment & Nominations

The WDDDA Board has a vacancy on the Executive Committee. The position of Secretary/Treasurer is currently open. WDDDA Board Members interested in running for the position need to notify Chair Sam Abbas or Executive Director Cristina Sheppard-Decius. In the interim, motion was made by Director Mark Guido to appoint James Jernigan to the position of Acting Secretary/Treasurer for the June 2019 Board Meeting. Motion was seconded by Mayor Jack O'Reilly. Approved by all. No dissenting votes.

V. Approval of the May 2019 Meeting Minutes

EDDDA: The minutes from the May 2019 Board meeting were presented for approval. It was moved by Vice-Chairperson Dan Merritt and supported by Director Judith McNeeley to approve the minutes as presented. A voice vote unanimously approved.

WDDDA: The minutes from the May 2019 Board meeting were presented for approval. It was moved by Director Tom Clark and supported by Acting Secretary/Treasurer James Jernigan to approve the minutes as presented. A voice vote unanimously approved.

VI. Treasurer's Report

A. Receive & File Report

EDDDA: Michael Kennedy from Finance reviewed the financial statement dated May 31, 2019. Revenue to date totaled \$959,726. Total expenditures totaled \$893,190. The current cash position equals \$1,125,196 and it is estimated the EDDDA's cash position at the end of the fiscal year would be \$547,518.

Vice Chairperson Dan Merritt motioned for approval of receipt of funds, which was seconded by Director Mark Guido.

Chairman Scott Saionz asked that the minutes show the Treasurer's Report as received and filed.

WDDDA: Michael Kennedy from Finance reviewed the financial statement dated May 31, 2019. Revenue to date totaled \$976,465. Total expenditures totaled \$727,779. The current cash position equals \$976,493 and it is estimated the WDDDA's cash position at the end of the fiscal year will be \$535,796.

Director Karen Nigosian motioned for approval of receipt of funds, which was seconded by Director Tom Clark.

Chairman Scott Saionz asked that the minutes show the Treasurer's Report as received and filed.

VII. Action Items

A. Joint Action Items

1.Design Guidelines

Resolution introduced to approve the adoption of the presented design guidelines for the Open Door Dearborn business incentive program. Open Door Dearborn business incentive is a program to promote recruitment of businesses into East and West Downtown Dearborn and improve the appearance of districts through storefront and business rehabilitation and expansions. Motion to approve for EDDDA was made by Director Dan Merritt; Director Jan Cislo seconded. A voice vote passed unanimously. Motion to approve for WDDDA was made by Director Tom Clark; Director Audrey Ralko seconded. A voice vote passed unanimously.

2. Sponsor Policy

Resolution introduced to establish a policy to guide decisions on which sponsorship opportunities to pursue and to establish fair and transparent protocols regarding sponsorship opportunities. It is noted that either EDDDA or WDDDA can be either a sponsor-provider or a sponsor-seeker at different times. These policies establish the criteria and decision making process for both Sponsor-Provider and Sponsor-Seeker scenarios. Director Dan Merritt moved to approve for EDDDA; Director Jay P. Kruz seconded. A voice vote passed unanimously. Director Karen Nigosian moved to approve for WDDDA; Director Tom Clark seconded. A voice vote passed unanimously.

3. FYE2020-22 Budget Adoption

Resolution introduced to approve the FYE2020-22 budget, recently approved and adopted by City Council. A 3-year budget was approved for FYE2020-22 by East DDDA and West DDDA at March 21, 2019 meeting to be submitted to City of Dearborn City Council for approval and adoption. City of Dearborn approved and adopted the budget on June 5, 2019. For EDDDA, Director Dan Merritt moved to approve; seconded by Director Jay P. Kruz. A voice vote passed unanimously.

For WDDDA, Director Mark Guido motioned to approve; seconded by Director Tom Clark. A voice vote passed unanimously.

4. Budget Carry Forwards

Resolution introduced to approve the carrying forward of any budget items from the current fiscal year to the future fiscal year, in this case, FYE2019 to FYE 2020, with submittals due by July 5, 2019. The following projects for West for authorization: Branding for \$152,629, Planning for \$20,000, Streetscapes for \$16,513, Business Incentives for \$15,000. The following projects for East for authorization: Branding for \$87,790, Planning for \$40,000, Streetscapes for \$10,956, Business Incentives for \$7760, and Community Art for \$20,000. For EDDDA, Mayor Jack O'Reilly motioned to approve; seconded by Director Kamal Turfah. A voice vote passed unanimously. For WDDDA, Mayor Jack O'Reilly motioned to approve; seconded by Director Audrey Ralko. A voice vote passed unanimously.

5. July Meeting – Info Session Only Per Public Act 57

Resolution introduced to hold a Public Information session on July 18, 2019, as required by Public Act 57. Public Act 57 mandates EDDDA and WDDDA must hold two public information sessions per calendar year. The EDDDA and WDDDA would hold public information session and EDDDA and WDDDA would cancel the regular joint board meeting for July 2019. For EDDDA, Director Dan Merritt motioned to approve; seconded by Director Jan Cislo. A voice vote passed unanimously. For WDDDA, Director Tom Clark motioned to approve; Director James Jernigan seconded. A voice vote passed unanimously.

B. WDDDA Actions Only

1. Wagner Park Event Amenities

Resolution introduced to amend Wagner Park Event Amenities to include \$91.50 from Malko Media for road closure signage, Anti-Ram Barricades and Bistro Tables and Chairs. The RFQ's for Anti-Ram Barricades were still out for quote and the DDDA office is working with purchasing on the RFQ for Bistro Tables and Chairs. No vote action taken on this resolution.

2. Friday Nites Vendor Amendment

Resolution to amend Friday Nites 2019 amendment_Service Provider Amendment to include reduction of tent cost by \$500 for S&R Rentals, increase sound system cost by \$500 for KLA Laboratories, and remove \$2000 print advertisement from Bewick Publications, and increase Nickel and Saph insurance cost by \$120, and add \$1500 for banners by Malko Media. For WDDDA, Director Mark Guido motioned to approve; seconded by Director Tom Clark. A voice vote passed unanimously.

3. Friday Nites Beer Tent MOU with Chamber

Resolution to detail agreement between WDDDA and the Dearborn Area Chamber of Commerce to provide Beer Tent for Friday Nites Music and Food Rallies due to unavailability of another restaurant to provide in that district. The understanding between WDDDA and the Chamber is: 1) WDDDA is responsible for tent, barrels, tables, chairs, fencing, and half of police labor costs; 2) Chamber is responsible for the liquor license, bond, insurance, product/materials for beer, and half of police labor costs; 3) Chamber will provide event report of sales after each event with a final total at the end of the season; 4) Net proceeds after all costs will be split between the WDDDA and Chamber by September 30, 2019; 5) WDDDA and Chamber will work jointly on assuring appropriate volunteer levels to manage beer tent and exits throughout the events. For WDDDA, Mayor Jack O'Reilly motioned to approve; seconded by Audrey Ralko. A voice vote passed unanimously.

C. EDDDA Actions Only

1. Trash Receptacles

These items are currently in RFQ stage. No vote item.

2. Intercept Survey

These items are currently in RFQ stage. No vote item.

3. Caribbean Festival

Resolution to approve a 40-year-old event, Caribbean Cultural Festival, on its' move from Downtown Detroit to City Hall Park in Dearborn August 10, 11 am – 10 pm, and August 11, 12 pm – 10 pm. EDDDA will provide the stage and porta-johns already onsite from Jazz on the Ave. The Caribbean Festival will be responsible for any and all costs associated with City labor or materials for event, as well as any additional servicing of Portajohns. For parade display purposes, EDDDA recommends to City Council the use and closure of the John Nagy public parking lot on the south side of John Nagy Drive between Maple and Schaeffer. For EDDDA, Mayor Jack O'Reilly motioned to approve; seconded by Director Kamal Turfah. A voice vote passed unanimously.

4. Music in the Park Amendment

Resolution to approve new projected budget expenditure of \$7,720, up from \$6,620 for Music in the Park. The EDDDA obligates \$7,720 from the Community Promotions budget to the fund the event costs. The EDDDA Director is authorized to execute contracts on behalf of the EDDDA with Music in the Park vendors. The EDDDA has added a food component to Music in the Park. THE EDDDA agrees to reimburse Heavenly Hot Dogs for all combo's sold minus what customers buy up to 100 combo's at \$4.12 per combo, not to exceed \$400 per event date. For EDDDA, Director Dan Merritt motioned to approve; seconded by Director Jan Cislo. A voice vote passed unanimously.

VIII. AAW Presentation

Tom Withers of AAW Infrastructure Partners presented the EV-Mobility and Economic Stimulus program. The program is designed to give the City means to purchase electric

vehicles (EV's) and charging stations in the future, without additional costs to the taxpayers. AAW raises funds through "hybrid" advertising-sponsorship arrangements with businesses.

IX. Branding Positioning and Design Concepts Presentation

Bill Bowen of Octane Design and Eric LaBrecque presented the brand positioning and branding concepts that the committee had selected. The committees top two choices where presented, with dialogue on the look and feel with each selection. One option was "Smart.Creative.Real" and second was "Down-to-Earth.Diverse"
The board selected the "Down-to- Earth.Diverse" to pursue.

X. Committee Reports

Committee reports can be found in the supplemental board packet information that Executive Director Cristina Sheppard-Decius emailed out prior to the meeting.

XI. DDDA Executive Management Team Report & ECD Report

Executive Management: Cristina Sheppard-Decius sent a full Executive Management Team Summary to the board prior to the meeting. Team updates can be found in the summary.

ECD Report: Cristina Sheppard-Decius sent a full Executive Management Team Summary to the board prior to the meeting. Team updates can be found in the summary.

XII. Call to Board of Directors

Director Jay Kruz commented on the tables in front of and surrounding Alano's Café if they fall under an ordinance and if approval has been applied for or received. Also, if ordinance has direction on quantity.

Director Judith McNeeley reviewed Downtown Dearborn summer events brochure and noted under "Homecoming" event, it should have stated "Presented by Beaumont".

XIII. Call to Audience

No business/announcements.

XIV. Adjournment

Meeting adjourned at 10:11 am.

Approved by:

Jay Kruz, Secretary-Treasurer, EDDDA

James Jernigan, Acting Secretary-Treasurer for June 2019 meeting, WDDDA

City of Dearborn
East Downtown Development Authority (EDDDA)
Prepared as of June 30, 2019

	FY2017	FY2018	FY2019				
	Audited	Audited	Adopted	Amended	Actual	Budget	Budget
REVENUES:	Actual	Actual	Budget	Budget		(Encumbered)	Remaining
Property Tax Capture	313,361	331,579	337,617	337,617	343,896	-	N/A
BRA Tax Captures	465,013	464,566	475,250	475,250	464,099	-	N/A
Tax Revenue Total:	778,374	796,145	812,867	812,867	807,995	-	N/A
State, Local Community Stabilization Authority	21,979	-	-	23,734	23,733	-	N/A
Federal Sources	-	-	-	-	(142,029)	-	N/A
Interest Income	10,246	18,257	17,621	17,621	19,028	-	N/A
Donations from Private Sources	15,761	22,965	75,000	75,000	41,850	-	33,150
Miscellaneous Income	-	-	-	-	-	-	-
Contribution from General Fund	-	35,681	72,840	72,840	72,840	-	-
Total Revenues:	\$ 826,360	\$ 873,048	\$ 978,328	\$ 1,002,062	\$ 823,417	\$ -	\$ 33,150

EXPENDITURES:							
Salaries & Wages-Part Time	67,278	51,593	-	505	505	-	-
FICA/Medicare, City Share	5,147	3,947	-	39	39	-	-
Workers Comp. Contribution	43	33	-	-	-	-	-
Sanitation Contractual Services	-	33,603	72,840	72,840	9,714	(3,674)	59,452
Audit Services	694	772	763	763	763	-	-
Other Professional Services (Office Expenses)	2,061	150	1,500	190	-	-	190
Contract Services	61,872	133,045	307,950	337,406	239,615	(57,236)	40,555
R&M Services, Copiers	147	58	250	375	362	-	13
Building Rental	24,740	25,000	11,000	11,010	10,934	(75)	1
Community Promotion	123,956	154,922	266,280	316,280	180,604	(28,014)	107,662
Insurance & Bonds	1,370	3,255	4,110	4,110	4,110	-	-
Communications	1,240	720	850	850	68	(73)	709
Training & Transportation	2,624	3,310	4,500	4,500	2,539	-	1,961
Office Supplies	306	642	3,450	3,450	746	-	2,704
Postage	-	4	100	155	154	-	1
Equipment - Non Capital	-	1,720	500	500	-	-	500
Repair & Maintenance Supplies	-	-	-	1,120	281	(1,120)	(281)
Planting Materials	-	7,057	12,000	12,000	11,775	(225)	-
Memberships	663	413	1,190	1,190	513	-	677
Reference Materials	28	28	100	100	-	-	100
Licenses, Fees & Permits	-	-	300	300	-	-	300
Other Operating Expenses	502,757	536,989	1,250	1,250	-	-	1,250
Sub-total Operations	794,926	957,261	688,933	768,933	462,722	(90,417)	215,794

Projects:							
Building Demolition Serv	-	-	-	2,522	-	-	2,522
Architect/Engineer Svc	1,700	4,250	-	60,256	-	(16,831)	43,425
Construction Contractor	-	25,180	-	137,785	-	(137,147)	638
Licenses, Fees & Permits (Project)	-	-	100	100	-	-	100
Undistributed Appropriation	-	-	-	62,345	-	-	62,345
Sub-Total Capital	1,700	29,430	100	263,008	-	(153,978)	109,030

Transfer - Brownfield Redevelopment Authority	465,013	464,566	475,250	475,250	464,099	-	11,151
Total Expenditures:	\$ 1,261,639	\$ 1,451,257	\$ 1,164,283	\$ 1,507,191	\$ 926,821	\$ (244,395)	\$ 335,975
Revenues Over (Under) Expenditures:	\$ (435,279)	\$ (578,209)	\$ (185,955)	\$ (505,129)	\$ (103,404)	\$ 244,395	\$ (302,825)

Balance Sheet @ June 30, 2019	FY2017	FY2018	FY2019	
Cash Position			\$ 1,099,982	
Add Current Receivables			2,910	
Add Unearned Income			33,150	
Less Current Liabilities			22,355	
Less Encumbrances			(244,395)	
Less Uncommitted Budget			(335,975)	
Ending Estimated Cash Position June 30	\$ 1,811,354	\$ 1,233,147	\$ 578,027	

10% of annual income

*Long Term Note Receivable booked on Balance Sheet

(1) \$475,250 Redico reimbursement budget

\$ 82,342

\$ 177,035

Annual Report Expenditures

STREETSCAPE PROJECTS

PUBLIC FACILITIES

	FY2017	FY2018	FY2019				
	Audited	Audited	Adopted	Amended	Actual	Budget	Budget
	Actual	Actual	Budget	Budget		(Encumbered)	Remaining
Transfer - Brownfield Redevelopment Authority	465,013	464,566	475,250	475,250	464,099	-	11,151
Public Facilities Parking Master Plan M20006	1,700	7,880	100	263,008	-	(153,978)	109,030
Artspace (Downtown Master Plan, City Hall Park Arch design, AANM Alley, Mural Parklet,DTE-Lights)	-	25,180	10,000	40,000	-	(34,581)	5,419
Commercial Property Appearance (streetscape, tree well removals, bike racks, trash cans.)	-	4,250	11,500	10,956	-	-	10,956
Building / Business Incentive	-	-	30,000	7,760	-	-	7,760
Total Public Facilities	466,713	501,876	526,850	796,974	464,099	(188,559)	144,316
DOWNTOWN DEVELOPMENT							
General Marketing- (Banners, Printing, Social Media)	-	-	20,000	6,041	2,483	(100)	3,458
Banners	-	-	-	1,552	1,552	-	-
Branding	-	-	65,000	116,500	34,210	(17,329)	64,961
Henry Ford Promotion Pkg	8,400	5,600	5,600	5,600	5,600	-	-
Metro Mode /Issue Media - Social Media Promos	-	34,682	24,000	24,000	18,000	(6,000)	-
CTM Brochure Distribution-Social Media Promos	-	-	4,250	4,250	2,047	(953)	1,250
Main Street Materials-Social Media Promos	-	-	1,000	1,000	-	-	1,000
Graphic Design	-	-	5,000	5,000	340	(580)	4,080
Photography	-	1,325	3,200	3,200	1,125	-	2,075
Flowers	150	28,952	12,000	12,000	11,775	(225)	-
Landscape & Maintenance	-	-	60,000	60,000	46,800	(7,423)	5,777
Sanitation Contractual Services	-	33,603	72,840	72,840	9,714	(3,674)	59,452
City Hall Park Maintenance (Activity moved to Landscape FY19)	5,788	5,425	-	-	-	-	-
Holiday Décor	16,500	20,646	10,000	10,000	9,756	-	244
Holiday Installation	-	-	7,500	7,500	7,500	-	-
Snow Removal	19,922	37,575	30,000	45,000	38,536	(2,573)	3,892
Dearborn Community Fund Sculptures	5,900	5,900	6,000	6,000	5,900	-	100
Fall Décor	-	814	-	-	-	-	-
Community Art Enhancement	-	15,000	20,000	20,000	-	-	20,000
Pocket of Perception (student art project)	-	-	5,000	8,000	8,000	-	-
Art Month	-	-	5,000	5,000	4,480	-	520
Jazz on the Ave	55,995	50,864	56,000	56,000	48,636	-	7,364
Tunes at noon	-	4,858	6,000	6,495	8,495	(2,000)	(4,000)
Movies in the Park	-	1,774	4,000	4,000	2,110	(396)	1,494
Shop Small	-	9,735	6,500	6,500	4,581	(4)	1,916
Restaurant Week	-	12,465	20,000	20,000	15,583	(397)	4,020
Other Community Development	55,907	11,726	-	2,405	6,544	(100)	(4,239)
Website - Constant Contact	340	-	230	230	226	-	4
Website Hosting & Domain Reg	290	1,020	1,000	1,000	801	-	199
Fall Promotions	-	-	500	592	592	-	(0)
City Hall Park Events	-	-	3,500	3,500	-	-	3,500
Holiday Promotions (Holiday Open House, Santa, Events)	-	-	3,000	6,718	8,197	(156)	(1,635)
Eastborn Clean UP	-	-	1,500	1,500	448	-	1,052
Community Promotion (Mobile App)	1,236	-	-	1,197	1,197	-	-
Big Read	-	-	-	-	-	-	-
Social Media Promotions Total	-	34,682	34,250	34,250	20,387	(7,533)	6,330
Holiday Décor and Installation Total	16,500	20,646	17,500	17,500	17,256	-	244
Total Downtown Development	170,429	281,963	458,620	523,620	305,229	(41,909)	176,483

PLANNING & ADMINISTRATION	FY2017	FY2018	FY2019				
	Audited	Audited	Adopted	Amended	Actual	Budget	Budget
	Actual	Actual	Budget	Budget		(Encumbered)	Remaining
Insurance & Bonds	1,370	3,255	4,110	4,110	4,110	-	-
Audit Services	694	772	763	763	763	-	-
Building Rental	24,740	25,000	11,000	11,010	10,935	(75)	-
Cleaning	1,800	1,800	900	900	750	(150)	-
Office Security	300	150	-	-	-	-	-
Directors Expenses:							
Salary, Wages, & Benefits	72,468	55,573	-	544	543	-	1
DDA Director	-	-	48,000	48,000	46,173	(10,941)	(91)
Operations Manager	-	-	30,950	30,950	26,453		
Design and Planning Manager	-	-	12,000	12,000	8,900		
Event Manager	-	7,075	17,100	17,100	15,675		
Communications Manager PR Firm	15,000	30,064	40,000	40,000	38,430	(1,569)	1
Unemployment Compensation				7,240	-	-	7,240
Office Expenses	3,437	5,575	10,200	9,015	3,746	-	5,269
Reference Materials	28	28	100	100	-	-	100
Memberships	663	413	1,190	1,190	513	-	677
Postage	-	4	100	155	154	-	1
Repair & Maintenance Supplies	-	-	-	1,120	281	(1,120)	(281)
Phone	1,240	720	850	850	68	(73)	709
Total Directors Expenses	92,836	99,452	160,490	168,264	140,935	(13,703)	13,626
Licenses, Fees & Permits	-	-	300	300	-	-	300
Debt Service Fees (Utilities)	502,757	536,989	1,250	1,250	-	-	1,250
Total Planning, Administration and Directors Expenses	121,740	130,429	177,263	185,047	157,493	(13,928)	13,626
Total Expenditures	\$ 1,261,639	\$ 1,451,257	\$ 1,164,283	\$ 1,507,191	\$ 926,821	\$ (244,395)	\$ 335,975

PROGRAM HTEPGM/GM601U
PREPARED 7/01/19, 9:45:09

WORKSHEET INFORMATION

PAGE 1

WORK-SHEET: MBREFB
DESCRIPTION: Monthly Financial Reporting
FISCAL YEAR: 2019
FROM ACCOUNT: 297-0000-300-00-00
TO ACCOUNT: 297-9999-999-99-99
SELECTION: SELECTIVE
TRANSACTION TYPE: REVENUES & EXPENDITURES
USER: BUFFONE
SECURITY: Y
OMIT DESCRIPTION:
HORIZONTAL SHIFT: 0
SUMMARY TOTALS:
ACCOUNT SUPPRESSION: YES

SORT/BREAK/P_BREAK
FUND SORT PRIORITY: 1 1 1
DEPT SORT PRIORITY: 0
DEPT CAT PRIORITY: 0
DIV SORT PRIORITY: 0
STAB SORT PRIORITY: 4
STAS SORT PRIORITY: 5
ELM SORT PRIORITY: 0
OBJ SORT PRIORITY: 0
CAT SORT PRIORITY: 3 1
REV/EXP PRIORITY: 2 1
ACCOUNT NUMBER: STANDARD

FIELD USAGE:

B Base	GMA2YR	1 9 2		FY17	ACTUAL	J
B Base	GMLYA	2 9 2		FY18	ACTUAL	J
B Base	GMORIG	3 9 2	ORIGINAL	BUDGET		J
B Base	GMREVE	4 9 2	FY19	ADJUSTED	BUDGET	J
B Base	GMYTD	5 9 2	FY19	Y-T-D	ACTUAL	J
C Level	FPTY	6 9 2	FINANCE PROJ	THIS YEAR		J
C Level	BR27	9	FY2020 CORE	BUDGET REQST		
C Level	BR28	9	FY2020 NEW	1-TIME REQST		
C Level	BR29	9	FY2020 DEBT/	CAPITAL RQST		
C Level	BR30	9	FY2021 CORE	BUDGET REQST		
C Level	BR31	9	FY2021 NEW	1-TIME REQST		
C Level	BR32	9	FY2021 DEBT/	CAPITAL RQST		
C Level	BR33	9	FY2022 CORE	BUDGET REQST		
C Level	BR34	9	FY2022 NEW	1-TIME REQST		
C Level	BR35	9	FY2022 DEBT/	CAPITAL RQST		
R Result	TOTALBUD	7 9 2	FY2020	Budget	Request	J
	BR27	+ 0	.0000	0		
	BR28	+ 0	.0000	0		
	BR29	+ 1	.0000	0		
R Result	2NDYRTTL	8 9 2	FY2021	Budget	Request	J
	BR30	+ 0	.0000	0		
	BR31	+ 0	.0000	0		
	BR32	+ 1	.0000	0		
R Result	3RDYRTTL	9 9 2	FY2022	Budget	Request	J
	BR33	+ 0	.0000	0		
	BR34	+ 0	.0000	0		
	BR35	+ 1	.0000	0		

SPECIAL OPTIONS:
ELEMENT RANGE: 1
BEFORE HEAD TYPE:
HEADER ON MI LINE:
BLANK LINE AFTER MI:
FORCE NEG REVENUE:

BUDGET LEVEL ALLOC:
HEADER ON EVERY PAGE:

RECORDS SELECTED:	35
SUMMARY RECORDS:	19

PREPARED 07/01/19, 09:45:09
PROGRAM GM601L
PREPARED BY Buffone, Maria

MBREPB

BUDGET PREPARATION WORKSHEET FY2019
FOR FISCAL YEAR 2020
Monthly Financial Reporting

PAGE 1
ACCOUNTING PERIOD 13/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY17 ACTUAL	FY18 ACTUAL	ORIGINAL BUDGET	FY19 ADJUSTED BUDGET	FY19 Y-T-D ACTUAL	FINANCE PROJ THIS YEAR	FY2020 Budget Request	FY2021 Budget Request	FY2022 Budget Request
EAST DBN DOWNTOWN DEV AUT										
297-0000-311.40-00	DEVELOPMENT AUTHORITIES	778,374.32-	796,145.42-	812,867.00-	812,867.00-	807,994.96-	810,535.00-	829,990.00-	849,910.00-	870,310.00-
297-0000-330.05-14	LOC COMM STABIL SHARE APP	21,979.25-	.00	.00	23,734.00-	23,733.29-	23,734.00-	23,740.00-	23,740.00-	23,740.00-
297-6100-330.01-99	CONTRA REV - NON-CDBG FED	.00	.00	.00	.00	142,029.20	.00	.00	.00	.00
297-0000-361.10-05	INTEREST-CURRENT	10,245.56-	18,257.14-	17,621.00-	17,621.00-	19,028.04-	30,155.00-	31,218.00-	31,506.00-	31,802.00-
297-6100-365.90-00	DONATIONS FROM PRIV SOURC	15,760.75-	22,965.00-	75,000.00-	75,000.00-	41,850.00-	75,000.00-	115,000.00-	114,000.00-	114,000.00-
297-6100-369.90-00	OTHER	.00	.00	.00	.00	.00	.00	14,205.00-	60,205.00-	77,910.00-
297-0000-391.91-01	CONTRI FROM GENERAL FUND	.00	35,681.35-	72,840.00-	72,840.00-	72,840.00-	72,840.00-	11,310.00-	11,310.00-	11,310.00-
*		826,359.88-	873,048.91-	978,328.00-	1,002,062.00-	823,417.09-	1,012,264.00-	1,025,463.00-	1,090,671.00-	1,129,072.00-
**	REVENUE	826,359.88-	873,048.91-	978,328.00-	1,002,062.00-	823,417.09-	1,012,264.00-	1,025,463.00-	1,090,671.00-	1,129,072.00-
297-6100-911.10-20	WAGES, PART TIME/SEASONAL	67,277.54	51,592.72	.00	505.00	504.52	505.00	.00	.00	.00
*	Salary,Wages,Allowance	67,277.54	51,592.72	.00	505.00	504.52	505.00	.00	.00	.00
297-6100-911.22-00	FICA/MEDICARE, CITY SHARE	5,146.75	3,946.83	.00	39.00	38.59	39.00	.00	.00	.00
297-6100-911.26-00	WORKERS COMP CONTRIB.	43.31	33.22	.00	.00	.33	.00	.00	.00	.00
*	Personnel Srvs-Benefits	5,190.06	3,980.05	.00	39.00	38.92	39.00	.00	.00	.00
297-6100-435.34-40	BUILDING DEMOLITION SERV	.00	.00	.00	2,522.00	.00	2,522.00	.00	.00	.00
297-2972-463.34-90	OTHER SERVICES	.00	33,603.35	72,840.00	72,840.00	9,714.00	72,840.00	11,310.00	11,310.00	11,310.00
297-6100-911.30-40	AUDIT SERVICE	694.13	771.84	763.00	763.00	763.00	763.00	800.00	800.00	800.00
297-6100-911.30-90	OTHER PROF. SERVICES	2,061.49	150.00	1,500.00	190.00	.00	1,490.00	.00	.00	.00
297-6100-911.34-90	OTHER SERVICES	61,872.00	133,045.27	307,950.00	337,406.00	239,615.13	337,406.00	359,856.00	342,616.00	332,616.00
*	Services-Prof&Contractual	64,627.62	167,570.46	383,053.00	413,721.00	250,092.13	415,021.00	371,966.00	354,726.00	344,726.00
297-6100-911.43-82	COPIERS R & M	147.44	57.60	250.00	375.00	361.83	475.00	375.00	375.00	375.00
*	Repair & Maint Services	147.44	57.60	250.00	375.00	361.83	475.00	375.00	375.00	375.00
297-6100-911.44-10	BUILDING RENTAL	24,739.75	24,999.71	11,000.00	11,010.00	10,935.00	11,010.00	11,010.00	11,010.00	11,010.00
*	Rentals	24,739.75	24,999.71	11,000.00	11,010.00	10,935.00	11,010.00	11,010.00	11,010.00	11,010.00
297-6100-435.45-10	ARCHITECT/ENGINEER SVC	1,700.00	4,250.00	.00	60,256.00	.00	60,256.00	.00	.00	.00
297-6100-435.45-20	CONSTRUCTION CONTRACTOR	.00	25,180.00	.00	137,785.00	.00	137,785.00	.00	.00	.00
*	Construction Expenses	1,700.00	29,430.00	.00	198,041.00	.00	198,041.00	.00	.00	.00
297-6100-911.51-00	COMMUNITY PROMOTION	123,955.94	154,922.22	266,280.00	316,280.00	180,603.50	316,280.00	339,980.00	219,980.00	219,180.00
*	Community Promotion	123,955.94	154,922.22	266,280.00	316,280.00	180,603.50	316,280.00	339,980.00	219,980.00	219,180.00

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY17 ACTUAL	FY18 ACTUAL	ORIGINAL BUDGET	FY19 ADJUSTED BUDGET	FY19 Y-T-D ACTUAL	FINANCE PROJ THIS YEAR	FY2020 Budget Request	FY2021 Budget Request	FY2022 Budget Request
297-6100-911.52-10	GENERAL INSURANCE	1,370.00	3,255.00	4,110.00	4,110.00	4,110.00	4,110.00	6,260.00	6,540.00	6,830.00
*	Insurance & Bonds	1,370.00	3,255.00	4,110.00	4,110.00	4,110.00	4,110.00	6,260.00	6,540.00	6,830.00
297-6100-911.53-00	COMMUNICATIONS, TELE SERV	1,240.48	720.28	850.00	850.00	68.00	65.00	.00	.00	.00
*	Communications	1,240.48	720.28	850.00	850.00	68.00	65.00	.00	.00	.00
297-6100-911.58-10	STAFF TRAINING & TRAN EXP	2,624.29	3,309.61	4,500.00	4,500.00	2,538.75	4,500.00	3,500.00	3,500.00	3,500.00
*	Training & Transportation	2,624.29	3,309.61	4,500.00	4,500.00	2,538.75	4,500.00	3,500.00	3,500.00	3,500.00
297-6100-911.60-10	OFFICE SUPPLIES	306.36	642.29	3,450.00	3,450.00	745.54	3,450.00	4,125.00	4,125.00	4,125.00
297-6100-911.60-20	POSTAGE	.00	3.84	100.00	155.00	154.02	200.00	100.00	100.00	100.00
297-6100-911.61-90	EQUIPMENT - NON CAPITAL	.00	1,720.00	500.00	500.00	.00	500.00	3,500.00	3,500.00	3,500.00
297-6100-911.62-00	REPAIR & MAINT SUPPLIES	.00	.00	.00	1,120.00	280.50	.00	.00	.00	.00
297-6100-911.62-40	PLANTING MATERIALS	.00	7,056.76	12,000.00	12,000.00	11,775.00	12,000.00	30,000.00	30,000.00	30,000.00
*	Supplies & Materials	306.36	9,422.89	16,050.00	17,225.00	12,955.06	16,150.00	37,725.00	37,725.00	37,725.00
297-6100-435.68-80	LICENSES, FEES & PERMITS	.00	.00	100.00	100.00	.00	100.00	.00	.00	.00
297-6100-911.65-00	MEMBERSHIPS	662.50	412.50	1,190.00	1,190.00	512.50	1,190.00	1,190.00	1,190.00	1,190.00
297-6100-911.66-00	REFERENCE MATERIALS	27.95	27.95	100.00	100.00	.00	100.00	.00	.00	.00
297-6100-911.68-80	LICENSES, FEES & PERMITS	.00	.00	300.00	300.00	.00	300.00	300.00	300.00	300.00
297-6100-911.68-90	OTHER OPERATING EXPENSE	502,756.86	536,989.20	1,250.00	1,250.00	.00	1,250.00	15,455.00	15,455.00	15,455.00
*	Other Expenses	503,447.31	537,429.65	2,940.00	2,940.00	512.50	2,940.00	16,945.00	16,945.00	16,945.00
297-6100-980.92-75	BROWNFIELD FUND	465,012.84	464,565.77	475,250.00	475,250.00	464,099.30	464,100.00	475,240.00	486,650.00	498,330.00
*	Transfers Out	465,012.84	464,565.77	475,250.00	475,250.00	464,099.30	464,100.00	475,240.00	486,650.00	498,330.00
297-6100-435.98-00	UNDISTRIBUTED APPROP	.00	.00	.00	62,345.00	.00	62,345.00	.00	.00	.00
*	Undistributed Appropriat	.00	.00	.00	62,345.00	.00	62,345.00	.00	.00	.00
**	EXPENDITURE	1,261,639.63	1,451,255.96	1,164,283.00	1,507,191.00	926,819.51	1,495,581.00	1,263,001.00	1,137,451.00	1,138,621.00
***	EAST DBN DOWNTOWN DEV AUT	435,279.75	578,207.05	185,955.00	505,129.00	103,402.42	483,317.00	237,538.00	46,780.00	9,549.00

PREPARED 07/01/2019, 9:44:27
PROGRAM: GM257U
CITY OF DEARBORN, MICHIGAN

2019 TRIAL BALANCE
AS OF 06/30/2019

PAGE 1
ACCOUNTING PERIOD 12/2019

FUND 297 EAST DBN DOWNTOWN DEV AUT		DEBIT	CREDIT
ACCOUNT	ACCOUNT DESCRIPTION	BALANCE	BALANCE
101 00 00	CURRENT ASSETS / EQUITY IN POOLED CASH	1,099,981.71	
115 01 00	A/R / MUNICIPAL INVOICES	2,910.00	
170 03 00	OTHER / LT LOANS/NOTE RECEIVABLE	177,034.75	
199 00 00	REVENUE / REVENUE SUMMARY		823,417.09
202 00 00	CURRENT LIABILITIES / VOUCHERS PAYABLE		8,152.50
225 00 00	CURRENT LIABILITIES / CURRENT DEBT PAYABLE		14,202.92
244 00 00	FUND EQUITY / RESERVE FOR ENCUMBRANCES		244,395.08
249 00 00	FUND EQUITY / FUND BALANCE		1,233,147.18
251 00 00	FUND EQUITY / ENCUMBRANCE SUMMARY	244,395.08	
252 00 00	FUND EQUITY / EXPENDITURE SUMMARY	926,819.51	
285 90 10	FEDERAL FINANCING / EPA		127,826.28
	FUND TOTALS	2,451,141.05	2,451,141.05
	FUND IS IN BALANCE		

PREPARED 07/01/2019, 9:44:27
PROGRAM: GM257U
CITY OF DEARBORN, MICHIGAN

TRIAL BALANCE
FOR FISCAL YEAR 2019
AS OF 06/30/2019

PAGE 1
ACCOUNTING PERIOD 12/2019

INDEX TO FUND BALANCES

FUND	FUND NAME	PAGE
297	EAST DBN DOWNTOWN DEV AUT	1

REPORT INCLUDES UNPOSTED AMOUNTS

ACCOUNT NUMBER				PROJECT	ENCUMBRANCE AMOUNT	LIQUIDATED AMOUNT	OUTSTANDING AMOUNT	
P.O. NUM	ENC	DATE	VENDOR#					
19 297-2972-463.34-90								
094909	07/01/18	0008447	W H CANON INC		13,388.00	9,714.00	3,674.00	
19 297-6100-435.45-10								
E08006	07/01/18	0011457	REDICO HOLDINGS LLC	A55000	16,831.06		16,831.06	
19 297-6100-435.45-20								
E08006	07/01/18	0011457	REDICO HOLDINGS LLC	A55000	137,146.84		137,146.84	
19 297-6100-911.34-90								
094106	07/02/18	0013969	POW STRATEGIES INC		68,515.54	66,945.55	1,569.99	DDA Director
094712	07/02/18	0014620	TANNER FRIEDMAN		21,666.00	20,107.50	1,558.50	Communications-PR
094909	10/05/18	0008447	W H CANON INC		60,443.00	53,020.00	7,423.00	Landscaping
095666	08/16/18	0012585	CAMPBELL'S CLEANING CO LLC		900.00	750.00	150.00	Cleaning
096023	11/06/18	0014938	PREMIUM LAWN SOLUTIONS		45,000.00	42,427.50	2,572.50	Snow Removal
096408	03/16/19	0014620	TANNER FRIEDMAN		18,333.33	18,322.50	10.83	Communications-PR
096456	04/10/19	0013969	POW STRATEGIES INC		35,882.04	26,511.48	9,370.56	DDA Director
096800	06/20/19	0022815	D T E ENERGY - DETROIT EDISON		34,581.00		34,581.00	Streetscaping -Lights
			ACCOUNT TOTAL		285,320.91	228,084.53	57,236.38	
19 297-6100-911.44-10								
095726	08/29/18	0011937	ARTSPACE PROJECTS INC		10,107.50	10,032.50	75.00	Rent
19 297-6100-911.51-00								
095163	07/01/18	0015265	OCTANE DESIGN INC		50,143.50	33,063.14	17,080.36	Branding
095789	09/14/18	0015201	ROCKET COPY PRINT SHOP INC		485.00	385.00	100.00	Gen Mkt
095790	09/14/18	0014946	BESHARA		566.50	323.25	243.25	Branding
095843	09/28/18	0015236	BRIGHT SKY CREATIVE LLC		800.00	220.00	580.00	Graphic design
095861	09/28/18	0014993	IHEART MEDIA		3,750.00	3,744.00	6.00	Holiday promo
096011	11/02/18	0014946	BESHARA		573.25	569.75	3.50	Shop Small
096124	12/20/18	0013744	BAMBOOZLES		25.00	20.00	5.00	Branding
096296	02/13/19	0015532	M CANTINA		150.00		150.00	Holiday promo
096315	02/22/19	0014589	MALKOMEDIA LLC		500.00	103.00	397.00	Rest week
096405	03/16/19	0015038	CTM MEDIA GROUP		2,625.00	1,750.02	874.98	CTM
096627	05/15/19	0014552	ISSUE MEDIA GROUP, LLC		12,000.00	6,000.00	6,000.00	Metro mode
096637	05/15/19	0014843	STARDUST THEATRE RENTALS		396.00		396.00	Movies
096672	05/24/19	0015228	FOSTER PRINTING AT MOSSBERG & CO		375.00	297.00	78.00	CTM
096675	05/24/19	0015646	DENGUHLANGA JULIA KAPILANGO		4,000.00	2,000.00	2,000.00	Tunes at noon-Music in the Park
096825	06/26/19	0015646	DENGUHLANGA JULIA KAPILANGO		100.00		100.00	Other Comm- Spring Perennial
			ACCOUNT TOTAL		76,489.25	48,475.16	28,014.09	
19 297-6100-911.53-00								
095641	08/13/18	0013538	AT&T / SBS		120.00	47.27	72.73	Switch board connection
19 297-6100-911.62-00								
096659	05/20/19	0015305	CBTS LLC		1,119.98		1,119.98	Phone equipment
19 297-6100-911.62-40								
094909	10/05/18	0008447	W H CANON INC		12,000.00	11,775.00	225.00	Plant material
			FUND TOTAL		552,523.54	308,128.46	244,395.08	
			GRAND TOTAL		552,523.54	308,128.46	244,395.08	

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PROGRAM DM189L

CITY OF DEARBORN, MICHIGAN

PROJECT BUDGET REPORT FOR F/Y 2019 FUND 297 PROJECT

PAGE 1
ALL ACTIVE ONLY

ACCOUNT NUMBER/ ACCOUNT DESCRIPTION	TOTAL PROJECT BUDGET	CURRENT YEAR PROJECT BUDGET	PRIOR YEARS' ACTUAL	CURRENT YEAR'S ACTUAL	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE

PROJECT NAME: A55000 East Dearborn Development				MANAGER: Barry Murray		
				SPONSOR: UNKNOWN		
297-6100-435.34-40	304,326.00	.00	304,325.83	.00	.00	.00
BUILDING DEMOLITION SERV						
297-6100-435.43-00	.00	.00	.00	.00	.00	.00
REPAIR & MAINTENANCE						
297-6100-435.45-10	50,604.00	16,831.00	33,770.94	.00	16,831.06	.06-
ARCHITECT/ENGINEER SVC						
297-6100-435.45-20	816,269.00	137,147.00	679,118.79	.00	137,146.84	.16
CONSTRUCTION CONTRACTOR						
297-6100-435.45-30	55,321.00	.00	55,320.65	.00	.00	.00
ENGINEERING & INSP SERV						
297-6100-435.68-24	81,500.00	.00	81,500.00	.00	.00	.00
SETTLEMENTS EXPENSE						
297-6100-435.98-00	.00	.00	.00	.00	.00	.00
UNDISTRIBUTED APPROP						
297-6100-911.30-90	13,310.00	.00	13,309.89	.00	.00	.00
OTHER PROF. SERVICES						
297-6100-911.34-90	318,156.00	.00	318,155.51	.00	.00	.00
OTHER SERVICES						

EXPENSE TOTAL	1,639,486.00	153,978.00	1,485,501.61	.00	153,977.90	.10
=====						

FUND 297 TOTAL	1,639,486.00	153,978.00	1,485,501.61	.00	153,977.90	.10
=====						

PROJECT TOTAL	1,639,486.00	153,978.00	1,485,501.61	.00	153,977.90	.10
=====						

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PROGRAM DM189L

CITY OF DEARBORN, MICHIGAN

PROJECT BUDGET REPORT FOR F/Y 2019 FUND 297 PROJECT

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ALL ACTIVE ONLY

ACCOUNT NUMBER/ ACCOUNT DESCRIPTION	TOTAL PROJECT BUDGET	CURRENT YEAR PROJECT BUDGET	PRIOR YEARS' ACTUAL	CURRENT YEAR'S ACTUAL	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE

PROJECT NAME: M20006 E Dbn Pkg Master Dsgn Pln MANAGER: Barry Murray SPONSOR: UNKNOWN						
297-6100-435.45-10	334,199.00	42,670.00	291,528.02	.00	.00	42,670.00
ARCHITECT/ENGINEER SVC						
297-6100-435.45-20	50,000.00	638.00	49,362.00	.00	.00	638.00
CONSTRUCTION CONTRACTOR						
297-6100-435.45-30	101.00	.00	100.50	.00	.00	.00
ENGINEERING & INSP SERV						
297-6100-435.98-00	5,694.00	5,694.00	.00	.00	.00	5,694.00
UNDISTRIBUTED APPROP						

EXPENSE TOTAL	389,994.00	49,002.00	340,990.52	.00	.00	49,002.00
=====						

FUND 297 TOTAL	389,994.00	49,002.00	340,990.52	.00	.00	49,002.00
=====						

PROJECT TOTAL	389,994.00	49,002.00	340,990.52	.00	.00	49,002.00
=====						

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PROGRAM DM189L

CITY OF DEARBORN, MICHIGAN

PROJECT BUDGET REPORT FOR F/Y 2019 FUND 297 PROJECT

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ALL ACTIVE ONLY

ACCOUNT NUMBER/ ACCOUNT DESCRIPTION	TOTAL PROJECT BUDGET	CURRENT YEAR PROJECT BUDGET	PRIOR YEARS' ACTUAL	CURRENT YEAR'S ACTUAL	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE

PROJECT NAME: M20017 EDDDA Prking Lot Reconstr MANAGER: Michael Bewick, Exec Dir SPONSOR: N/A						
297-6100-911.68-90 OTHER OPERATING EXPENSE	.00	.00	.00	.00	.00	.00
EXPENSE TOTAL	.00	.00	.00	.00	.00	.00
=====						
FUND 297 TOTAL	.00	.00	.00	.00	.00	.00
=====						
PROJECT TOTAL	.00	.00	.00	.00	.00	.00
=====						

PREPARED 7/01/19, 9:44:55
PROGRAM DM189L

CITY OF DEARBORN, MICHIGAN

PROJECT BUDGET REPORT FOR F/Y 2019 FUND 297 PROJECT

PAGE 4
ALL ACTIVE ONLY

ACCOUNT NUMBER/ ACCOUNT DESCRIPTION	TOTAL PROJECT BUDGET	CURRENT YEAR PROJECT BUDGET	PRIOR YEARS' ACTUAL	CURRENT YEAR'S ACTUAL	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE

PROJECT NAME: Q99999 Street Infrastr Reserve MANAGER: Reserve for Future Use SPONSOR: UNKNOWN						
297-6100-435.98-00 UNDISTRIBUTED APPROP	.00	.00	.00	.00	.00	.00
EXPENSE TOTAL	.00	.00	.00	.00	.00	.00
=====						
FUND 297 TOTAL	.00	.00	.00	.00	.00	.00
=====						
PROJECT TOTAL	.00	.00	.00	.00	.00	.00
=====						

PREPARED 7/01/19, 9:44:55
PROGRAM DM189L

CITY OF DEARBORN, MICHIGAN

PROJECT BUDGET REPORT FOR F/Y 2019 FUND 297 PROJECT

PAGE 5
ALL ACTIVE ONLY

ACCOUNT NUMBER/ ACCOUNT DESCRIPTION	TOTAL PROJECT BUDGET	CURRENT YEAR PROJECT BUDGET	PRIOR YEARS' ACTUAL	CURRENT YEAR'S ACTUAL	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE

PROJECT NAME: Z77100 Michigan Main Street Prgm MANAGER: Michael J Boettcher SPONSOR: N/A						
297-6100-365.90-00 DONATIONS FROM PRIV SOURC	.00	.00	100.00	.00	.00	.00
REVENUE TOTAL	.00	.00	100.00	.00	.00	.00
=====						
FUND 297 TOTAL	.00	.00	100.00	.00	.00	.00
=====						
PROJECT TOTAL	.00	.00	100.00-	.00	.00	.00
=====						

ACCOUNT NUMBER/ ACCOUNT DESCRIPTION	TOTAL PROJECT BUDGET	CURRENT YEAR PROJECT BUDGET	PRIOR YEARS' ACTUAL	CURRENT YEAR'S ACTUAL	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE

PROJECT NAME: Z77620 Artspace Endeavor						
MANAGER: Michael Bewick, Exec Dir						
SPONSOR: UNKNOWN						
297-0000-330.01-90	140,000.00	.00	140,000.00	.00	.00	.00
OTHER						
297-0000-391.92-76	.00	.00	.00	.00	.00	.00
DESIGNATED PURPOSES FUND						
297-6100-330.01-90	166,832.00	.00	166,832.00	.00	.00	.00
OTHER						
297-6100-365.90-00	345,000.00	.00	345,000.00	.00	.00	.00
DONATIONS FROM PRIV SOURC						
REVENUE TOTAL	651,832.00	.00	651,832.00	.00	.00	.00
=====	=====	=====	=====	=====	=====	=====
297-6100-435.30-90	346,875.00	.00	346,875.00	.00	.00	.00
OTHER PROF. SERVICES						
297-6100-435.34-40	169,354.00	2,522.00	166,832.00	.00	.00	2,522.00
BUILDING DEMOLITION SERV						
297-6100-435.45-10	155,006.00	755.00	154,250.00	.00	.00	755.00
ARCHITECT/ENGINEER SVC						
297-6100-435.68-80	1,350.00	.00	1,350.00	.00	.00	.00
LICENSES, FEES & PERMITS						
297-6100-435.98-00	56,651.00	56,651.00	.00	.00	.00	56,651.00
UNDISTRIBUTED APPROP						
297-6100-911.30-90	17,500.00	.00	17,500.00	.00	.00	.00
OTHER PROF. SERVICES						
297-6100-911.34-90	56,500.00	.00	56,500.00	.00	.00	.00
OTHER SERVICES						
297-6100-911.51-00	2,928.00	.00	2,927.37	.00	.00	.00
COMMUNITY PROMOTION						
297-6100-911.58-10	1,269.00	.00	1,269.12	.00	.00	.00
STAFF TRAINING & TRAN EXP						
EXPENSE TOTAL	807,433.00	59,928.00	747,503.49	.00	.00	59,928.00
=====	=====	=====	=====	=====	=====	=====
FUND 297 TOTAL	1,459,265.00	59,928.00	1,399,335.49	.00	.00	59,928.00
=====	=====	=====	=====	=====	=====	=====
PROJECT TOTAL	155,601.00	59,928.00	95,671.49	.00	.00	59,928.00
=====	=====	=====	=====	=====	=====	=====

City of Dearborn
West Downtown Development Authority (WDDA)
Prepared as of June 30, 2019

Description	FY2017	FY2018	FY2019				
	Audited	Audited	Adopted	Amended	Actual	Budget	Budget
	Actual	Actual	Budget	Budget		(Encumbered)	Remaining
REVENUES:							
Property Tax Capture	\$ 509,661	\$ 496,065	\$ 507,210	\$ 507,210	\$ 782,052	-	N/A
BRA Tax Captures	21,354	119,900	150,610	150,610	37,223	-	N/A
Tax Revenue Total:	\$ 531,015	\$ 615,965	\$ 657,820	\$ 657,820	\$ 819,275	\$ -	\$ -
State, Local Community Stabilization Authority	18,518	12,332	13,110	25,313	25,313	-	N/A
Interest Income	3,495	9,786	9,183	9,183	12,629	-	N/A
Donations from Private Sources	10,550	88,742	75,000	50,500	46,115	-	\$4,385
Miscellaneous Income	7,845	-	-	-	6,194	-	N/A
Federal Grant- Farmer's Market	-	-	-	1,000	1,424	-	N/A
Miscellaneous Income - Farmer's Market Fees & Donations	-	12,900	-	23,500	18,865	-	\$4,635
Donations & Farmer's Market Total:	\$ 10,550	\$ 101,642	\$ 75,000	\$ 75,000	\$ 66,404	\$ -	\$ 9,020
Contribution from General Fund	2,450	16,950	9,275	9,275	9,275	-	\$0
Contribution from General Fund (Sanitation)	-	22,152	43,825	43,825	43,825	-	\$0
General Fund Contribution Total:	\$ 2,450	\$ 39,102	\$ 53,100	\$ 53,100	\$ 53,100	\$ -	\$ -
Total Revenues:	\$ 573,873	\$ 778,827	\$ 808,213	\$ 820,416	\$ 982,915	\$ -	\$ 9,020
EXPENDITURES:							
Salaries & Wages-Part Time	\$ 4,925	\$ 4,830	\$ -	\$ 82	\$ 81	\$ -	\$ 1
FICA/Medicare, City Share	377	369	-	7	6	-	1
Sanitation Contractual Services	-	22,152	43,825	43,825	20,160	(5,760)	17,905
Workers Comp. Contribution	3	3	-	-	-	-	-
Audit Services	447	329	382	382	382	-	-
Other Professional Services (Office Expenses)	135	-	1,500	1,115	-	-	1,115
Contract Services	236,881	253,617	426,255	432,145	347,411	(28,838)	55,896
Contractual Services- Farmer's Market	-	5,089	-	20,000	10,953	(356)	8,691
R&M Services, Copiers	-	-	-	375	362	-	13
Building Rental	-	-	11,000	11,010	10,935	(75)	-
Community Promotion	113,474	137,110	292,780	458,780	249,086	(81,257)	128,437
Insurance & Bonds	700	2,985	2,670	2,670	2,670	-	-
Communications, Tele Service	-	-	-	247	19	-	228
Training & Transportation	4,896	2,569	4,500	4,500	2,836	-	1,664
Office Supplies	62	693	1,950	1,950	746	-	1,204
Postage	-	-	-	-	-	-	-
Equipment - Non Capital	-	-	-	-	-	-	-
Repair & Maintenance Supplies	-	-	10,000	9,753	281	(1,120)	8,352
Planting Materials	4,230	8,276	15,000	24,021	6,766	(17,255)	0
Memberships	413	413	938	938	513	-	425
Other Operating Expenses	150,000	150,000	1,250	1,250	-	-	1,250
Transfer - Brownfield Redevelopment Authority	21,354	119,900	150,610	150,610	132,940	-	17,670
Sub-total Operations	\$ 537,897	\$ 708,335	\$ 962,660	\$ 1,163,660	\$ 786,147	\$ (134,661)	\$ 242,853
Community Promotion & Farmer's Market Total:	\$ 113,474	\$ 142,199	\$ 292,780	\$ 478,780	\$ 260,039	\$ (81,613)	\$ 137,128
Total Expenditures:	\$ 537,897	\$ 708,335	\$ 962,660	\$ 1,163,660	\$ 786,147	\$ (134,661)	\$ 242,853
Revenues Over (Under) Expenditures:	\$ 35,976	\$ 70,492	\$ (154,447)	\$ (343,244)	\$ 196,768	\$ 134,661	\$ (233,833)
Balance Sheet @ June 30, 2019	FY2017	FY2018	FY2019				
Cash Position				\$ 917,897			
Add Current Receivables				10,660			
Add Unearned Income				9,020			
Less Current Liabilities				(24,265)			
Less Encumbrances				(134,661)			
Less Uncommitted Budget				(242,853)			
Ending Estimated Cash Position June 30	\$ 637,031	\$ 707,523		\$ 535,799			

10% of annual income

STREETSCAPE PROJECT

029

Fund	Dpt/Div	Activity	Ele	Obj	Description	Period 11 5/31/2019	Period 12 6/30/2019	Period 13 7/30/2019	Differeoce	acct
REVENUES:										
296	0000	311	40	00	Property Tax Capture	\$819,274.65	\$819,274.65		\$ -	Tax Capture
296	0000	330	05	14	State, Local Community Stabilization Authority	25,312.80	25,312.80		-	LCSA
296	0000	361	10	05	Interest Income	12,629.35	12,629.35		-	Interest
296	6100	365	90	00	Donations from Private Sources	45,209.52	46,114.52		(905.00)	Interest
296	0000	369	90	00	Miscellaneous Income	6,193.62	6,193.62		-	Reim Damaged Property
296	6110	369	90	00	Miscellaneous Income - Farmer's Market Fees & Donations	17,745.00	18,865.00		(1,120.00)	Farmer's Market
296	0000	369	91	01	Contribution from General Fund	48,675.00	53,100.00		(4,425.00)	
296	6110	330	01	00	Federal Grant- Farmer's Market	1,424.00	1,424.00		-	Farmer's Market
Sub Total Revenues						976,463.94	982,913.94		(6,450.00)	
Total Revenues:						\$976,463.94	\$982,913.94	\$ -	\$ (6,450.00)	
EXPENDITURES:										
296	6100	435	30	90	Other Professional Services	\$ 100.00	-		\$ 100.00	1
296	6100	911	10	20	Salaries & Wages-Part Time	81.12	81.12		-	payroll
296	6100	911	22	00	FICA/Medicare, City Share	6.20	6.20		-	payroll
296	2972	463	34	90	Sanitation Contractual Services	20,160.00	20,160.00		-	
296	6100	911	26	00	Workers Comp. Contribution	0.05	0.05		-	payroll
296	6100	911	30	40	Audit Services	382.00	382.00		-	Audit
296	6100	911	30	90	Other Professional Services (office fees)	-	-		-	
296	6100	911	34	51	Admin/Management (City Services)	-	-		-	
296	6100	911	34	90	Contract Services	330,461.29	347,410.95		(16,949.66)	2
296	6110	911	34	90	Contractual Services- Farmer's Market	8,669.04	10,952.54		(2,283.50)	Farmer's Market
296	6100	911	44	10	Building Rental	10,032.50	10,935.00		(902.50)	Rent
296	6100	911	43	82	R&M Services, Copiers	181.37	361.83		(180.46)	
296	6100	911	45	25	Construction Material/Supplies	-	-		-	
296	6100	911	51	00	Community Promotion	211,619.21	249,085.70		(37,466.49)	3
296	6100	911	52	10	Insurance & Bonds	2,442.00	2,670.00		(228.00)	insurance
296	6100	911	53	00	Communications, Tele Service	18.80	18.80		-	Phone
296	6100	911	58	10	Training & Transportation	2,836.12	2,836.12		-	
296	6100	911	60	10	Office Supplies	570.55	745.55		(175.00)	4
296	6100	911	62	00	Repair & Maintenance Supplies	-	280.50		(280.50)	5
296	6100	911	62	40	Planting Materials	6,766.48	6,766.48		-	
296	6100	911	65	00	Memberships	512.50	512.50		-	
296	6100	911	68	90	Other Operating Expenses	-	-		-	
296	6100	980	92	75	Transfer - Brownfield Redevelopment Authority	132,939.82	132,939.82		-	line 72 BRA
Sub-total Operations						\$ 727,779.05	\$ 786,145.16	\$ -	\$ (58,366.11)	
Total Expenditures:						\$ 727,779.05	\$ 786,145.16	\$ -	\$ (58,366.11)	
Revenues Over (Under) Expenditures:						\$ 248,684.89	\$ 196,768.78	\$ -	\$ 51,916.11	

Group #	PO#	Period #	FY	Type	Date	Payment number	Description 1	Description 2	Line
June									
1	10547	B19644	12	19	AJ	6/3/2019	20998 POW STRATEGIES INC	CORR ACCT DSTRB S/H/B 296-6100-911-60-10	174
								100.00 Office Expenses	
2	10787	96456	12	19	AP	6/3/2019	22789 POW STRATEGIES INC	MISCELLANEOUS SERVICES,NO	
2	10787	96456	12	19	AP	6/3/2019	22789 POW STRATEGIES INC	Design & Planning Mgt	125
2	10787	96456	12	19	AP	6/3/2019	22789 POW STRATEGIES INC	Event Mgt	126
2	10787	96456	12	19	AP	6/3/2019	22789 POW STRATEGIES INC	Operations Mgt	124
2	10787	96456	12	19	AP	6/3/2019	22789 POW STRATEGIES INC	Exe Dir	123
2	10787	96456	12	19	AP	6/3/2019	22789 POW STRATEGIES INC	POW STRATEGIES INC-Total	6,785.08
2	10788	96456	12	19	AP	5/17/2019	22789 POW STRATEGIES INC	MISCELLANEOUS SERVICES,NO	
2	10788	96456	12	19	AP	5/17/2019	22789 POW STRATEGIES INC	Design & Planning Mgt	125
2	10788	96456	12	19	AP	5/17/2019	22789 POW STRATEGIES INC	Event Mgt	126
2	10788	96456	12	19	AP	5/17/2019	22789 POW STRATEGIES INC	Operations Mgt	124
2	10788	96456	12	19	AP	5/17/2019	22789 POW STRATEGIES INC	POW STRATEGIES INC-Total	2,952.08
2	11143	96408	12	19	AP	6/12/2019	0 TANNER FRIEDMAN	CONSULTING SERVICES	127
2	11144	96408	12	19	AP	5/31/2019	22953 TANNER FRIEDMAN	CONSULTING SERVICES	127
2	10594	96583	12	19	AP	12/21/2018	22681 W H CANON INC	FLAGS,FLAG POLES,BANNERS,	
								16,949.66	
3	11629	95163	12	19	AP	6/25/2019	0 OCTANE DESIGN INC	COMMUNICATIONS&MEDIA RELA	89
3	10546		12	19	AP	2/10/2019	367745 CRISTINA SHEPPARD-DECIUS	CORRACCTDSTRBs/h/b 296 6100 911 6010	174
3	10698	96672	12	19	AP	5/16/2019	369488 FOSTER PRINTING AT MOSSB PRINTING&RELATED SERVICES		104
3	11245	96643	12	19	AP	4/20/2019	22880 GAIL & RICE PRODUCTIONS II MISCELLANEOUS SERVICES,NO		96
3	11245	96643	12	19	AP	4/20/2019	22970 GAIL & RICE PRODUCTIONS II MISCELLANEOUS SERVICES,NO		96
3	11192	96639	12	19	AP	4/18/2019	22880 GAIL & RICE PRODUCTIONS II MISCELLANEOUS SERVICES,NO		96
3	11192	96644	12	19	AP	4/18/2019	22880 GAIL & RICE PRODUCTIONS II MISCELLANEOUS SERVICES,NO		96
3	11146	96698	12	19	AP	3/15/2019	22830 MICHIGAN GENERATOR SERV RENTALORLEASE OFEQUIPM		96
3	11191	96448	12	19	AP	5/12/2019	369597 BEWICK PUBLICATIONS INC	COMMUNICATIONS&MEDIA RELA	90
3	11145	96333	12	19	AP	4/26/2019	369624 HARBOR HOUSE PUBLISHERS	COMMUNICATIONS&MEDIA RELA	90
3	11143	96686	12	19	AP	6/17/2019	369657 PRINTCITEE LLC	CLOTHING,ATHLETIC,CASUAL,	90
3	11192	96501	12	19	AP	4/12/2019	369649 ROCKET COPY PRINT SHOP IN	ARTOBJECTS	90
3	11192	96629	12	19	AP	4/8/2019	369646 BESHARA	PRINTING&RELATED SERVICES	107
3	11192	96678	12	19	AP	4/18/2019	369646 BESHARA	ARTOBJECTS	99
3	11245	96640	12	19	AP	4/18/2019	369640 MALKOMEDIA LLC	FLAGS,FLAG POLES,BANNERS,	99
3	11248	96315	12	19	AP	1/24/2019	369640 MALKOMEDIA LLC	FLAGS,FLAG POLES,BANNERS,	113
3	10699	96636	12	19	AP	4/15/2019	369348 DEARBORN COMMUNITY FUI	ARTOBJECTS	91
3	11145	96677	12	19	AP	4/26/2019	369650 ANN ARBOR SYMPHONY ORC	MISCELLANEOUS SERVICES,NO	97
3	11143	96584	12	19	AP	6/7/2019	369643 PEBBLES THE CLOWN LLC	MISCELLANEOUS SERVICES,NO	97
3	11145	96637	12	19	AP	4/4/2019	369644 STARDUST THEATRE RENTALS	MISCELLANEOUS SERVICES,NO	97
3	11067		12	19	AP	5/20/2019	62019 COMERICA BANK	WALMART.COMCANOPY FOR EVENTS	98
3	11067		12	19	AP	5/15/2019	62019 COMERICA BANK	THEHOMEDEPOT #6821WAGNER EVENT SUPP	98
3	11067		12	19	AP	5/13/2019	62019 COMERICA BANK	THEHOMEDEPOT 2757WAGNER EVENT SUPPI	98
3	11067		12	19	AP	5/13/2019	62019 COMERICA BANK	THEHOMEDEPOT #2757WAGNER EVENT SUPP	98
3	11574	96754	12	19	AP	5/30/2019	369896 TRANSSUPPLY	BUILDINGS&STRUCTURES:FABR	98
3	11067		12	19	AP	5/16/2019	62019 COMERICA BANK	HOMEDEPOT.COMWAGNER EVENT SUPPLIES	97
3	11146	96630	12	19	AP	3/14/2019	369651 ESSENTIAL IT LLC	COMMUNICATIONS&MEDIA RELA	94
								37,466.49	
4	10547	B19644	12	19	AJ	6/3/2019	20998 POW STRATEGIES INC	CORR ACCT DSTRB WAS 296-6100-911-30-	174
4	10546	B20255	12	19	AJ	6/3/2019	367745 CRISTINA SHEPPARD DECI	CORR ACCT DSTRB WAS 296-6100-911-51-	174
								75.00 Office Expenses	
								175.00	
5	11067		12	19	AP	6/19/2019	62019 COMERICA BANK	JENSEN INFORMATION TECH OFFICE NET	174
								280.00 Office Expenses	

PROGRAM HTEPGM/GM601U
PREPARED 7/01/19, 9:44:12

WORKSHEET INFORMATION

PAGE 1

WORK-SHEET: MBREFB
DESCRIPTION: Monthly Financial Reporting
FISCAL YEAR: 2019
FROM ACCOUNT: 296-0000-300-00-00
TO ACCOUNT: 296-9999-999-99-99
SELECTION: SELECTIVE
TRANSACTION TYPE: REVENUES & EXPENDITURES
USER: BUFFONE
SECURITY: Y
OMIT DESCRIPTION:
HORIZONTAL SHIFT: 0
SUMMARY TOTALS:
ACCOUNT SUPPRESSION: YES

SORT/BREAK/P_BREAK
FUND SORT PRIORITY: 1 1 1
DEPT SORT PRIORITY: 0
DEPT CAT PRIORITY: 0
DIV SORT PRIORITY: 0
STAB SORT PRIORITY: 4
STAS SORT PRIORITY: 5
ELM SORT PRIORITY: 0
OBJ SORT PRIORITY: 0
CAT SORT PRIORITY: 3 1
REV/EXP PRIORITY: 2 1
ACCOUNT NUMBER: STANDARD

FIELD USAGE:

B Base	GMA2YR	1 9 2		FY17		ACTUAL	J
B Base	GMLYA	2 9 2		FY18		ACTUAL	J
B Base	GMORIG	3 9 2	ORIGINAL		BUDGET		J
B Base	GMREVE	4 9 2	FY19	ADJUSTED		BUDGET	J
B Base	GMYTD	5 9 2	FY19	Y-T-D		ACTUAL	J
C Level	FPTY	6 9 2		FINANCE PROJ		THIS YEAR	J
C Level	BR27	9	FY2020 CORE	BUDGET REQST			
C Level	BR28	9	FY2020 NEW	1-TIME REQST			
C Level	BR29	9	FY2020 DEBT/	CAPITAL RQST			
C Level	BR30	9	FY2021 CORE	BUDGET REQST			
C Level	BR31	9	FY2021 NEW	1-TIME REQST			
C Level	BR32	9	FY2021 DEBT/	CAPITAL RQST			
C Level	BR33	9	FY2022 CORE	BUDGET REQST			
C Level	BR34	9	FY2022 NEW	1-TIME REQST			
C Level	BR35	9	FY2022 DEBT/	CAPITAL RQST			
R Result	TOTALBUD	7 9 2	FY2020	Budget		Request	J
	BR27	+ 0	.0000	0			
	BR28	+ 0	.0000	0			
	BR29	+ 1	.0000	0			
R Result	2NDYRTTL	8 9 2	FY2021	Budget		Request	J
	BR30	+ 0	.0000	0			
	BR31	+ 0	.0000	0			
	BR32	+ 1	.0000	0			
R Result	3RDYRTTL	9 9 2	FY2022	Budget		Request	J
	BR33	+ 0	.0000	0			
	BR34	+ 0	.0000	0			
	BR35	+ 1	.0000	0			

SPECIAL OPTIONS:
ELEMENT RANGE: 1
BEFORE HEAD TYPE:
HEADER ON MI LINE:
BLANK LINE AFTER MI:
FORCE NEG REVENUE:

BUDGET LEVEL ALLOC:
HEADER ON EVERY PAGE:

RECORDS SELECTED:	29
SUMMARY RECORDS:	17

PREPARED 07/01/19, 09:44:13
PROGRAM GM601L
PREPARED BY Buffone, Maria

MBREFB

BUDGET PREPARATION WORKSHEET FY2019
FOR FISCAL YEAR 2020
Monthly Financial Reporting

PAGE 1
ACCOUNTING PERIOD 13/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY17 ACTUAL	FY18 ACTUAL	ORIGINAL BUDGET	FY19 ADJUSTED BUDGET	FY19 Y-T-D ACTUAL	FINANCE PROJ THIS YEAR	FY2020 Budget Request	FY2021 Budget Request	FY2022 Budget Request
WEST DBN DOWNTOWN DEV AUT										
296-0000-311.40-00 DEVELOPMENT AUTHORITIES		531,015.42-	615,965.88-	657,820.00-	657,820.00-	819,274.65-	819,275.00-	740,930.00-	758,710.00-	776,920.00-
296-0000-330.05-14 LOC COMM STABIL SHARE APP		18,517.56-	12,331.53-	13,110.00-	25,313.00-	25,312.80-	25,313.00-	25,320.00-	25,320.00-	25,320.00-
296-6110-330.01-90 OTHER		.00	.00	.00	1,000.00-	1,424.00-	1,500.00-	1,000.00-	1,000.00-	1,000.00-
296-0000-361.10-05 INTEREST-CURRENT		3,495.19-	9,785.66-	9,183.00-	9,183.00-	12,629.35-	19,993.00-	20,698.00-	20,888.00-	21,085.00-
296-6100-365.90-00 DONATIONS FROM PRIV SOURC		10,550.00-	88,741.75-	75,000.00-	50,500.00-	46,114.52-	51,500.00-	83,500.00-	233,500.00-	233,500.00-
296-0000-369.90-00 OTHER		7,845.28-	.00	.00	.00	6,193.62-	6,194.00-	.00	.00	.00
296-6110-369.90-00 OTHER		.00	12,900.00-	.00	23,500.00-	18,865.00-	23,500.00-	23,500.00-	23,500.00-	23,500.00-
296-0000-391.91-01 CONTRI FROM GENERAL FUND		2,450.00-	39,102.25-	53,100.00-	53,100.00-	53,100.00-	53,100.00-	35,000.00-	35,090.00-	35,180.00-
*****		573,873.45-	778,827.07-	808,213.00-	820,416.00-	982,913.94-	1,000,375.00-	929,948.00-	1,098,008.00-	1,116,505.00-
*****		573,873.45-	778,827.07-	808,213.00-	820,416.00-	982,913.94-	1,000,375.00-	929,948.00-	1,098,008.00-	1,116,505.00-
** REVENUE		573,873.45-	778,827.07-	808,213.00-	820,416.00-	982,913.94-	1,000,375.00-	929,948.00-	1,098,008.00-	1,116,505.00-
296-6100-911.10-20 WAGES, PART TIME/SEASONAL		4,924.60	4,829.76	.00	82.00	81.12	81.00	.00	.00	.00
* Salary,Wages,Allowance		4,924.60	4,829.76	.00	82.00	81.12	81.00	.00	.00	.00
296-6100-911.22-00 FICA/MEDICARE, CITY SHARE		376.78	369.48	.00	7.00	6.20	6.00	.00	.00	.00
296-6100-911.26-00 WORKERS COMP CONTRIB.		3.19	3.10	.00	.00	.05	.00	.00	.00	.00
* Personnel Srvs-Benefits		379.97	372.58	.00	7.00	6.25	6.00	.00	.00	.00
296-2972-463.34-90 OTHER SERVICES		.00	22,152.25	43,825.00	43,825.00	20,160.00	43,825.00	25,920.00	25,920.00	25,920.00
296-6100-911.30-40 AUDIT SERVICE		446.90	329.28	382.00	382.00	382.00	382.00	400.00	400.00	400.00
296-6100-911.30-90 OTHER PROF. SERVICES		134.95	.00	1,500.00	1,115.00	.00	1,490.00	.00	.00	.00
296-6100-911.34-90 OTHER SERVICES		236,880.55	253,616.45	426,255.00	432,145.00	347,410.95	432,234.00	499,826.00	518,826.00	515,326.00
296-6110-911.34-90 OTHER SERVICES		.00	5,089.13	.00	20,000.00	10,952.54	20,000.00	22,000.00	22,000.00	22,000.00
* Services-Prof&Contractual		237,462.40	281,187.11	471,962.00	497,467.00	378,905.49	497,931.00	548,146.00	567,146.00	563,646.00
296-6100-911.43-82 COPIERS R & M		.00	.00	.00	375.00	361.83	475.00	375.00	375.00	375.00
* Repair & Maint Services		.00	.00	.00	375.00	361.83	475.00	375.00	375.00	375.00
296-6100-911.44-10 BUILDING RENTAL		.00	.00	11,000.00	11,010.00	10,935.00	11,010.00	11,010.00	11,010.00	11,010.00
* Rentals		.00	.00	11,000.00	11,010.00	10,935.00	11,010.00	11,010.00	11,010.00	11,010.00
296-6100-911.51-00 COMMUNITY PROMOTION		113,474.15	137,110.37	292,780.00	458,780.00	249,085.70	458,780.00	341,345.00	235,345.00	234,545.00
* Community Promotion		113,474.15	137,110.37	292,780.00	458,780.00	249,085.70	458,780.00	341,345.00	235,345.00	234,545.00
296-6100-911.52-10 GENERAL INSURANCE		700.00	2,985.00	2,670.00	2,670.00	2,670.00	2,670.00	3,730.00	3,900.00	4,070.00
* Insurance & Bonds		700.00	2,985.00	2,670.00	2,670.00	2,670.00	2,670.00	3,730.00	3,900.00	4,070.00

PREPARED 07/01/19, 09:44:13
 PROGRAM GM601L
 PREPARED BY Buffone, Maria

MBREFB

BUDGET PREPARATION WORKSHEET FY2019
 FOR FISCAL YEAR 2020
 Monthly Financial Reporting

PAGE 2
 ACCOUNTING PERIOD 13/2019

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY17 ACTUAL	FY18 ACTUAL	ORIGINAL BUDGET	FY19 ADJUSTED BUDGET	FY19 Y-T-D ACTUAL	FINANCE PROJ THIS YEAR	FY2020 Budget Request	FY2021 Budget Request	FY2022 Budget Request
296-6100-911.53-00	COMMUNICATIONS, TELE SERV	.00	.00	.00	247.00	18.80	247.00	.00	.00	.00
*	Communications	.00	.00	.00	247.00	18.80	247.00	.00	.00	.00
296-6100-911.58-10	STAFF TRAINING & TRAN EXP	4,896.12	2,568.93	4,500.00	4,500.00	2,836.12	4,500.00	3,500.00	3,500.00	4,500.00
*	Training & Transportation	4,896.12	2,568.93	4,500.00	4,500.00	2,836.12	4,500.00	3,500.00	3,500.00	4,500.00
296-6100-911.60-10	OFFICE SUPPLIES	61.91	692.87	1,950.00	1,950.00	745.55	1,950.00	4,125.00	4,125.00	4,125.00
296-6100-911.61-90	EQUIPMENT - NON CAPITAL	.00	.00	.00	.00	.00	.00	18,600.00	18,600.00	18,600.00
296-6100-911.62-00	REPAIR & MAINT SUPPLIES	.00	.00	10,000.00	9,753.00	280.50	10,000.00	.00	.00	.00
296-6100-911.62-40	PLANTING MATERIALS	4,230.00	8,276.34	15,000.00	24,021.00	6,766.48	24,021.00	30,000.00	30,000.00	30,000.00
*	Supplies & Materials	4,291.91	8,969.21	26,950.00	35,724.00	7,792.53	35,971.00	52,725.00	52,725.00	52,725.00
296-6100-911.65-00	MEMBERSHIPS	412.50	412.50	938.00	938.00	512.50	938.00	940.00	940.00	940.00
296-6100-911.68-90	OTHER OPERATING EXPENSE	150,000.00	150,000.00	1,250.00	1,250.00	.00	1,250.00	1,250.00	1,250.00	1,250.00
*	Other Expenses	150,412.50	150,412.50	2,188.00	2,188.00	512.50	2,188.00	2,190.00	2,190.00	2,190.00
296-6100-980.92-75	BROWNFIELD FUND	21,353.68	119,900.03	150,610.00	150,610.00	132,939.82	132,940.00	235,220.00	241,830.00	248,600.00
*	Transfers Out	21,353.68	119,900.03	150,610.00	150,610.00	132,939.82	132,940.00	235,220.00	241,830.00	248,600.00
**	EXPENDITURE	537,895.33	708,335.49	962,660.00	1,163,660.00	786,145.16	1,146,799.00	1,198,241.00	1,118,021.00	1,121,661.00
***	WEST DBN DOWNTOWN DEV AUT	35,978.12	70,491.58	154,447.00	343,244.00	196,768.78	146,424.00	268,293.00	20,013.00	5,156.00

PREPARED 07/01/2019, 9:43:32
PROGRAM: GM257U
CITY OF DEARBORN, MICHIGAN

2019 TRIAL BALANCE
AS OF 06/30/2019

PAGE 1
ACCOUNTING PERIOD 12/2019

FUND 296 WEST DBN DOWNTOWN DEV AUT			
ACCOUNT	ACCOUNT DESCRIPTION	DEBIT BALANCE	CREDIT BALANCE
101 00 00	CURRENT ASSETS / EQUITY IN POOLED CASH	917,896.52	
115 01 00	A/R / MUNICIPAL INVOICES	10,660.00	
199 00 00	REVENUE / REVENUE SUMMARY		982,913.94
202 00 00	CURRENT LIABILITIES / VOUCHERS PAYABLE		24,264.80
244 00 00	FUND EQUITY / RESERVE FOR ENCUMBRANCES		134,660.50
249 00 00	FUND EQUITY / FUND BALANCE		707,522.94
251 00 00	FUND EQUITY / ENCUMBRANCE SUMMARY	134,660.50	
252 00 00	FUND EQUITY / EXPENDITURE SUMMARY	786,145.16	
	FUND TOTALS	1,849,362.18	1,849,362.18
	FUND IS IN BALANCE		

PREPARED 07/01/2019, 9:43:32
PROGRAM: GM257U
CITY OF DEARBORN, MICHIGAN

TRIAL BALANCE
FOR FISCAL YEAR 2019
AS OF 06/30/2019

PAGE 1
ACCOUNTING PERIOD 12/2019

INDEX TO FUND BALANCES

FUND	FUND NAME	PAGE
296	WEST DBN DOWNTOWN DEV AUT	1

REPORT INCLUDES UNPOSTED AMOUNTS

ACCOUNT NUMBER				PROJECT	ENCUMBRANCE	LIQUIDATED	OUTSTANDING	
P.O. NUM	ENC	DATE	VENDOR#					
19 296-2972-463.34-90								
094943	10/05/18	0015155	FAIRLANE GROUNDS		25,920.00	20,160.00	5,760.00	Litter
19 296-6100-911.34-90								
094106	07/02/18	0013969	POW STRATEGIES INC		75,714.54	74,144.55	1,569.99	DDA Director
094712	07/02/18	0014620	TANNER FRIEDMAN		21,666.00	20,107.50	1,558.50	Communications-PR
094943	10/05/18	0015155	FAIRLANE GROUNDS		166,884.00	156,871.52	10,012.48	Landscaping
095666	08/16/18	0012585	CAMPBELL'S CLEANING CO LLC		900.00	750.00	150.00	Cleaning
096022	11/06/18	0014938	PREMIUM LAWN SOLUTIONS		45,000.00	39,734.25	5,265.75	Snow Removal
096408	03/16/19	0014620	TANNER FRIEDMAN		18,333.33	18,322.50	10.83	Communications-PR
096456	04/10/19	0013969	POW STRATEGIES INC		39,482.04	29,211.48	10,270.56	DDA Director
			ACCOUNT TOTAL		367,979.91	339,141.80	28,838.11	
19 296-6100-911.44-10								
095726	08/29/18	0011937	ARTSPACE PROJECTS INC		10,107.50	10,032.50	75.00	Rent
19 296-6100-911.51-00								
095163	07/01/18	0015265	OCTANE DESIGN INC		185,143.50	117,223.86	67,919.64	Branding
095789	09/14/18	0015201	ROCKET COPY PRINT SHOP INC		485.00	385.00	100.00	Gen Mkt
095790	09/14/18	0014946	BESHARA		566.50	323.25	243.25	Branding
095843	09/28/18	0015236	BRIGHT SKY CREATIVE LLC		800.00	220.00	580.00	Graphic Design
095854	09/28/18	0015386	NAYELI GLITZ		323.00	70.00	253.00	Other Community Dev-
095861	09/28/18	0014993	IHEART MEDIA		3,750.00	3,744.00	6.00	Holiday promo
095916	10/11/18	0014939	VISUAL RONIN MEDIA LLC		200.00		200.00	W. Village Programs
096011	11/02/18	0014946	BESHARA		573.25	569.75	3.50	Shop Small
096019	11/05/18	0014948	BRITTEN INC		1,400.00	1,134.74	265.26	Shop Small
096124	12/20/18	0013744	BAMBOOZLES		25.00	20.00	5.00	Branding
096295	02/13/19	0031729	GAIL & RICE PRODUCTIONS INC		2,750.00	1,375.00	1,375.00	Friday Nites
096315	02/22/19	0014589	MALKOMEDIA LLC		500.00	103.00	397.00	Rest Week
096405	03/16/19	0015038	CTM MEDIA GROUP		2,625.00	1,750.02	874.98	CTM
096627	05/15/19	0014552	ISSUE MEDIA GROUP, LLC		12,000.00	6,000.00	6,000.00	Metro Mode
096637	05/15/19	0014843	STARDUST THEATRE RENTALS		650.00	426.00	224.00	W. Village Programs
096672	05/24/19	0015228	FOSTER PRINTING AT MOSSBERG & CO		375.00	297.00	78.00	CTM
096677	05/24/19	0015216	ANN ARBOR SYMPHONY ORCHESTRA		325.00	300.00	25.00	W. Village Programs
096696	05/28/19	0015369	IDEAL SHIELD LLC		1,233.98		1,233.98	Wagner Place Park Equip
096754	06/11/19	0015403	TRANSSUPPLY		2,162.30	2,112.30	50.00	Wagner Place Park Equip
096824	06/26/19	0014886	HOWDY DOODLES		1,000.00		1,000.00	W. Village Programs
096826	06/26/19	0079035	SWANK MOTION PICTURES		423.00		423.00	Other Comm-Dev-Movies
			ACCOUNT TOTAL		217,310.53	136,053.92	81,256.61	W. Village Programs
19 296-6100-911.62-00								
096659	05/20/19	0015305	CBTS LLC		1,119.99		1,119.99	Phone equip
19 296-6100-911.62-40								
094943	10/05/18	0015155	FAIRLANE GROUNDS		24,021.00	6,766.48	17,254.52	Plant material
19 296-6110-911.34-90								
095199	07/02/18	0011424	BRENDELS SEPTIC TANK SERVICE LLC		1,279.56	1,250.29	29.27	
096631	05/15/19	0014946	BESHARA		283.50	91.50	192.00	
096676	05/24/19	0015644	RAYMOND NIEMENSKI		135.00		135.00	
			ACCOUNT TOTAL		1,698.06	1,341.79	356.27	Farmers' Market
FUND TOTAL					648,156.99	513,496.49	134,660.50	
GRAND TOTAL					648,156.99	513,496.49	134,660.50	

PREPARED 7/01/19, 9:43:57
PROGRAM DM189L

CITY OF DEARBORN, MICHIGAN
PROJECT BUDGET REPORT FOR F/Y 2019 FUND 296 PROJECT ALL ACTIVE ONLY
PAGE 1

ACCOUNT NUMBER/ ACCOUNT DESCRIPTION	TOTAL PROJECT BUDGET	CURRENT YEAR PROJECT BUDGET	PRIOR YEARS' ACTUAL	CURRENT YEAR'S ACTUAL	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE
	----- .00 =====	----- .00 =====	----- .00 =====	----- .00 =====	----- .00 =====	----- .00 =====
FUND 000 TOTAL	----- .00 =====	----- .00 =====	----- .00 =====	----- .00 =====	----- .00 =====	----- .00 =====
PROJECT TOTAL	----- .00 =====	----- .00 =====	----- .00 =====	----- .00 =====	----- .00 =====	----- .00 =====

WEST DEARBORN DOWNTOWN DEVELOPMENT AUTHORITY

Farmers & Artisans Market_Service Providers Amendment 3_ 2019

Date Adopted:

Moved by:

Seconded by:

WHEREAS: The WDDDA recognizes the benefit of Marketing and Promoting businesses and activities in the District; and

WHEREAS: The WDDDA authorized a budget of \$25,540 in expenditures, \$23,500 in income for the Farmers & Artisans Market, and specific service providers for the event at its January 17, 2019 Joint DDDA Board meeting; and

WHEREAS: A modification to the selected vendors and expenditures is recommended for the Farmers Market insurance costs through Nickel & Saph which increased by \$690 for the 2019 season; and

WHEREAS: A modification to the selected vendors and expenditures is recommended for the POP (Power of Produce) Club and cooking demos which require purchase of produce and additional supplies not to exceed \$500 for the 2019 season; therefore, be it

RESOLVED: The WDDDA Executive Director is authorized to execute contracts on behalf of the WDDDA with the amended list of companies below for Dearborn Farmers & Artisans Market, subject to review and approval by Corporation Counsel:

Vendor	Purpose	Amount
Taste the Local Difference	Advertisement- magazine	\$ 100.00
Edible WOW LLC	Advertisement- magazine	\$ 1,700.00
Farmers Market Coalition via Jean Smith	Membership renewal- POP Club related materials/ resources	\$40.00
Michigan Agritourism Association	Advertisement- magazine	\$ 125.00
Bewick Publications	advertisement- newspaper	\$ 300.00
Beshara Printing	posters- 100 & yard signs & brochure	\$ 710.00
Ann Arbor Symphony Orchestra	opening day entertainment	\$ 300.00
Gary Niemenski	musical entertainment at the market	\$ 540.00
Amy Loskowski	musical entertainment at market	\$ 1080.00

Robin Horlock	musical entertainment opening day	\$400.00
Dearborn School of Music	musical entertainment at market	\$ 405.00
Larry Arbour	musical entertainment at market	\$135.00
Jimmy's Party Rentals	bounce house	\$ 300.00
PostNet	printing of market bags & A frame signs	\$1000.00
Essential IT, LLC	web hosting and maintenance/updates	\$ 720.00
Malko Media	banners- over the street & market tents	\$ 1,775.00
Michigan Farmers Market Assoc. (MIFMA)	Dues for membership- advertisement	\$200.00
Nickel & Saph	Insurance	\$2190.00
Facebook via POW! Strategies	Social Media	\$500.00
Brendels Septic	Portajohns	\$1929.00
Jean Smith, Events Mgr.	POP and cooking demo supplies	\$500.00

Yes:

No:

Abstained:

Absent:

WEST DEARBORN DOWNTOWN DEVELOPMENT AUTHORITY

Budget Reallocation for Ford Land

Date Adopted:

Moved by:

Seconded by:

WHEREAS: The WDDDA recognizes the benefits of maintenance, litter pick up, plantings and landscape and weeding that Ford Land performs in the District; and

WHEREAS: An excess of funds were allocated at the beginning of the FYE 19 budget year in the Plant Material Line Item (account #296-6100-911-62-40); those funds need to be moved to Landscaping Line Item (account #296-6100-911-34-90); and note these amounts still fall within the contracted amounts with Ford Land; therefore, let it be

RESOLVED: That the WDDDA authorizes \$9542.00 to be reallocated from 296-6100-911-62-40 and moved to 296-6100-911-34-90 to resolve the issue.

Yes:

No:

Abstained:

Absent:

EAST DEARBORN DOWNTOWN DEVELOPMENT AUTHORITY

AANM Letter of Commitment for NEA Our Town

Date Adopted:

Moved by:

Seconded by:

WHEREAS: The EDDDA recognizes the benefit of the Arab American National Museum (AANM) Marketing and Promoting businesses and activities in the District; and

WHEREAS: The AANM is applying for a grant from the National Endowment for the Arts Our Town program for JAM3A, a summer music, food and art festival to take place August 2020 in City Hall Park; and

WHEREAS: The EDDDA is supporting the AANM's efforts by offering to be the primary municipal partner of JAM3A; and

WHEREAS: The JAM3A event aligns with the EDDDA's mission and goals in creating a vibrant Downtown Dearborn experience for all; therefore, let it be

RESOLVED: The EDDDA authorizes the Executive Director to submit a letter of commitment to AANM as the primary municipal partner of the JAM3A event to be included with their grant application to the National Endowment for the Arts Our Town project.

Yes:

No:

Abstained:

Absent:

EAST DEARBORN DOWNTOWN DEVELOPMENT AUTHORITY

Budget Reallocation for WH Canon

Date Adopted:

Moved by:

Seconded by:

WHEREAS: The EDDDA recognizes the benefits of maintenance, litter pick up, plantings and landscape and weeding that WH Canon performs in the District; and

WHEREAS: Invoices from FYE2018 for WH Canon were paid from FYE 2019 funds due to late receipt of invoices, causing a budget shortfall for FYE2019 services performed by WH Canon in May and June 2019 per the contract; therefore, let it be

RESOLVED: That the EDDDA authorizes \$6,455 to be reallocated from 297-6100-911-34-90 to 297-6100-911-62-40 to resolve the issue.

Yes:

No:

Abstained:

Absent:

EAST DEARBORN DOWNTOWN DEVELOPMENT AUTHORITY

Music in the Park 2019_Service Providers Amendment 3

Date Adopted:

Moved by:

Seconded by:

WHEREAS: The EDDDA recognizes the benefit of Marketing and Promoting businesses and activities in the District; and

WHEREAS: The Music in the Park events sponsored by the EDDDA has been newly created to replace Tunes at Noon with the goal to bring visitors to the District and promote local entertainment; and

WHEREAS: Changes were made to the sound system vendor due to obtaining a reduced cost from another vendor; therefore, let it be

RESOLVED:

1. That the EDDDA obligates \$8,020 from the Community Promotions Budget #297-6100-911-51-00 to fund the event costs for the 2019 Music in the Park events; and
2. The EDDDA director is authorized to execute contracts on behalf of the EDDDA with the companies listed below for Music in the Park, subject to review and approval by Corporation Counsel.

Vendor	Purpose	Amount
Denguhlanga Julia Kapilango	Booking agent services	\$ 4,000.00
Malko Media	stage banners and directional signage	\$ 500.00
Lion Sound	sound system & staffing	\$ 1,000.00
Beshara	Printing - Posters/Brochure	\$320.00
Facebook via POW! Strategies	Social Media	\$ 600.00
Heavenly Hot Dogs	Sell hotdogs on June 12, 19, 26, & July 10	\$1,600

Yes:

No:

Abstained:

Absent:

EAST DEARBORN DOWNTOWN DEVELOPMENT AUTHORITY

Jazz on the Ave 2019_Amendment2

Date Adopted:

Moved by:

Seconded by:

WHEREAS: The EDDDA recognizes the benefit of Marketing and Promoting businesses and activities in the District; and

WHEREAS: The Jazz on the Ave events provided by the EDDDA has been successful in bringing visitors to the District and growing in numbers each year; and

WHEREAS: The EDDDA authorized a budget of \$54,690 in expenditures for the 2019 Jazz on the Ave events with revenue anticipated of \$10,000 at its January 17, 2019 meeting; and

WHEREAS: In an effort to better guide traffic to free parking in the parking deck off of Schaefer, the creation of event parking directional signs is recommended; and

WHEREAS: In an effort to advertise Jazz on the Ave and create excitement in the area around City Hall Park, modifications to the street pole banners for the event are needed; therefore, let it be

RESOLVED:

1. That the EDDDA obligates \$52,460 from the Community Promotions Budget # 297-6100-911-51-00 to fund the event costs for the 2019 Jazz on the Ave events; and
2. The EDDDA Executive Director is authorized to execute contracts on behalf of the EDDDA with the amended list of companies below for Jazz on the Ave, subject to review and approval by Corporation Counsel.

Vendor	Purpose	Amount
Hi Falutin Music!	booking agent services	\$ 42,500.00
Jokers Entertainment	Face painter, balloon twister	\$ 1,000.00
Brendels	Porta Potties	\$ 2,290.00

KLA Laboratories Inc.	sound system & staffing	\$ 2,500.00
Recreation	stage set up and tear down	\$ 750.00
Beshara	Printing - Posters/Brochure	\$320.00
Facebook via POW! Strategies	Social Media	\$600.00
Nickel & Saph (estimated)	Insurance	\$2500.00
Malkomedia	Event parking directional signs and Street Pole Banner patches	\$800

Yes:

No:

Abstained:

Absent:



EAST DOWNTOWN DEARBORN
Neighborhood Feel. Totally Real.



**EAST AND WEST DEARBORN
DOWNTOWN DEVELOPMENT AUTHORITIES
BOARD OF DIRECTORS**

PUBLIC ACT 57 – DDA INFORMATION SESSION

- I. Public ACT 57 Requirement & Purpose**
- II. DDA 2019/20 Plans**
- III. Volunteer & Participation Opportunities**
- IV. Q&A**

THURSDAY, JULY 18, 2019
8:15 A.M. – 9:00 A.M.
Dearborn Administrative Center
16901 Michigan Avenue, Dearborn, MI
Council Chambers

Downtown Dearborn Promotions Committee

Meeting Date:

June 26, 2019

10:00 am

Meeting Location:

DDDA Office

13615 Michigan Avenue

Attendance: Christine Sickle, Julie Schaefer, Katie Merritt, Sam Abbas, Hassan Sheikh, Cristina Sheppard-Decius, Jean Smith, Lynette Downey (Downey Brewing), Janet Bloom

I. Impact Analysis & Final Expenses

- a. Farm to Table – Take-Aways/Lessons Learned/Next Steps
 - i. Early on had to wait to find location for event. Promotions out too late. Ticket sales low. Mcantina pulled out the last week.
 - ii. Need committee to help with sponsorships, ticket sales, secure donations and auction items.
 - iii. Need to review all annual events and determine which we keep and which we remove from the calendar so we do quality events over quantity events.
- b. Due July 31:
 - i. Music in the Park

II. Second Quarter Events Tasks & Updates

- a. Summer Events
 - i. Farmers Market - over 1000 people attended weeks 1. About 1K for weeks 2-3. Vendors stated best market days ever. 15-20 at Cooking Demo. Yoga in the Park on week 2 by Yoga Shala had about 20 attendees. Opening Day of Market also included Wagner Park Opening and Kids Days Events
 - ii. Kids Day Event - June 7 - well attended, plus added to Wagner Park and Farmers Market Opening Days
 - iii. Movies at Wagner Park - 75-100 attendees
 - iiii. Music in the Park (at City Hall Park) - Three events have been well attended with 75-100 attendees. Signed up Heavenly Hot Dogs to provide food at the event.
 - v. Friday Nites - first concert is Friday with Square Pegz. Partnered with Chamber to do Beer Tent. Couldn't secure Bailey's or Jolly Pumpkin. Beer, wine and cider will be available.

- vi. Events in place: Tunes at Noon - all acts lined up; Jazz on the Ave - 6 vendors so far and secured Exchange Club, Alcamo's and Top Dog.

II. Third Quarter Events – Planning & Recruitment

- a. Advertising (ShopSmall/Holidays)
- b. Sign Up Deadline will be September 15 - it takes multiple times to reach out to businesses to gain participation.
- c. Print Deadlines - Must meet sign up and sponsor deadlines to meet production deadlines.
- d. Sponsors - due by August 15. Create sponsor packages.
- e. Fall events listed on calendar. Beer Crawl with Spike would be new event including asking for Channel 95.5 participation, with requests going out to Downey Brewing, Dearborn Brewery, and Jolly Pumpkin. Beer event needs a meeting set to begin plans and develop an action plan with iHeart Media, DDA's, and breweries and food trucks. Review transportation arrangements and tickets costs. Suggested an hour per location.

III. Volunteer/Committee Needs

- a. Current Committee/Event Needs
 - i. Shop Small volunteers needed for pre-event work
 - ii. Trick or Treat/Dog Gone Dearborn volunteers for pre-event work
 - iii. Adopt-a-Tree Well - contact businesses for participation
 - iiii. Farmers Market - sponsor solicitation, vendor recruitment, volunteer management
- b. Volunteer Management Plan:
 - i. Volunteer Manual - still under review
 - ii. Outreach Plan - attend Volunteer Fair, Rotary presentation, flyers, social media, website, get contacts for Ford employee volunteer opportunities, LAHC, Amity Foundation, list of non-profits to share volunteers, area schools and colleges.
 - iii. Tracking Form - <https://forms.gle/CFr83W2ffJ53CrYp7>
 - iv. Maestro Update & Next Steps (**Action Plans**) – **need All Spring Events-** Will need to backfill data and add lessons learned
- c. Volunteer Training
 - i. Schedule Board Training (Do we need a “general volunteer” training too?)- need to review and set up plan
- d. Volunteer Recognition Event:
 - i. Schedule/Confirm - September 21 (in conjunction with Artspace Open House?) December for EDDA open house might be option.

IV. Sponsorships

- a. Policy ([Seeker](#) / [Sponsor](#))
 - b. Prepare for Fall Asks/Solicitations (Develop/Share [Target List](#))
- V. Distribution of Materials
 - a. Half case to library
- VI. Metromode Contract
 - a. Recap Open City Event: June 20 at Fishnet Studios--great content, light attendance. Space demonstrated rehab of building to use space for upstairs use - (artist space). Next meetings are September and November.
 - b. Instagram Takeover Opportunity – Kalette - wait until she is in attendance
- VII. Branding Update
 - a. Still flushing out with design concepts. “Perfect Balance”- between big city and small community. Was missing input from 20 and 30-something’s so company doing own focus group in Dearborn and out of Dearborn.
- VIII. Social/Online Communication
 - a. Business & Community Leader Profiles: Create a List on Google to Share with TannerFriedman (Baileigh)
 - b. Blogging – Set Up Blog Portal; Schedule/Sign Up Here:
https://docs.google.com/spreadsheets/d/1eWVUKGTr7N-rYZgsnBtQMSQICFmHizjdOZnKsRz_nsg/edit?usp=sharing
 - c. Student Instagram Take Over- “Re Earth It”

DATE	EVENT	HASHTAG	CHAMPION
SET 2020 DATES	Dearborn Restaurant Week	#DRW2020	Sam Abbas
March	Reading Month		Maryanne Bartles
April	Art Month		Emma Jean Woodyard
April 13	Martian Marathon		Mo Hider
May 1	Ladies Night		Chris Sickle
May 4	Free Comic Book Day		Katie Merritt
May 18	Spring Perennial Exchange		Katie Merritt
June 7	Wagner Park Opening Day	#WagnerPark	Ford Land
June 7 – Sept. 27	Farmers Market	#DFM	Jean Smith (need a chairperson)
June 7, July 12, Aug. 9	Kids Days	#KidsDays	
June 5-July 10	Music in the Park	#MIP2019	Julia Kapliango
June 14, July 19, Aug. 9 & Sept. 13	Movies in the Park (West & East Alternate)	#Movies2019	
June 14 – Aug. 30	Trenchtown Festival	#TrenchtownFest	Kalette Willis

June 15	Farm to Table	#DearbornF2T	Maria Marzolo
June 28, July 26 & Aug. 23	Friday Nites	#FridayNites	Jim Jernigan
July 17-Aug. 21	Jazz on the Ave	#JazzAve2019	Kalette Willis
July 16 – Aug. 20	Tunes at Noon	#TunesatNoon	
<----Sept. 14	Fall Perennial Exchange		Katie Merritt
Oct. 19	Pumpkin Carving (moved from Sunday to Saturday)		
Oct. 26	Trick-or-Treat		
Oct. 26	Doggone Dearborn		
???	Beer Crawl		
Nov. 30	Shop Small	#ShopSmall	
Dec. 14	Winterfest Market		

7/15/2019

EVENT BRIGHT LISTING	
Music in the Park attendance numbers according to Event Brite Free Ticket's Sold:	
Wednesday, June 5, 2019 7:00 PM	
73/100	
Wednesday, June 12, 2019 7:00 PM	
53/100	
Wednesday, June 19, 2019 7:00 PM	
37/100	
Wednesday, June 26, 2019 7:00 PM	
75/100	
Wednesday, July 10, 2019 7:00 PM	
84/100	
Total Free Tickets Sold: 322/500	

JOINT DDDA EXECUTIVE COMMITTEE MEETING MINUTES

July 8, 2019

5:30pm

Attendees: Director Scott Saionz, Director Jim Jernigan, Director Jay Kruz, Director Dan Merritt, Director Sam Abbas(arrived 5:55 pm), Jeff Watson, Cristina Sheppard-Decius (arrived 5:45 pm), Janet Bloom

1. EAST ONLY AGENDA ITEMS

- a. AANM JAM3 Festival – NEA Application/Letter of Support; AANM representative covered event details in presentation.
 - i. Executive committee supported idea of event. Wants EDDDA to activate businesses in area via sidewalk sales, etc. It was mentioned on how to bring other groups to event for attendance and participation.
 - ii. Per AANM, police lending bicycle fencing. AANM deciding whether to do beer sales.
 - iii. It was noted the event may outgrow space in two years, so thoughts should consider use of John Nagy St. and surface parking lots in area.
 - iv. It was noted that parking lot and deck use will need to be monitored.
- b. Music in the Park Vendor Amendment for Lion Sound (\$1000) & Malkomedia (+\$115)
- c. Jazz on the Ave Vendor Amendment for Signage (event parking directional signs \$500 and Mi Ave banner patches -\$540)

2. WEST ONLY AGENDA ITEMS

- a. Farmers Market Vendor Amendment for Insurance (Cost Increase \$690)

3. JOINT BOARD MEETING AGENDA ITEMS

- a. Public Act 57 Info Session – open meeting – quorum is not necessary
- b. Cristina S. will do PPT on top items for Public Info Session

4. EXEC COMMITTEE DISCUSSION ITEMS

- a. Metromode Report – Action in August needed for extension of Contract
- b. June Event Report – Formal report to be prepared by July 11
- c. EDDDA
 - i. Parking Project
 - ii. Lighting on Schaefer
 - iii. Intercept Survey
 - iv. Trash Receptacles

- v. Review Strategy to enforce litter pick up in recessed businesses
- vi. Review list of Businesses that are in violation of the approved standards including lighting.
- d. WDDDA
 - i. Event Amenities
 - ii. Parking
 - Sam A. mentioned signs not up yet. People drive around looking for spots. Asked if landowners can put some investment into their areas.

Additional comments:

Jeff W. suggested efforts be concentrated on façade improvements. Tom P., Steve H. and Hassan have reviewed and can provide recommendations.

Decide review strategy – lighting violations, garbage violations, signage violations.

Sam A. -pick items of concern, don't bombard with all violations at once. Be sure to work with business owner.

Scott S. the goal is to help business owner and help them thrive.

Dan M. – asked for short chain link fence behind Middlesex and Horger and parking lot be reviewed to see if resident's or city's. It is in disrepair.

Jay K. – asked if stops signs could be reinstated in alleyways again.

Jim J. – asked for listing of events at next Exec. meeting to review. It was noted that it is better to do fewer events well, then many events poorly. Cristina S. said Jean S. can pull together with data and numbers per event.

Sam A. – Paint and Pour leaving; New tenants: Sheeba and a coffee house. Noted there was a banner on the mural – not a proper spot and should be moved.

Cristina S. mentioned other communities with less residents have more ordinance officers than Dearborn.

Jim J. – we don't want money from violations, we want correction of violations.

Cristina S. – DDDA's with façade program, do get to monitor and approve projects.

Jay K. – Alano's has outside furniture on Michigan Ave., has restaurant grease issues, pharmacy has needles outside, and problems with delivery trucks.

Sam A. – monetize seating and parking through leasing spots.

Q1 REPORT

Mar-May 2019



DEARBORN 2019

TEAM



Brian Boyle

Co-CEO, Issue Media Group

Christian Marcillo

Project Manager

Nina Ignaczak

Project Editor

Veronica Johnson

Project Manager

Chrishelle Griffin

Engagement and Event Coordinator

ABOUT



- Identify and capture the story of innovation, investment and emerging assets that are shaping Dearborn's future.
- Open City Speaker series coverage produced quarterly that fosters a narrative for entrepreneurship in Dearborn while building a better engaged network of people and resources.



5 Q&As with the new chancellor of
University of Michigan-Dearborn

Domenico Grasso

Chancellor of UM-Dearborn

Stories Published

13

People Reached (pageviews & social reach)

72,100

Total Engagements

945

Avg. Time on Page

5:32

TOP 3 STORIES



**Gâteaux Patisserie brings
old-world elegance to West
Dearborn**

PUBLISHED: MAY 15

REACH: 6954

ENGAGEMENT: 29



**How Dearborn nurtures its arts
scene**

PUBLISHED: MAY 8

REACH: 8284

ENGAGEMENT: 40



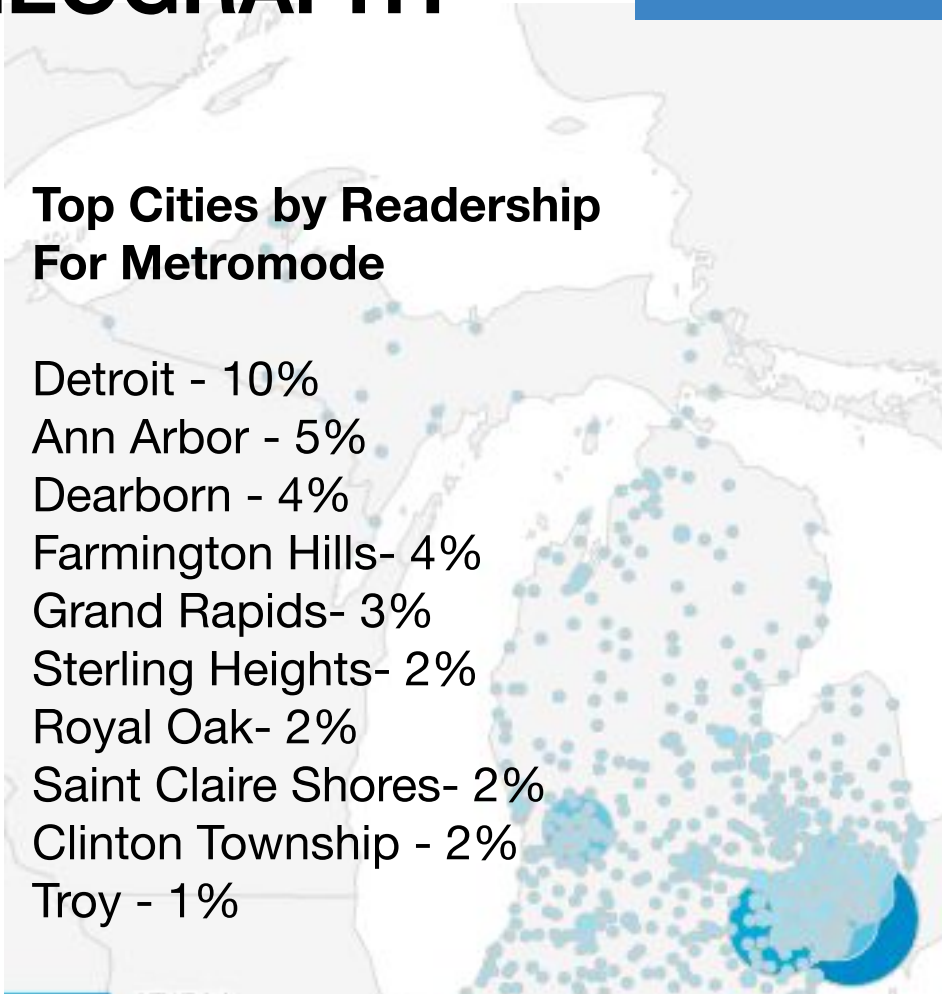
**Dearborn's Andalus
Mediterranean Grill thrives
thanks to word of mouth**

PUBLISHED: APRIL 24

REACH: 8270

ENGAGEMENT: 115

Top Cities by Readership For Metromode

A map of the United States with numerous blue dots of varying sizes representing city locations. The dots are more densely packed in the eastern half of the country, particularly in the Northeast and around the Great Lakes.

Detroit - 10%
Ann Arbor - 5%
Dearborn - 4%
Farmington Hills- 4%
Grand Rapids- 3%
Sterling Heights- 2%
Royal Oak- 2%
Saint Claire Shores- 2%
Clinton Township - 2%
Troy - 1%

Top Metros by Readership For Metromode

Detroit - 63%
Grand Rapids-Kalamazoo-Battle
Creek - 5%
Nashville TN - 3%
New York, NY- 2%
Chicago IL 2%
Los Angeles CA- 2%
Washington DC- 1%
Flint-Saginaw -Bay City- 1%
Lansing - 2%
Columbus OH - 1%

STATEWIDE



Sharing through Second Wave Network

Number of stories shared to Second Wave: **13**

Subscription Size (Metromode & Second Wave) = 55,213

Average Open Rate: Metromode - 13%; Second Wave - 8.5%



TRANSPORTATION

Dearborn's bikeshare is on a roll

CLAIRE CHARLTON | THURSDAY, MAY 23, 2019



ARTS AND CULTURE

Q&A with Dr. Diana Abouali, new director of the Arab American National Museum

MJ GALBRAITH | THURSDAY, MAY 09, 2019



ENTREPRENEURSHIP

Omar Shibli on opening a business in Dearborn

MIKE GALBRAITH | TUESDAY, MAY 21, 2019

5



KIDS AND EDUCATION

Michigan and national contests celebrate student inventors at The Henry Ford

MJ GALBRAITH | THURSDAY, APRIL 25, 2019

Downtown Dearborn

Dearborn Area Community Members

Dearborn Area Chamber of Commerce

City of Dearborn Government

Michigan Municipal League

Michigan Alliance for Greater Mobility Advancement

Dearborn Historical Museum

Historical Detroit Area Architecture

AIA Detroit

BEST OF DEARBORN

Sent May 3



mm metromode
Metro Detroit



FRIDAY, MAY 03, 2019

Dear Metromode readers,

We've continued our coverage of Dearborn in 2019. We've covered new developments, new businesses, and plans for the future. And we're just getting started.

Please take a look back at some of the best stories from our ongoing Dearborn series.

Thanks for reading!

AVERAGE OPEN RATE:

13.4% - 1738

Metromode Average = 14%

AVERAGE CLICK THROUGH
RATE:

5.2% - 90

Metromode Average = 13%

Recommendations for improving click through rates for roundup issues:

- Sending newsletter to a Dearborn only audience (any resident lists we can get to send the newsletter to?)
- Intro section that appeals to more Metromode readers
- Better leading story

GOOGLE SEARCH Rankings



Search Google or type a URL



Through the editorial coverage, and utilizing SEO conventions in Story Titles, abstracts, and stories, we are able to impact placement of Google Search Rankings.

SEARCH Page One

THE BEST 10 Bars near Downtown Dearborn, Detroit, MI 48124 - Last ...

<https://www.yelp.com> › Detroit, MI › Downtown Dearborn › Nightlife › Bars

Best Bars in Downtown Dearborn, Detroit, MI 48124 - The Biergarten, Mint 29, Ford's Garage, Moose's Martini Pub, Bar Louie - Dearborn, Bailey's, Red Martini, ...

Downtown Dearborn (@DearbornDtown) | Twitter

<https://twitter.com/dearborndtown?lang=en> ▼

The latest Tweets from Downtown Dearborn (@DearbornDtown). Dearborn is coming together in a new & exciting way! We are bringing West and East Dearborn ...

Downtown Dearborn Apartments for Rent - Dearborn, MI | Apartments ...

<https://www.apartments.com> › Michigan › Dearborn ▼

See all 92 apartments in Downtown Dearborn, Dearborn, MI currently available for rent. Check rates, compare amenities and find your next rental on ...

Dearborn to unify downtown districts along Michigan Avenue

<https://www.secondwavemedia.com/metromode/.../downtown-dearborn-122616.aspx> ▼

Jan 26, 2017 - In a time when suburbs across the region and nation are struggling to create walkable districts, Dearborn possesses not one but two ...

Dearborn's west downtown poised for surge in development

<https://www.crainsdetroit.com/.../dearborns-west-downtown-poised-for-surge-in-devel...> ▼

Feb 18, 2018 - The shape of west downtown Dearborn is poised to change in the next several years as Ford's massive Wagner Place development spurs a ...

THE 5 BEST Downtown Dearborn Hotels - Jun 2019 (with Prices ...

<https://www.tripadvisor.com> › ... › Michigan (MI) › Dearborn › Dearborn Hotels

#3 Best Value of 6 Dearborn City Center Hotels. "Handy location off 94 near Ford head quarters, about 15 minutes to downtown detroit Good wifi Comfortable ...

Downtown Dearborn

8

Top media story

GOOGLE SEARCH Page One

[ASD shows - Artists' Society of Dearborn](#)

<https://www.dearbornart.com/exhibitions> ▼

Artists' Society of Dearborn has 3-4 exhibitions a year.

[Artists' Society of Dearborn - Home | Facebook](#)

<https://www.facebook.com> › Pages › Other › Community ▼

Artists' Society of Dearborn, Дирборн (Мичиган). 74 likes. Welcome to The Artists' Society of Dearborn — a group of visual artists bringing art to the...

[Dearborn Porcelain Artists - Home | Facebook](#)

<https://www.facebook.com> › Places › Dearborn, Michigan › Arts & Entertainment ▼

★★★★★ Rating: 5 - Review by Amy Kathleen

Dearborn Porcelain Artists - McFadden Ross Museum, 915 S. Brady, Dearborn, Michigan 48124 - Rated 0 based on 1 Review "Lovely, lovely ladies and lovely..."

[Best 15 Artists and Artisans in Dearborn, MI | Houzz](#)

<https://www.houzz.com/professionals/artist-and-artisan/c/Dearborn-MI> ▼

Search 426 Dearborn, MI artists and artisans to find the best artist or artisan for your project. See the top reviewed local artists and artisans in Dearborn, MI on ...

[Meet the artists of Dearborn's old city hall - Second Wave](#)

<https://www.secondwavemedia.com/metromode/.../artspace-dearborn-022317.aspx> ▼

Feb 23, 2017 - Situated in the middle of downtown East Dearborn, City Hall Artspace Lofts resembles a quaint college campus. Three former municipal ...

Dearborn artists

#5

GOOGLE SEARCH Page One

Neighborhood Associations - City of Dearborn

www.cityofdearborn.org › Community ▼

Many Dearborn neighborhoods maintain active associations that offer ... Eastborn Neighborhood Association; Ford Homes Historic District; Ford Woods; Fort ...

Dearborn, Michigan neighborhoods, events and more | Nextdoor ...

<https://nextdoor.com/city/dearborn-mi/> ▼

Discover your Dearborn neighborhood. Over 197,000 neighborhoods across the country use Nextdoor ...
40 Dearborn neighborhoods are on Nextdoor. A.

Dearborn's eclectic neighborhoods reflect city's diversity - Second Wave

<https://www.secondwavemedia.com/.../features/dearborn-neighborhoods-032317.aspx> ▼

Mar 23, 2017 - Salam Aboulhassan is a divorced Wayne State Sociology grad student who grew up in east Dearborn and recently moved to Ford and ...

Dearborn, MI Neighborhood Map - Income, House Prices ...

www.city-data.com/nbmaps/neigh-Dearborn-Michigan.html ▼

Neighborhoods: Aviation, Barclay, Cherry Hill Estates, Crestview, Dearborn Hills, East Dearborn, Fairlane, Ford Homes, Ford Woods, Golfcrest, Golfview, Hemlock, Highland, Levagood, Lonyo, Riverbend, Salina, Snow Woods, South Dearborn, Southwestern, Springwells Park, Warren Grove, West Dearborn, Westwood, Woodsworth.

Arab Neighborhoods in Dearborn (Detroit, Warren: house, living in ...

www.city-data.com › City-Data Forum › US Forums › Michigan › Detroit ▼

Jul 25, 2007 - 10 posts - 7 authors

I will be traveling through the Detroit area and would like to make a stop in Dearborn, since I've heard there is a large Arab-American ...

Dearborn neighborhoods

3

GOOGLE SEARCH Page One

An ecosystem for entrepreneurs grows in Dearborn - Second Wave

<https://www.secondwavemedia.com/.../features/dearborn-entrepreneur-ecosystem.aspx> ▼

Mar 29, 2018 - Over the past few years, Dearborn has welcomed many new small businesses to its downtown, many of which have seen success and even ...

Young Entrepreneurs Academy | Dearborn Area Chamber of Commerce

<https://www.dearbornareachamber.org> › Education ▼

The Metro Detroit Young Entrepreneurs Academy Ambassador's ... Our program, held on the University of Michigan-Dearborn campus, is the recipient of the ...

Dearborn Entrepreneur Pitch Competition - Facebook

<https://www.facebook.com/...dearborn.../dearborn-entrepreneur.../912204808985491/> ▼

RSVP For August 22nd @ <http://bit.ly/DearbornPitch2>. The Dearborn Entrepreneur Pitch Competition is a four-part event allowing entrepreneurs to network, ...

Dearborn pushes downtown transformation strategy with pitch ...

<https://www.crainsdetroit.com/.../dearborn-pushes-downtown-transformation-strategy-...> ▼

Aug 9, 2018 - The city's east and west Downtown Development Authorities are collaborating on an entrepreneurial series that offers pop-up space free of ...

Dearborn entrepreneurs share stories, advice on business | Times ...

downriversundaytimes.com/.../dearborn-entrepreneurs-share-stories-advice-on-business/

Oct 4, 2017 - Photo by Zeinab Najm Stormy Records Owner Windy Weber (left), Green Brain Comics owner Katie Merritt, Dearborn Brewing owner John ...

Dearborn entrepreneurs

1



OPEN CITY is a forum built for metro Detroit's aspiring and established small business owners to learn, network, and exchange information in a fun and lively atmosphere.

This event is serving as a catalyst activity to promote early entrepreneurship in the city by creating both networking and conversation.

OPEN City Dearborn Themes:

- * Dearborn's Micro-Districts - June 20
- * Innovators and Inventors - September TBA
- * Dearborn Experiences - Retail, Wagner, Shopping, Eating - November TBA

OPEN CITY 6.20



Build Institute, in partnership with Metromode, presented Dearborn Open City: microDistricts in Downtown Dearborn.

On Thursday, June 20, a number of guests attended the event at Fishnet Artist Studios, to connect and network with Dearborn creatives.

The topic? How property owners can rehabilitate their buildings; and, how easing the burden of a full-renovation project can be useful to creatives (with a focus on East/West Dearborn).

Featured speakers included:

- Sunshine Durant, artist
- Carl George, artist
- Mike Kirk, AIA, LEED APPrincipal Neumann/Smith Architecture
- Daniel Downey, owner of Downey Brewing Company in downtown Dearborn

Moderated by Andrea Bogart, founder/CEO of Embrace Creatives



Promotion for event:

Pre-coverage: Open City Dearborn: microDistricts in Downtown; published June 5

Post-coverage: Panelists discuss artists, business in Downtown Dearborn; published June 27

Social media promotion:

Facebook event: 85 interested; 20 attended

Facebook event boosted: Reach: 1,644; Link clicks: 100

Local Hop: 12 RSVPed

RUN DATE	HEADLINE	Time Spent on Page	Total Engagements	Total Reach
3/7/2019	Dearborn looks to electrify city fleet	3:53	10	4372
3/20/2019	A legacy in architecture: How Mike Kirk shaped the face of Dearborn (and the world)	7:20	162	4863
3/28/2019	April is Arts Month in Dearborn	5:45	124	4,565
4/11/2019	5 Q&As with the new chancellor of University of Michigan-Dearborn	4:13	55	4511
4/18/2019	Dearborn looks to public on high-profile site development	12:36	112	5349
4/24/2019	Dearborn's Andalus Mediterranean Grill thrives thanks to word of mouth	5:35	115	8270
4/25/2019	Michigan and national contests celebrate student inventors at The Henry Ford	2:48	147	5351
5/8/2019	How Dearborn nurtures its arts scene	4:40	40	8284
5/9/2019	Q&A with Dr. Diana Abouali, new director of the Arab American National Museum	5:43	14	5092
5/15/2019	Gâteaux Patisserie brings old-world elegance to West Dearborn	5:38	29	6954
5/16/2019	From Flat Rock to Northville: New park and miles of trailways announced throughout Wayne County	2:40	4	4554
5/21/2019	Omar Shiblaq on opening a business in Dearborn	5:34	13	5108
5/23/2019	Dearborn's bikeshare is on a roll	5:33	120	4827

**JUNE 2019
JOINT DDDA
BOARD**

**ADOPTED
RESOLUTIONS**

EAST DEARBORN DOWNTOWN DEVELOPMENT AUTHORITY

Budget Carry-Forwards from FYE2019 to FYE2020

Date Adopted: June 20, 2019

Moved by: Mayor Jack O'Reilly

Seconded by: Director Kamal Turfah

WHEREAS: The City of Dearborn's process for carrying forward any budget items from the current fiscal year to the future fiscal year, in this case, FYE2019 to FYE2020, and submittals must be provided by July 5, 2019;

WHEREAS: The WDDDA and EDDDA have two projects in which funding needs to be carried forward into FYE2020 in order to complete the projects:

Item	WDDDA	EDDDA
Branding	\$152,629	\$87,790
Planning Items: Downtown Vision Plan, City Hall Park, Lighting, etc.	\$20,000	\$40,000
Streetscape: ie: Trash Cans, Bike Racks	\$16,513	\$10,956
Business Incentive	\$15,000	\$7,760
Community Art		\$20,000

RESOLVED: That the EDDDA authorizes carrying forward \$87,790 for Branding and \$40,000 for the Planning Items, \$10,956 for Streetscapes, \$7,760 for Business Incentives and \$20,000 for Community Art from FYE2019 to FYE2020.

Yes: Chairperson Scott Saionz , Vice Chairperson Dan Merritt, Secretary-Treasurer Jay P. Kruz, Director Janice B. Cislo, Director Mark Guido, Director Judith A. McNeeley, Director Mary O'Bryan.

No:

Absent:

WEST DEARBORN DOWNTOWN DEVELOPMENT AUTHORITY

Budget Carry-Forwards from FYE2019 to FYE2020

Date Adopted: June 20, 2019

Motioned by: Mayor Jack O'Reilly

Seconded by: Director Audrey Ralko

WHEREAS: The City of Dearborn's process for carrying forward any budget items from the current fiscal year to the future fiscal year, in this case, FYE2019 to FYE2020, and submittals must be provided by July 5, 2019;

WHEREAS: The WDDDA and EDDDA have the following projects in which funding needs to be carried forward into FYE2020 in order to complete the projects:

Item	WDDDA	EDDDA
Branding	\$152,629	\$87,790
Planning Items: Downtown Vision Plan, City Hall Park, Lighting, etc.	\$20,000	\$40,000
Streetscape: ie: Trash Cans, Bike Racks	\$16,513	\$10,956
Business Incentive	\$15,000	\$7,760
Community Art		\$20,000

RESOLVED: That the WDDDA authorizes carrying forward \$152,629 for Branding and \$20,000 for the Planning Items, \$16,513 for Streetscapes, and \$15,000 for Business Incentives from FYE2019 to FYE2020.

Yes: Vice Chairperson James M. Jernigan, Director Tom Clark, Director Mark Guido, Director Jackie Lovejoy, Director John L. McWilliams, Director Karen Nigosian,

No:

Absent: Chairperson Sam Abbas, Director Mohammed Hider

EAST DEARBORN DOWNTOWN DEVELOPMENT AUTHORITY

Design Guidelines for Open Door Dearborn Business Incentives Program

Date Adopted: June 20, 2019
Motion by: Director Dan Merritt
Seconded by: Director Janice Cislo

WHEREAS: The EDDDA and WDDDA are committed to promoting the downtown districts by aiding in efforts to address vacancies, beautification, and attraction within the districts; and

WHEREAS: The EDDDA and WDDDA seek to establish the Open Door Dearborn business incentive to recruit businesses to Downtown Dearborn and improve the appearance of the districts through storefront and business rehabilitation and expansions; and

WHEREAS: At the April 18, 2019 board meeting, the EDDDA adopted the Open Door Dearborn Business Incentive Program in conjunction with the WDDDA to revitalize Downtown Dearborn; therefore be it

RESOLVED: The EDDDA adopts the presented design guidelines for Open Door Dearborn, subject to review by corporation counsel.

Yes: Chairperson Scott Saionz, Secretary-Treasurer Jay P. Kruz, Director Mark Guido, Director Judith A. McNeeley, Director Mary O'Bryan, Mayor Jack O'Reilly, Director Kamal Turfah.

No:
Abstained:
Absent:

WEST DEARBORN DOWNTOWN DEVELOPMENT AUTHORITY

Design Guidelines for Open Door Dearborn Business Incentives Program

Date Adopted: June 20, 2019

Motioned by: Director Tom Clark

Seconded by: Director Audrey Ralko

WHEREAS: The EDDDA and WDDDA are committed to promoting the downtown districts by aiding in efforts to address vacancies, beautification, and attraction within the districts; and

WHEREAS: The EDDDA and WDDDA seek to establish the Open Door Dearborn business incentive to recruit businesses to Downtown Dearborn and improve the appearance of the districts through storefront and business rehabilitation and expansions; and

WHEREAS: At the April 18, 2019 board meeting, the WDDDA adopted the Open Door Dearborn Business Incentive Program in conjunction with the EDDDA to revitalize Downtown Dearborn; therefore be it

RESOLVED: The WDDDA adopts the presented design guidelines for Open Door Dearborn, subject to review by corporation counsel.

Yes: Vice Chairperson James M. Jernigan, Director Mark Guido, Director Jackie Lovejoy, Director John L. McWilliams, Director Karen Nigosian, Mayor Jack O'Reilly,

No:

Abstained:

Absent: Chairperson Sam Abbas, Director Mohammed Hider

EAST DEARBORN DOWNTOWN DEVELOPMENT AUTHORITY

Caribbean Festival 2019

Date Adopted: June 20, 2019

Moved by: Mayor Jack O'Reilly

Seconded by: Director Kamal Turfah

WHEREAS: The Caribbean Cultural and Carnival Association approached the East Dearborn Downtown Development Authority (EDDDA) to assist in coordinating City approval for bringing their 40-year event, the Caribbean Cultural Festival, from Detroit to City Hall Park in Dearborn in 2019 on August 10 from 11am to 10pm, and August 11 from 12pm to 10pm; and

WHEREAS: Executive Management met with the festival coordinators and City Departments to determine the best layout and logistical requirements for a successful events, as well as any costs associated with the event; and

WHEREAS: The EDDDA will provide the stage and porta-johns already on-site for Jazz on the Ave; and

WHEREAS: The Caribbean Cultural and Carnival Association will be responsible for any and all costs associated with City labor or materials for the event, as well as any additional servicing needed for EDDDA porta-johns; and

WHEREAS: The closure and use of Maple Street and the John Nagy Parking Lot in the EDDDA district is necessary for the Caribbean Cultural Festival for event purposes and to improve pedestrian safety; therefore, be it

RESOLVED: The EDDDA hereby recommends to City Council the use and closure of the John Nagy public parking lot on the south side of John Nagy Drive between Maple Street and Schaefer for the Caribbean Festival on August 10 and 11, 2019, for event and parade display purposes; be it further

RESOLVED: The Caribbean Cultural and Carnival Association agrees to pay for any costs associated with City labor or materials for the event, as well as any additional servicing needed for EDDDA porta-johns.

Yes: Chairperson Scott Saionz , Vice Chairperson Dan Merritt, Secretary-Treasurer Jay P. Kruz, Director Janice B. Cislo, Director Mark Guido, Director Judith A. McNeeley, Director Mary O'Bryan.

No:

Abstain:

Absent:

WEST DEARBORN DOWNTOWN DEVELOPMENT AUTHORITY

Friday Nites 2019 Amendment_Service Provider Amendment June 2019

Date Adopted: June 20, 2019

Motioned by: Director Mark Guido

Seconded by: Director Tom Clark

WHEREAS: The WDDDA recognizes the benefit of Marketing and Promoting businesses and activities in the District; and

WHEREAS: The Friday Nites events sponsored by the WDDDA has been successful in bringing visitors to the District and growing in numbers each year; and

WHEREAS: The WDDDA reviewed a projected budget of \$42,520 in expenditures for the 2019 Friday Nites events with revenue anticipated of \$10,000; and

WHEREAS: The S&R Rentals tent and fencing were reduced by \$500, KLA Laboratories was increased by \$500, \$2000 for print advertisement was removed from Bewick Publications, Nickel & Saph increased \$120, and Malko Media was added for \$1500 for banners, therefore be it:

RESOLVED:

1. That the WDDDA obligates \$42,520 from the Community Promotions Budget # 296-6100-911-51-00 to fund the event costs for the 2019 Friday Nites events; and
2. The WDDDA director is authorized to execute contracts on behalf of the WDDDA with the companies listed below for Friday Nites, subject to review and approval by Corporation Counsel:

Vendor	Purpose	Amount
Michigan Generator	generator	\$ 1,200.00
Jimmy's Party Rental	bounce house	\$ 700.00
S&R Rentals	beer tent, fencing,	\$ 9,000.00
KLA Laboratories Inc.	sound system & staffing	\$ 3,000.00
Gail & Rice	Booking agent services	\$ 8,800.00

Recreation	stage set up and tear down	\$ 500.00
Beshara	Printing - Posters/Brochure	\$320.00
Brendel's Septic	Portajohns	\$750.00
Facebook via POW! Strategies	Social Media	\$500.00
iHeart	Radio	\$15,000
Nickel & Saph	Insurance	\$520.00
Malko Media	Banners	\$1,000
City of Dearborn	½ of Police Labor (shared with Chamber)	\$1200

Yes: Vice Chairperson James M. Jernigan, Director Jackie Lovejoy, Director John L. McWilliams, Director Karen Nigosian, Mayor Jack O'Reilly, Director Audrey Ralko

No:

Abstained:

Absent: Chairperson Sam Abbas, Director Mohammed Hider

WEST DEARBORN DOWNTOWN DEVELOPMENT AUTHORITY

Friday Nites 2019 Beer Tent Partnership with Chamber

Date Adopted: June 20, 2019

Moved by: Mayor Jack O'Reilly

Seconded by: Director Audrey Ralko

WHEREAS: The WDDDA hosts the Friday Nites Music & Foodie Rallies on the fourth Friday of June, July and August to increase awareness and patronage of businesses and activities in the District; and

WHEREAS: The beer tent is a popular component of the event that is usually sponsored and provided by a local restaurant; and

WHEREAS: The Dearborn Area Chamber of Commerce agreed to assist the WDDDA in providing the beer tent for the 2019 due to the unavailability of another restaurant in the district; and

WHEREAS: The costs of the beer tent are estimated at \$2305 per event, and with an anticipated income of \$2000-\$2500 per event; therefore be it:

RESOLVED: The WDDDA agrees to the following understanding with the Dearborn Area Chamber of Commerce:

1. The WDDDA is responsible for tent, barrels, tables, chairs, fencing, and ½ of Police labor costs;
2. The Chamber is responsible for the liquor license, bond, insurance, product/materials for beer, and ½ of police labor costs.;
3. The Chamber will provide an event report of sales after each event with a final total at the end of the season;
4. Net proceeds after all costs will be split between the WDDDA & Chamber by September 30, 2019.
5. WDDDA and Chamber will work jointly on assuring appropriate volunteer levels are met to manage beer tent and exits throughout the events.

Yes: Vice Chairperson James M. Jernigan, Director Thomas L. Clark, Director Mark Guido, Director John L. McWilliams, Director Karen Nigosian.

No:

Abstained: Director Jackie Lovejoy

Absent: Chairperson Sam Abbas, Director Mohammed Hider

EAST DEARBORN DOWNTOWN DEVELOPMENT AUTHORITY

FYE2019-21 BUDGET ADOPTION

Date Adopted: June 20, 2019

Motioned by : Director Dan Merritt

Seconded by: Director Jay Kruz

WHEREAS: Section 28 of Public Act 197 of 1975 requires that the Directors of the East Dearborn Downtown Development Authority (EDDDA) prepare and submit an operating budget for the EDDDA each year; and

WHEREAS: The EDDDA approved a 3-year budget for FYE2020-22 at the March 21, 2019, meeting to be submitted to the City of Dearborn City Council for approval and adoption; and

WHEREAS: The City of Dearborn approved and adopted the budget on June 5, 2019, as submitted by the EDDDA; and

RESOLVED: That the EDDDA adopts the FYE2020-22 budget as adopted by City Council on June 5, 2019; and

RESOLVED: That unexpended FYE 2019 appropriations shall be carried forward for completion of EDDDA activities initiated by June 30, 2019.

Yes: Chairperson Scott Saionz , Director Janice B. Cislo, Director Mark Guido, Director Judith A. McNeeley, Director Mary O'Bryan, Mayor Jack O'Reilly, Director Kamal Turfah.

No:

Absent:

WEST DEARBORN DOWNTOWN DEVELOPMENT AUTHORITY

FYE2020-22 BUDGET ADOPTION

Date Adopted: June 20, 2019

Motioned by: Director Mark Guido

Seconded by: Director Tom Clark

WHEREAS: Section 28 of Public Act 197 of 1975 requires that the Directors of the West Dearborn Downtown Development Authority (WDDDA) prepare and submit an operating budget for the WDDDA each year; and

WHEREAS: The WDDDA approved a 3-year budget for FYE2020-22 at the March 21, 2019, meeting to be submitted to the City of Dearborn City Council for approval and adoption; and

WHEREAS: The City of Dearborn approved and adopted the budget on June 5, 2019, as submitted by the WDDDA; and

RESOLVED: That the WDDDA adopts the FYE2020-22 budget as adopted by City Council on June 5, 2019; and

RESOLVED: That unexpended FYE 2018 appropriations shall be carried forward for completion of WDDDA activities initiated by June 30, 2019.

Yes: Vice Chairperson James M. Jernigan, Director Jackie Lovejoy, Director John L. McWilliams, Director Karen Nigosian, Mayor Jack O'Reilly, Director Audrey Ralko

No:

Absent: Chairperson Sam Abbas, Director Mohammed Hider

EAST DEARBORN DOWNTOWN DEVELOPMENT AUTHORITY

July Information Meeting_Public Act 57

Date Adopted: June 20, 2019

Motion by: Director Dan Merritt

Seconded by: Director Janice Cislo

WHEREAS: As required by Public Act 57, the EDDDA and WDDDA must hold two public information sessions per calendar year; and

WHEREAS: The EDDDA and WDDDA hold joint Board meetings monthly; and

WHEREAS: The EDDDA and WDDDA agree that holding the required public information session jointly per Public Act 57 should be held separately from the regular joint meeting; therefore, be it

RESOLVED: The EDDDA and WDDDA agree to cancel the regular joint Board meeting on July 18, 2019; be it further

RESOLVED: The EDDDA and WDDDA agree to hold a public information session per Public Act 57 requirements on July 18, 2019, in lieu of the regularly scheduled joint Board meeting. .

Yes: Chairperson Scott Saionz , Secretary-Treasurer Jay P. Kruz, Director Mark Guido, Director Judith A. McNeeley, Director Mary O'Bryan, Mayor Jack O'Reilly, Director Kamal Turfah.

No:

Absent:

WEST DEARBORN DOWNTOWN DEVELOPMENT AUTHORITY

July Information Meeting_Public Act 57

Date Adopted: June 20, 2019

Motioned by: Director Tom Clark

Seconded by: Director James Jernigan

WHEREAS: As required by Public Act 57, the EDDDA and WDDDA must hold two public information sessions per calendar year; and

WHEREAS: The EDDDA and WDDDA hold joint Board meetings monthly; and

WHEREAS: The EDDDA and WDDDA agree that holding the required public information session jointly per Public Act 57 should be held separately from the regular joint meeting; therefore, be it

RESOLVED: The EDDDA and WDDDA agree to cancel the regular joint Board meeting on July 18, 2019; be it further

RESOLVED: The EDDDA and WDDDA agree to hold a public information session per Public Act 57 requirements on July 18, 2019, in lieu of the regularly scheduled joint Board meeting. .

Yes: Director Mark Guido, Director Jackie Lovejoy, Director John L. McWilliams, Director Karen Nigosian, Mayor Jack O'Reilly, Director Audrey Ralko

No:

Absent: Chairperson Sam Abbas, Director Mohammed Hider

EAST DEARBORN DOWNTOWN DEVELOPMENT AUTHORITY

Music in the Park 2019 Amendment 2

Date Adopted: June 20, 2019

Moved by: Director Dan Merritt

Seconded by: Director Janice Cislo

WHEREAS: The EDDDA recognizes the benefit of Marketing and Promoting businesses and activities in the District; and

WHEREAS: The Music in the Park events sponsored by the EDDDA has been newly created to replace Tunes at Noon with the goal to bring visitors to the District and promote local entertainment; and

WHEREAS: The EDDDA authorized a budget of \$6,620 in expenditures for the 2019 Music in the Park events with specific service providers; and

WHEREAS: Changes to the entertainment service provider has been modified due to conflicts with the previous provider; and

WHEREAS: The EDDDA agrees to reimburse Heavenly Hot Dogs for all combo's sold minus what customers buy up to 100 combo's at \$4.12 per combo, not to exceed \$400 per event date. Vendor will keep track and supply Jean Smith with a copy of total number of combo sales through the evening at the end of the event; and

WHEREAS: The new projected budget expenditures is \$8,020; therefore, let it be

RESOLVED:

1. That the EDDDA obligates \$8,020 from the Community Promotions Budget #297-6100-911-51-00 to fund the event costs for the 2019 Music in the Park events; and
2. The EDDDA director is authorized to execute contracts on behalf of the EDDDA with the companies listed below for Music in the Park, subject to review and approval by Corporation Counsel.

Vendor	Purpose	Amount
Denguhlanga Julia Kapilango	Booking agent services	\$4,000.00
Malko Media	stage banners	\$ 500.00
KLA Laboratories	sound system & staffing	\$ 1,000.00
Beshara	Printing - Posters/Brochure	\$320.00
Facebook via POW! Strategies	Social Media	\$ 600.00
Heavenly Hot Dogs	Sell hotdogs on June 12, 19, 26, July 10	\$1,600

Yes:Chairperson Scott Saionz , Secretary-Treasurer Jay P. Kruz, Director Mark Guido, Director Judith A. McNeeley, Director Mary O'Bryan, Mayor Jack O'Reilly, Director Kamal Turfah.

No:

Abstained:

Absent:

Adopted:

EAST DEARBORN DOWNTOWN DEVELOPMENT AUTHORITY

Revenue Receipt – October 1, 2018-June 15, 2019

Date Adopted: June 20, 2019

Motioned by: Director Dan Merritt

Seconded by: Director Mark Guido

WHEREAS: The EDDDA projects annual revenue from sponsorship and participation fees related to its programs and events;

WHEREAS: From October 1, 2018-June 15, 2019, the EDDDA has received \$34,505 in revenue from private donations;

RESOLVED: The EDDDA acknowledges the receipt of \$25,000.00 from Ford Land for the Branding Campaign for FYE2019:

RESOLVED: The EDDDA acknowledges the receipt of \$8,000.00 from the following donations for the Dearborn Restaurant Week for FYE2019:

- \$150 from each of the following businesses
 - Brome
 - La Shish
 - Now Cafe
 - Mocha Bistro
 - The Butcher's Grill
 - L.A. Bistro
 - La Pita
 - Ford's Garage
 - Mint 29
 - Famous Hamburger
 - Bd's Mongolian Grill
 - BIGGBY COFFEE
 - Xushi Ko

- Lue Thai Cafe
- Gateaux Patisserie
- Habib's Cuisine
- Kings Bakery
- New York Deli
- Dearborn Meat Market
- Good Burger
- Shawarma Bash
- Al-Ameer
- M Cantina
- Wing Fingers Restaurant
- Sheeba
- Bar Louie
- La Fork
- M Cantina
- Caesars Coney & Grill
- Xushi Ko (For 2018)
- \$500 each from the following businesses:
 - Gordon Food Service
 - Assured Capital
- \$1250 from the following businesses:
 - Ford Land
 - Century 21 Curran & Oberski

RESOLVED: The EDDDA acknowledges the receipt of \$285.00 from the following donations for the Lady's Night event for FYE2019:

- | | |
|-----------------------|----------|
| ● Famous Hamburger | \$10.00 |
| ● M Cantina | \$10.00 |
| ● Glass Academy | \$15.00 |
| ● Posh Hookah Lounge | \$15.00 |
| ● Al Wissam | \$10.00 |
| ● Om Spa | \$75.00 |
| ● Moose's Martini Bar | \$100.00 |
| ● Common Grace Coffee | \$10.00 |
| ● Biggby Coffee | \$15.00 |

- My Moroccan Spa \$10.00
- Dearborn Music \$15.00

RESOLVED: The EDDDA acknowledges the receipt of \$20.00 from the following donations for the Perennial Exchange event for FYE2019:

- \$5 from each participating business
 - Paparazzi Accessories
 - First Born Art
 - Carol Shirey Design
 - Origami Owl

RESOLVED: The EDDDA acknowledges the receipt of \$1200.00 from the following donations for the Winterfest Market event for FYE2019:

- \$25 from each of the following businesses:
 - Artsy Vibes
 - Ralph Parus Metalar
 - Msg Graft Studio
 - Night Nature Allian
 - Payne Creative Solu
 - Lisa Cardenas & Ela
 - Ribbon Farm Hops Ll
 - Dearborn Museum Gui
 - I Am Detroit Life
 - Jamcat Candles
 - Suzy & Izzy Soaps
 - John Mio
 - Beautiful Treasures
 - Seven Spatulas
 - Dragonfly Jewels
 - Paparazzi Accessori
 - Usborne Books & Mor
 - Pampered Chef
- And \$750 from OM Spa

Yes: Chairperson Scott Saionz , Secretary-Treasurer Jay P. Kruz, Director Janice B. Cislo, Director Judith A. McNeeley, Director Mary O'Bryan, Mayor Jack O'Reilly, Director Kalam Turfah

No:

Absent:

WEST DEARBORN DOWNTOWN DEVELOPMENT AUTHORITY

Revenue Receipt – October 1, 2018-June 15, 2019

Date Adopted: June 20, 2019

Motioned by: Director Karen Nigosian

Seconded by: Director Tom Clark

WHEREAS: The WDDDA projects annual revenue from sponsorship and participation fees related to its programs and events;

WHEREAS: From October 1, 2018-June 15, 2019, the WDDDA has received \$48,005 in revenue from private donations;

RESOLVED: The WDDDA acknowledges the receipt of \$25,000.00 from Ford Land for the Branding Campaign for FYE2019:

RESOLVED: The WDDDA acknowledges the receipt of \$8,000.00 from the following donations for the Dearborn Restaurant Week for FYE2019:

- \$150 from each of the following businesses
 - Brome
 - La Shish
 - Now Cafe
 - Mocha Bistro
 - The Butcher's Grill
 - L.A. Bistro
 - La Pita
 - Ford's Garage
 - Mint 29
 - Famous Hamburger
 - Bd's Mongolian Grill
 - BIGGBY COFFEE
 - Xushi Ko
 - Lue Thai Cafe

- Gateaux Patisserie
- Habib's Cuisine
- Kings Bakery
- New York Deli
- Dearborn Meat Market
- Good Burger
- Shawarma Bash
- Al-Ameer
- M Cantina
- Wing Fingers Restaurant
- Sheeba
- Bar Louie
- La Fork
- M Cantina
- Caesars Coney & Grill
- Xushi Ko (For 2018)
- \$500 each from the following businesses:
 - Gordon Food Service
 - Assured Capital
- \$1250 from the following businesses:
 - Ford Land
 - Century 21 Curran & Oberski

RESOLVED: The WDDDA acknowledges the receipt of \$285.00 from the following donations for the Lady's Night event for FYE2019:

- | | |
|-----------------------|----------|
| ● Famous Hamburger | \$10.00 |
| ● M Cantina | \$10.00 |
| ● Glass Academy | \$15.00 |
| ● Posh Hookah Lounge | \$15.00 |
| ● Al Wissam | \$10.00 |
| ● Om Spa | \$75.00 |
| ● Moose's Martini Bar | \$100.00 |
| ● Common Grace Coffee | \$10.00 |
| ● Biggby Coffee | \$15.00 |
| ● My Moroccan Spa | \$10.00 |

- Dearborn Music \$15.00

RESOLVED: The WDDDA acknowledges the receipt of \$20.00 from the following donations for the Perennial Exchange event for FYE2019:

- \$5 from each participating business
 - Paparazzi Accessories
 - First Born Art
 - Carol Shirey Design
 - Origami Owl

RESOLVED: The WDDDA acknowledges the receipt of \$675.00 from the following donations for the Friday Nites Music & Foodie Rallies event for FYE2019:

- \$150 from each participating food truck:
 - Shredderz Food Truc
 - Comfort Cafe Food Truck
- \$75 from each participating food truck:
 - Howdy Doodles Ice Cream
 - Simply Spanish
 - Stix & Stones Wood
 - Michigan Flavor Llc
 - People's Pierogi Co

RESOLVED: The WDDDA acknowledges the receipt of \$2100.00 from the following donations for the Winterfest Market event for FYE2019:

- \$60 from each of the following businesses:
 - Tail-Brations
 - Parkside Church Of
 - Friends Of Animals
 - Jake's Healthy Houn
 - Sapo De Solis
 - My Michigan Roots
 - Betty's Best Llc
 - The Detroit Dip Com

- The Art Forest
- Albustan Foods

- \$750 from the following businesses:
 - Steven Bernard Jewelers
 - OM Spa

RESOLVED: The WDDDA acknowledges the receipt of \$11,925.00 from the following donations to the Farmers Market Sponsor Fund for FYE2019:

Albustan Foods	\$ 170.00
Austin Schacht	\$ 180.00
Brady Street Bakery	\$ 60.00
Center For Michigan	\$ 20.00
Dancy's Fancy Butte	\$ 40.00
Danny Reeb	\$ 120.00
Deedee Bags	\$ 170.00
Divine Crystal	\$ 60.00
Henry Ford Center	\$ 250.00
Henry Ford College	\$ 2,500.00
Hey Honey	\$ 60.00
Howdy Doodles Ice C	\$ 100.00
I Say It With Cafe	\$ 60.00
Jack Demmer Lincoln	\$ 5,000.00
Kayla's Candles	\$ 120.00
Lacey's Lunchboxx L	\$ 60.00
Lincoln Street Soap	\$ 60.00
Lynne Cambell	\$ 60.00
Mi Cookie Project	\$ 85.00
Naijibe Hammoud	\$ 170.00
North Star Candle C	\$ 170.00
Norwex	\$ 60.00

Norwood's Eats & Sw	\$ 20.00
Parkside Church Of	\$ 170.00
Peppers Pups Treats	\$ 10.00
Peppers Pups Treats	\$ 10.00
Rotary Club Of Dear	\$ 500.00
Saad, Mariam Ibrahi	\$ 500.00
Seven Spatulas	\$ 170.00
Shredderz Food Truc	\$ 20.00
Simply Irresistable	\$ 250.00
Sunset Harvest Farm	\$ 20.00
Sweet Temptations	\$ 20.00
The Seedy Alchamist	\$ 60.00
The Teatroiter Llc	\$ 20.00
Toi's Sweet Factory	\$ 60.00
Victoria's Garden	\$ 400.00
Willow Riopelle	\$ 60.00
Young Living Essent	\$ 60.00

Yes: Vice Chairperson James M. Jernigan, Director Mark Guido, Director Jackie Lovejoy, Director John L. McWilliams, Mayor Jack O'Reilly, Director Audrey Ralko

No:

Absent: Chairperson Sam Abbas, Director Mohammed Hider

EAST DEARBORN DOWNTOWN DEVELOPMENT AUTHORITY

DDDA's Sponsorship Policies

Date Adopted: June 20, 2019

Motioned by: Director Dan Merritt

Seconded by: Director Jay Kruz

WHEREAS: The East Dearborn Downtown Development Authority (EDDDA) seeks to establish a policy to guide decisions on which sponsorship opportunities to pursue; and

WHEREAS: The EDDDA seeks to establish fair and transparent protocols regarding sponsorship opportunities; and

WHEREAS: The EDDDA understands that the WDDDA can be either a sponsor-provider or a sponsor-seeker at different times; be it

RESOLVED: The EDDDA adopts the Sponsor-Provider Policy presented that establishes the criteria and decision making process that the EDDDA will utilize when receiving sponsorship requests from other organizations; further be it

RESOLVED: The EDDDA adopts the Sponsor-Seeker Policy that establishes the criteria and decision making process that the EDDDA will utilize when approaching other organizations to serve as sponsors of the DDAs.

Yes: Chairperson Scott Saionz, Director Janice B. Cislo, Director Mark Guido, Director Judith A. McNeeley, Director Mary O'Bryan, Mayor Jack O'Reilly, Director Kamal Turfah.

No:

Abstained:

Absent:

Adopted:

WEST DEARBORN DOWNTOWN DEVELOPMENT AUTHORITY

DDDA's Sponsorship Policies

Date Adopted: June 20, 2019

Motioned by: Director Karen Nigosian

Seconded by: Director Tom Clark

WHEREAS: The West Dearborn Downtown Development Authority (WDDDA) seeks to establish a policy to guide decisions on which sponsorship opportunities to pursue; and

WHEREAS: The WDDDA seeks to establish fair and transparent protocols regarding sponsorship opportunities; and

WHEREAS: The EDDDA understands that the WDDDA can be either a sponsor-provider or a sponsor-seeker at different times; be it

RESOLVED: The WDDDA adopts the Sponsor-Provider Policy presented that establishes the criteria and decision making process that the WDDDA will utilize when receiving sponsorship requests from other organizations; further be it

RESOLVED: The WDDDA adopts the Sponsor-Seeker Policy that establishes the criteria and decision making process that the WDDDA will utilize when approaching other organizations to serve as sponsors of the DDAs.

Yes: Vice Chairperson James M. Jernigan, Director Mark Guido, Director Jackie Lovejoy, Director John L. McWilliams, Mayor Jack O'Reilly, Director Audrey Ralko

No:

Abstained:

Absent: Chairperson Sam Abbas, Director Mohammed Hider