

CITY OF DEARBORN
EAST DEARBORN DOWNTOWN DEVELOPMENT AUTHORITY (EDDDA)
WEST DEARBORN DOWNTOWN DEVELOPMENT AUTHORITY (WDDDA)
REGULARLY SCHEDULED JOINT BOARD MEETING

May 20, 2021

Virtual Meeting via Zoom

Topic: Joint DDDA Board Meeting
Time: May 20, 2021 08:00 AM Eastern Time (US and Canada)

Join Zoom Meeting

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Join by Skype for Business

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MINUTES

MEMBERS PRESENT

EAST DDA :

Chairperson Julia Kapilango (Dearborn, Wayne Cty.),
Vice-Chairperson Eric Woody (Warren, Macomb Cty.),
Secretary-Treasurer Matthew Dietz (Melvindale, Wayne
Cty.), Mayor Jack O'Reilly (joined 8:10am; Dearborn,
Wayne Cty.), Director Janice Cislo (Dearborn, Wayne
Cty.), Director Mark Guido (Dearborn, Wayne Cty.), Director
Jay Kruz (Dearborn, Wayne Cty.), and Director Kamal
Turfah (Dearborn, Wayne Cty.).

WEST DDA : Chairperson Sam Abbas (Dearborn, Wayne Cty.), Secretary-Treasurer Jeff Lynch (Trenton, Wayne Cty.), Mayor Jack O'Reilly (joined 8:10 am; Dearborn, Wayne Cty.), Director Thomas Clark (Dearborn, Wayne Cty.), Director Mark Guido (Dearborn, Wayne Cty.), Director Jackie Lovejoy (Beverly Hills, Oakland Cty.), Director John McWilliams (Dearborn, Wayne Cty.), and Director Audrey Ralko (Dearborn, Wayne Cty.).

MEMBERS ABSENT

EAST DDA : Director Heidi Merino and Director Mary O'Bryan

WEST DDA : Vice-Chairperson Mohammed Hider (Dearborn Heights, Wayne Cty.) and Director Karen Nigosian (Dearborn, Wayne Cty.)

NON-MEMBERS PRESENT :

CITY OF DEARBORN : Jeff Watson (ECD), Hassan Sheikh (ECD), Bill Irving (Legal), Moe Almaliky (Finance), Zeinab Hachem (Council Office), Cristina Sheppard-Decius (DDDA), Jean Smith (DDDA), Steve Deisler (DDDA), Helen Lambrix (DDDA), and Janet Bloom (DDDA).

OTHERS : Dr. Robbya Green-Weir, Yousaf Mohomad (USAF Construction), Rozenia Johnson, Mike Kirk, Frank Woods, Chastity Townsend, Hussain Berry, and Leslie Herrick.

I. Call to Order

WDDDA Chairperson Sam Abbas called the meeting to order at 8:08 am

II. Roll Call

Janet Bloom, Operations Manager for DDDAs, called the roll for Board Members for East and West.

EDDDA: A quorum was present

WDDDA: A quorum was present

III. Joint Meeting Chair for May 2021: Chairperson Abbas

IV. Approval of Minutes

A. Joint DDDA Board April 2021 Minutes

For the WDDDA, the minutes from the April 2021 Board meeting were presented for approval. It was moved by Director Jackie Lovejoy and it was seconded by Secretary-Treasurer Jeff Lynch. Roll call vote: Chairperson Sam Abbas - yes, Secretary-Treasurer Jeff Lynch - yes, Mayor Jack O'Reilly - yes, Director Thomas Clark - yes, Director Mark Guido - yes, Director Jackie Lovejoy - yes, Director John McWilliams - yes, and Director Audrey Ralko - yes. Motion passed.

For the EDDDA, the minutes from the April 2021 Board meeting were presented for approval. For EDDDA, motion to approve by Chairperson Julia Kapilango, seconded by Director Kamal Turfah. Roll call vote: Chairperson Julia Kapilango - yes, Vice-Chairperson Eric Woody - yes, Matthew Dietz - yes, Mayor Jack O'Reilly - yes, Director Mark Guido - yes, Director Jay Kruz - yes, and Director Kamal Turfah - yes. Motion passed.

The minutes were recorded and filed.

V. Treasurer's Report

EDDDA: Moe Almaliky from Finance reviewed the financial statement dated April 30, 2021. Revenue to date totaled \$891,730. Total expenditures totaled \$822,004. The current cash position equals \$1,493,081 and it is estimated the EDDDA's cash position at the end of the fiscal year would be \$951,347.

WDDDA: Moe Almaliky reviewed the financial statement dated April 30, 2021. Revenue to date totaled \$1,142,688. Total expenditures totaled \$841,507. The current cash position equals \$1,644,704 and it is estimated the WDDDA's cash position at the end of the fiscal year will be \$1,282,625.

The Treasurer's Report was received and filed for both EDDDA and WDDDA.

VI. Action Items

A. Regular Action Items

1. Joint Board Actions

a) Printing: 2021 Event Brochure

The EDDDA and WDDDA recognize the benefit of marketing and promoting businesses and activities in the district. An event brochure is in production and 5000 will be run with an option to reprint if needed. They will be distributed to key locations throughout the districts. Quotes were solicited from three printers and quotes were \$1000 to \$1700, for this 8 page, full color, folded and saddle bound print piece. Lowest quote was First Print in East Downtown Dearborn. The EDDDA and WDDDA approve the brochure printing production with First Print for 5000 brochures for \$1000 to be split equally, so \$500 for EDDDA and \$500 for

WDDDA. East expending from account #297-6100-911-51-00 FYE 2021 and West expending from account #296-6100-911-51-00 FYE 2021.

For EDDDA, motion to approve was made by Chairperson Julia Kapilango, seconded by Secretary-Treasurer Matthew Dietz. Roll call vote: Chairperson Julia Kapilango - yes, Vice-Chairperson Eric Woody - yes, Secretary-Treasurer Matthew Dietz - yes, Mayor Jack O'Reilly - yes, Director Janice Cislo - yes, Director Mark Guido - yes, Director Jay Kruz - yes, and Director Kamal Turfah - yes. Motion passed.

For WDDDA, motion to approve was made by Secretary-Treasurer Jeff Lynch, seconded by Director Jackie Lovejoy. Roll call vote: Chairperson Sam Abbas - yes, Secretary-Treasurer Jeff Lynch - yes, Mayor Jack O'Reilly - yes, Director Thomas Clark - yes, Director Mark Guido - yes, Director Jackie Lovejoy - yes, and Director John McWilliams - yes, and Director Audrey Ralko-yes. Motion passed.

b) Printing: Bike Safety Flyer

The DDDAs and the City of Dearborn continue to grow its bike facilities and multi-modal transportation. A bike safety rack card is being developed to educate bikers and drivers on the use of bike lanes and rules of the road for bikes and cars. The EDDDA and WDDDA approves Beshara to print 2,500 bike safety rack cards. The cost is \$175 and Bike Dearborn is supporting the cost of printing by sponsoring \$100, so the final cost is \$75, to be split to \$37.50 per district. The EDDDA authorizes the expenditure from # 297-6100-911-51-00 FYE 2021 and the WDDDA authorizes the expenditure from # 296-6100-911-51-00 FYE 2021 for the Bike Safety Flyer.

The Manager of the DDDAs is authorized to execute contracts on behalf of the EDDDA and WDDDA, subject to review and approval by Corporation Counsel.

For EDDDA, motion to approve was made by Director Janice Cislo, seconded by Mayor Jack O'Reilly. Roll call vote: Chairperson Julia Kapilango - yes, Vice-Chairperson Eric Woody - yes, Secretary-Treasurer Matthew Dietz - yes, Mayor Jack O'Reilly - yes, Director Janice Cislo - yes, Director Mark Guido - yes, Director Jay Kruz - yes, and Director Kamal Turfah - yes. Motion passed.

For WDDDA, motion to approve was made by Director John McWilliams, seconded by Director Mark Guido. Roll call vote: Chairperson Sam Abbas - yes, Secretary-Treasurer Jeff Lynch - yes, Mayor Jack O'Reilly - yes, Director Thomas Clark - yes, Director Mark Guido - yes, Director

Jackie Lovejoy - yes, and Director John McWilliams - yes, and Director Audrey Ralko-yes. Motion passed.

c) MDA June Workshop Attendees

The EDDDA and WDDDA plans to participate in the Michigan Downtown Association virtual Summer Workshop on June 4, 2021. The cost is \$250 sponsorship which includes four attendees, which this cost would be split equally and two board members per district could attend. The EDDDA had authorized the expenditure up to \$125 from the Training/Transportation budget line item # 297-6100-911-58-10 and the WDDDA authorized the expenditure up to \$125 from the Training/Transportation budget line item # 296-6100-911-58-10 for participation at the 2021 MDA virtual Summer Workshop at April 2021 meeting. Today East selected Eric Woody and Matthew Dietz to attend. West selected Jackie Lovejoy and Audrey Ralko to attend.

The Manager of the DDDAs is authorized to execute contracts on behalf of the EDDDA and WDDDA, subject to review and approval by Corporation Counsel.

For EDDDA, motion to approve was made by Director Kamal Turfah, seconded by Mayor Jack O'Reilly. Roll call vote: Chairperson Julia Kapilango - yes, Vice-Chairperson Eric Woody - yes, Secretary-Treasurer Matthew Dietz - yes, Mayor Jack O'Reilly - yes, Director Janice Cislo - yes, Director Mark Guido - yes, Director Jay Kruz - yes, and Director Kamal Turfah - yes. Motion passed.

For WDDDA, motion to approve was made by Director Jackie Lovejoy seconded by Director John McWilliams. Roll call vote: Chairperson Sam Abbas - yes, Mayor Jack O'Reilly - yes, Director Thomas Clark - yes, Director Mark Guido - yes, Director Jackie Lovejoy - yes, and Director John McWilliams - yes, and Director Audrey Ralko-yes. Motion passed.

d) Spring Perennial Exchange Amendment

The EDDDA and WDDDA do a perennial exchange each year. East occurs in Spring and WDDDA happens in the Fall. The EDDDA and WDDDA each obligate \$1030 in expenditures for the respective Perennial Exchanges. It was resolved to approve the additional line item of Beshara for a-frame signs - 6 qty for \$40 total, to be split equally, so \$20 per district. WDDDA will be expending from account #296-6100-911-51-00 and EDDDA will be expending from account #297-6100-911-51-00.

The EDDDA and WDDDA Boards authorize the Manager of the DDDAS to execute the contract, subject to the review and approval of Corporation Counsel.

For EDDDA, motion to approve was made by Director Jay Kruz, seconded by Director Janice Cislo. Roll call vote: Chairperson Julia Kapilango - yes, Vice-Chairperson Eric Woody - yes, Secretary-Treasurer Matthew Dietz - yes, Mayor Jack O'Reilly - yes, Director Janice Cislo - yes, Director Mark Guido - yes, Director Jay Kruz - yes, and Director Kamal Turfah - yes. Motion passed.

For WDDDA, motion to approve was made by Mayor Jack O'Reilly, seconded by Chairperson Sam Abbas. Roll call vote: Chairperson Sam Abbas - yes, Mayor Jack O'Reilly - yes, Director Thomas Clark - yes, Director Mark Guido - yes, Director Jackie Lovejoy - yes, and Director John McWilliams - yes, and Director Audrey Ralko-yes. Motion passed.

e) Open Door Dearborn Grantee Signage

The EDDDA and WDDDA wishes to advertise those who were awarded Open Door Dearborn grants with window signage. A three quote process was used for 24"x 30" static clings. Lowest quote was Malko Media. For EDDDA, signs are to be ordered for USAF Construction, T-Mobile, Juee Cafe and Modern Hijabi. The EDDDA authorizes expending up to \$200 for the production of the static clings, expending from account #297-6100-911-51-00. WDDDA will order a sign for Better Health, expending up to \$50 from account #296-6100-911-51-00. These are both from the General Marketing budget line item.

The EDDDA and WDDDA Boards authorize the Manager of the DDDAS to execute the contract, subject to the review and approval of Corporation Counsel.

For EDDDA, motion to approve was made by Director Kamal Turfah, seconded by Director Janice Cislo. Roll call vote: Chairperson Julia Kapilango - yes, Vice-Chairperson Eric Woody - yes, Secretary-Treasurer Matthew Dietz - yes, Mayor Jack O'Reilly - yes, Director Janice Cislo - yes, Director Mark Guido - yes, Director Jay Kruz - yes, and Director Kamal Turfah - yes. Motion passed.

For WDDDA, motion to approve was made by Chairperson Sam Abbas, seconded by Director Mark Guido. Roll call vote: Chairperson Sam Abbas - yes, Secretary-Treasurer Jeff Lynch - yes, Mayor Jack O'Reilly - yes, Director Thomas Clark - yes, Director Mark Guido - yes, Director Jackie Lovejoy - yes, and Director John McWilliams - yes, and Director Audrey Ralko-yes. Motion passed.

f) Event Insurance and Portajohns

Matthew Dietz noted to see if we could utilize local insurance companies rather than Nickel & Saph, the City insurer. It was noted to bring to Executive Board meeting.

The EDDDA and WDDDA have events requiring insurance and portajohns for both districts. For EDDDA, Vendor is TBD for portajohns (Music in the Park - 12 days - \$1211, Silent Disco - 9 days - \$908, Movies in the Park - 2 event days - \$202). Insurance - Nickel & Saph (Music in the Park - 12 days- \$500, Silent Disco - 9 days - \$400, Movies in the Park - 2 days - \$250). The EDDDA agrees to expend up to \$1150 to Nickel & Saph to cover the EDDDA portion of the insurance premium for Music in the Park, Silent Disco and Movies in the Park, expending from #297-6100-911-51-00. The EDDDA also agrees to expend up to \$2321 to the awarded portajohn provider to cover EDDDA costs for Music in the Park, Silent Disco and Movies in the Park, also expending from #297-6100-911-51-00. For East, \$3471.

For WDDDA, Vendor is TBD for portajohns (Dearborn Farmers Market - 16 days - \$1547, Tunes at Noon - 6 days - \$580, Movies in the Park - 2 event days - \$202). Insurance - Nickel & Saph (Dearborn Farmers Market - 16 days- \$1600, Tunes at Noon - 6 days - \$500, Movies in the Park - 2 - \$250). The WDDDA agrees to expend up to \$2350 to Nickel & Saph to cover the WDDDA portion of the insurance premium for Dearborn Farmers Market, Tunes at Noon, and Movies in the Park, expending from #296-6100-911-51-00 and #296-6110-911-34-90 for the Dearborn Farmers Market. The WDDDA also agrees to expend up to \$2329 to the portajohn provider to cover WDDDA costs for Dearborn Farmers Market, at Noon, and Movies in the Park, also expending from #296-6100-911-51-00 and #296-6110-911-34-90 for the Dearborn Farmers Market. For West, \$4679.

The EDDDA and WDDDA Boards authorize the Manager of the DDDAS to execute the contract, subject to the review and approval of Corporation Counsel.

For EDDDA, motion to approve was made by Mayor Jack O'Reilly, seconded by Vice Chairperson Matthew Dietz. Roll call vote: Chairperson Julia Kapilango - yes, Vice-Chairperson Eric Woody - yes, Secretary-Treasurer Matthew Dietz - yes, Mayor Jack O'Reilly - yes, Director Janice Cislo - yes, Director Mark Guido - yes, Director Jay Kruz - yes, and Director Kamal Turfah - yes. Motion passed.

For WDDDA, motion to approve was made by Director John McWilliams,

seconded by Secretary-Treasurer Jeff Lynch. Roll call vote: Chairperson Sam Abbas - yes, Secretary-Treasurer Jeff Lynch - yes, Mayor Jack O'Reilly - yes, Director Thomas Clark - yes, Director Mark Guido - yes, Director Jackie Lovejoy - yes, and Director John McWilliams - yes, and Director Audrey Ralko-yes. Motion passed.

2. EDDDA Actions Only

a) Eastborn Neighborhood Beautification Project

The EDDDA is supporting the Neighborhood Beautification Project in coordination with Erin Byrnes. The location will be behind Red Star Chinese restaurant for clean up, create a border, and tend to a landscape bed. The EDDDA obligates up to \$500 for supplies and plant materials expending from account #297-6100-911-51-00, subject to review and approval of Corporation Counsel.

For EDDDA, motion to approve was made by Director Janice Cislo, seconded by Director Kamal Turfah. Roll call vote: Chairperson Julia Kapilango - yes, Vice-Chairperson Eric Woody - yes, Secretary-Treasurer Matthew Dietz - yes, Mayor Jack O'Reilly - yes, Director Janice Cislo - yes, Director Mark Guido - yes, Director Jay Kruz - yes, and Director Kamal Turfah - yes. Motion passed.

b) Open Door Grant-13746 Michigan Ave./USAF

The EDDDA approved a grant to support USAF Construction at 13746 Michigan Ave. On April 28, 2021 the Design/EV Committee approved recommending the EDDDA board funding a Level III building improvements for \$10,000 motioned by Jeff Watson and seconded by Mike Kirk with no further conditions, and a roll call vote of three ayes and no nays in full support. The building improvements include exterior window expansion, painting, signage and interior improvements including new flooring, walls, lighting and bathroom. The EDDDA awards a Level III grant up to \$10,000 from the Open Door Dearborn Grant program, account #297-6100-911-34-90, contingent on meeting requested conditions by Design/EV Committee and subject to review and approval of Corporation Counsel.

For EDDDA, motion to approve was made by Chairperson Julia Kapilango, seconded by Director Kamal Turfah. Roll call vote: Chairperson Julia Kapilango - yes, Vice-Chairperson Eric Woody - yes, Secretary-Treasurer Matthew Dietz - yes, Mayor Jack O'Reilly - yes, Director Janice Cislo - yes, Director Mark Guido - yes, Director Jay Kruz - yes, and Director Kamal Turfah - yes. Motion passed.

c) Juneteenth

Note: Robby Green-Weir did an unscheduled presentation on Homeage to Black Excellence prior to start of resolution discussion.

The Juneteenth Mobility Stroll & Roll is part of the Homage to Black Excellence list of programs. Additional expenditures were added for approval: Beshara (posters- \$100, yard signs - \$125, aframe signs - \$250, tent banners/selfie backdrop - \$450, Michigan Chronicle ad - \$300, Rozenia Johnson (kids supplies) - \$850, Times Herald - \$150, Nickel & Saph (insurance-estimated) - \$2000, Jatanya Mitchell- \$500, Jean Smith (supplies - \$600; wristbands - \$100), Rozenia Johnson-consultant - \$2800, Dearborn Police - street closures (estimated) - \$15,000, Dearborn Parks and Recreation 2 golf carts- \$170. The EDDDA reallocates \$11,000 from Jazz on the Ave./Music in the Park 2020 to the Juneteenth event and another \$11,000 from General Marketing for a total of \$39, 864. It was also resolved that no funds are to be spent outside of the EDDDA.

The EDDDA Board authorizes the Manager of the DDDAS to execute the contracts, subject to the review and approval of Corporation Counsel.

For EDDDA, motion to approve was made by Vice Chairperson Eric Woody, seconded by Chairperson Julia Kapilango. Roll call vote: Chairperson Julia Kapilango - yes, Vice-Chairperson Eric Woody - yes, Secretary-Treasurer Matthew Dietz - yes, Mayor Jack O'Reilly - yes, Director Janice Cislo - no, Director Mark Guido - yes, Director Jay Kruz - no, and Director Kamal Turfah - no. Motion passed.

d) Beauty of the East Mural Project

Chairperson Sam Abbas asked this item not be brought to board today due to lack of time. He also declined Rozenia Johnson from doing an unscheduled presentation on this item due to lack of time.

e) Music in the Park Amendment

The EDDDA will be hosting Music in the Park for Summer 2021. A budget of \$13,000 was approved at the April 2021 EDDDA board meeting. Plan B LLC was requested to be the booking agent to secure the entertainment for 12 weeks for \$9,000 and Bruce Bailey Entertainment was requested to be lights and sound technician for \$2998. Additional items for approval: TBD, stage banner- \$250; Pandora - \$1000, Brendel's - portajohns -\$1325, TBD - stage - TBD, Brendel's - portajohns - \$1325 (split with Silent Disco). The EDDDA now obligates \$15,000 from the Community Promotions Budget account #297-6100-91-51-00 to fund the event costs

for the 2021 Music in the Park events.

The Manager of the DDDAs is authorized to execute contracts on behalf of the EDDDA and WDDDA, subject to review and approval by Corporation Counsel.

For EDDDA, motion to approve was made by Chairperson Julia Kapilango, seconded by Vice Chairperson Eric Woody. Roll call vote: Chairperson Julia Kapilango - yes, Vice-Chairperson Eric Woody - yes, Secretary-Treasurer Matthew Dietz - yes, Mayor Jack O'Reilly - yes, Director Janice Cislo - yes, Director Mark Guido - yes, and Director Kamal Turfah - yes. Motion passed.

f) Silent Disco Amendment

The EDDDA is holding a Silent East Disco running June 4 to September 24, 2021. Funds budgeted from Jazz on the Ave are being used to support this new event. EDDDA obligates \$13,000 from the Community Promotions budget #297-6100-911-51-00 and the EDDDA is also requesting additional vendors for approval: City Hop amendment of an additional \$300 since first invoice had 8 dates rather than 9 so total is \$2700; Pandora- \$1000, Brendle's (split with Music in the Park) \$994.32, and TBD- stage - TBD.

The Manager of the DDDAs is authorized to execute contracts on behalf of the EDDDA and WDDDA, subject to review and approval by Corporation Counsel.

For EDDDA, motion to approve was made by Chairperson Julia Kapilango, seconded by Vice Chairperson Eric Woody. Roll call vote: Chairperson Julia Kapilango - yes, Vice-Chairperson Eric Woody - yes, Secretary-Treasurer Matthew Dietz - yes, Mayor Jack O'Reilly - yes, Director Janice Cislo - no, Director Mark Guido - yes, and Director Kamal Turfah - yes. Motion passed.

3. WDDDA Actions Only

a) Connector Streetscape Water Meter Bill

The WDDDA maintains the connector streets which have medians with irrigation. The locations are indicated with the City of Dearborn Water Department at 999999 Howard St. at Garrison (account #1515002-001) and 999999 Mason at Michigan (account #1515003-001), and 999999 Monroe at Garrison (account #1515004-001). The WDDDA will begin receiving charges from these beginning July 1, 2021. The WDDDA approves to expend \$5013 for the setup and water and sewer charges

for those locations. These funds are approved to expend from account #296-6100-911-41-75 for FYE2022.

The Manager of the DDDAs is authorized to execute contracts on behalf of the WDDDA, subject to review and approval by Corporation Counsel.

For WDDDA, motion to approve was made by Director Jackie Lovejoy, seconded by Director John McWilliams. Roll call vote: Chairperson Sam Abbas - yes, Secretary-Treasurer Jeff Lynch - yes, Mayor Jack O'Reilly - yes, Director Thomas Clark - yes, Director Mark Guido - yes, Director Jackie Lovejoy - yes, and Director John McWilliams - yes, and Director Audrey Ralko-yes. Motion passed.

b) Wagner Deck Water Meter Bill

The WDDDA, in partnership with the City of Dearborn, maintains the Wagner Parking Deck, located at 22037 Michigan Ave., between Mason and Monroe Streets. The WDDDA pays for water and sewer for the Wagner Deck. Usage was higher for FYE21 so an additional \$200 is being requested. The WDDDA also approves to expend \$3342.26 for water and sewer charges at 22037 Michigan Ave. for the Wagner Parking Deck for FYE22 from account #296-6100-911-41-75.

The Manager of the DDDAs is authorized to execute contracts on behalf of the EDDDA and WDDDA, subject to review and approval by Corporation Counsel.

For WDDDA, motion to approve was made by Director John McWilliams, seconded by Director Jackie Lovejoy. Roll call vote: Chairperson Sam Abbas - yes, Secretary-Treasurer Jeff Lynch - yes, Mayor Jack O'Reilly - yes, Director Thomas Clark - yes, Director Mark Guido - yes, Director Jackie Lovejoy - yes, and Director John McWilliams - yes, and Director Audrey Ralko-yes. Motion passed.

c) Farmers Market Amendment

The Dearborn Farmers Market is adding additional vendors to the market season resolution. The WDDDA approves the following providers: Beshara - posters - \$100, TBD - 2 over the street banners - \$1500, TBD - 16 street pole banners - \$2000, TBD - 5 tent banners - \$500, TBD - 10 aframes signs - \$500, Eastern Market as a farm vendor sponsorship (booth on site)- \$6400, Jean Smith - misc. Expenses - \$1000, Time Herald - \$150, Pandora - \$1500, Taste the Local Difference - \$100, Michigan Agritourism - \$159, Edible WOW - \$500, Farmers Market Coalition - \$50, MIFMA - \$100, Brendel's portajohns - \$1392; portajohns

- June 4 - July 2 - TBD. The WDDDA authorizes the expenditure of the additional listed service providers for a total of \$15,951, expending from account # 296-6110-911-34-90.

The Manager of the DDDAs is authorized to execute contracts on behalf of the EDDDA and WDDDA, subject to review and approval by Corporation Counsel.

For WDDDA, motion to approve was made by Director Jackie Lovejoy, seconded by Director Thomas Clark. Roll call vote: Chairperson Sam Abbas - yes, Secretary-Treasurer Jeff Lynch - yes, Mayor Jack O'Reilly - yes, Director Thomas Clark - yes, Director Mark Guido - yes, Director Jackie Lovejoy - yes, and Director John McWilliams - yes, and Director Audrey Ralko-yes. Motion passed.

d) Tunes at Noon Amendment

The WDDDA will have Tunes at Noon at the Wagner Place, sponsored by the WDDDA. The WDDDA authorized a budget of \$3700 for expenditures and \$2400 for entertainment for the 2021 Tunes at Noon. The WDDDA approves the additional listed service providers for a total of \$1841.50 to expend from account #296-6100-911-51-00. They are Beshara - tent banner - \$75 and posters - \$30.50 (split with Music in the Park and Silent Disco) and a frame signs (qty 2) for \$40; Pandora - \$1000, and Brendle's - portajohns - \$696 (split with DFM and Movies in the Park).

The Manager of the DDDAs is authorized to execute contracts on behalf of the WDDDA, subject to review and approval by Corporation Counsel.

For WDDDA, motion to approve was made by Director Thomas Clark, seconded by Director Jackie Lovejoy. Roll call vote: Chairperson Sam Abbas - yes, Secretary-Treasurer Jeff Lynch - yes, Mayor Jack O'Reilly - yes, Director Thomas Clark - yes, Director Mark Guido - yes, Director Jackie Lovejoy - yes, and Director John McWilliams - yes, and Director Audrey Ralko-yes. Motion passed.

e) Movies in the Park Amendment

The resolution is no longer needed due to a separate portajohns and insurance resolution.

f) Platform Dining Amendment

The WDDDA has identified an additional platform dining location and the WDDDA authorizes a total budget of \$45,000 for three platform

dining locations and the board also authorizes and additional purchase from Unilock of up to \$7600, totaling \$22,800 from account #296-6100-911-34-90. The board also authorizes an additional purchase of planters of up to \$5,400, totaling \$16,200 and additional seasonal installation and removal of up to \$2,000, totaling \$6,000.

The Manager of the DDDAs is authorized to execute contracts on behalf of the EDDDA and WDDDA, subject to review and approval by Corporation Counsel.

For WDDDA, motion to approve was made by Director Thomas Clark, seconded by Director Jackie Lovejoy. Roll call vote: Chairperson Sam Abbas - yes, Secretary-Treasurer Jeff Lynch - yes, Mayor Jack O'Reilly - yes, Director Thomas Clark - yes, Director Mark Guido - yes, Director Jackie Lovejoy - yes, and Director John McWilliams - yes, and Director Audrey Ralko-yes. Motion passed.

VII. Old Business

Refer to digital board packet for all old business updates.

VIII. Committee Reports

Committee minutes are in the Supplemental Materials digital board packet.

A. Promotion Committee

No updates at this time.

B. Bike Share/Mobility Committee

No updates at this time.

C. Design/EV Committee

EDDDA Facade Study - Sam Abbas asked to table discussion to next month.

D. Steering Committee

No updates at this time.

IX. DDDA Executive Management Team & ECD Reports

A. American Rescue Plan Funds

Jeff Watson - over \$47million available to the City of Dearborn. Must be related to the pandemic. Currently reviewing how money will be utilized.

Update on City Small Business Grant program - 35 grant applications received to date, and 12 grants have been approved.

B. Development Report

Jeff Watson - The ECD Dept. has obtained a broker to market city properties

such as Brady Street/Michigan Ave.location and West Village Drive between East and West parking decks.

X. Call to Board of Directors

Jackie Lovejoy - June 16, Meet the Candidates of Dearborn, Dearborn Heights, and Taylor. Register on Chamber website.

Audrey Ralko - requested development report; Cristina Sheppard-Decius stated her and Jeff Watson are working on. Working to coordinate report with those in permitting. Sam Abbas asked to have this month's information included in next month's report.

Thomas Clark - asked when board will meet in person again. Sam Abbas stated next month.

Sam Abbas- soft opening of The Great Commoner. Thank you to all who put so much into the build - floors are 120 years old and are a work of art. Location has bakery items, a pastry station, coffee bar, lounge and private meeting room.

Also noted to bring to next Executive Committee meeting - event insurance (find local provider), a list of COVID related expenses as it pertains to American Rescue Plan and tap into Federal funds to possibly cover DDDA COVID related expenses.

Jeff Lynch - 100% leased out at Wagner Place.

XI. Call to Audience

Chastity Townsend - thank you for the work the DDDAs are doing

Hussein Berry - appreciative of the good job the boards and dddas are doing

XII. Adjournment

Motion to adjourn moved by Director Mark Guido and seconded by Director Kamal Turfah. Meeting adjourned at 10:10 am.

Approved by:

Matthew Dietz, Secretary-Treasurer, EDDDA



Jeff Lynch, Secretary-Treasurer, WDDDA


